LASELL COLLEGE

2008-2009 CATALOG

Lasell
College Catalog
2008–2009

Lasell College
1844 Commonwealth Avenue
Newton, Massachusetts 02466
(617) 243-2000
e-mail: info@lasell.edu or gradinfo@lasell.edu

Michael B. Alexander
President

Accreditation
Lasell College is accredited by:

The New England Association of Schools and Colleges
Commission of Accreditation of Athletic Training Education
Massachusetts Department of Education
National Association for the Education of Young Children
Athletic Training Education

Memberships
Institutional memberships are held in the following professional associations:

American Academy of Criminal Justice Sciences
American Association of Collegiate Registrars and Admission Officers
American College Personnel Association
American Library Association
Associated Grantmakers of Massachusetts
Association of Collegiate Business Schools and Programs
Association of Governing Boards of Universities and Colleges
Association of Independent Colleges and Universities in Massachusetts
College and University Professional Association for Human Resources
College Entrance Examination Board
Council for the Advancement and Support of Education
Eastern Association of College and University Business Officers
Council for Undergraduate Research
Educause
Massachusetts Association of Colleges of Teacher Education
Massachusetts Campus Compact
National Association of Campus Activities
National Association of College Admissions Counseling
National Association of College and University Business Officers
National Association for Foreign Student Affairs
National Association of Independent Colleges and Universities
National Association of Student Financial Aid Administrators
National Coalition for Campus Children
National Collegiate Athletic Association (NCAA)
National Collegiate Honors Council
National Commission of Accrediting Associations
National Committee on Planned Giving
New England Association of College Registrars and Admission Officers
New England Association of Schools and Colleges
New England Board of Higher Education
Newton-Needham Chamber of Commerce
Northeast Human Resources Association
Planned Giving Group of New England
Society for Human Resources Management

Lasell College is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the accreditation status by the New England Association should be directed to the administrative staff of the institution. Individuals may also contact:

Commission on Institutions of Higher Education
New England Association of Schools and Colleges
209 Burlington Road
Bedford, Massachusetts 01730-1433
(781) 271-0022
(781) 271-0950 Fax

This catalog is published as a source of information for prospective students and for the general public. The College reserves the right at any time to revise course and program offerings, requirements, and other information described herein.

Lasell College admits students of any age, gender, race, color, national and ethnic origin, sexual orientation, and handicap to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of age, gender, race, color, national or ethnic origin, sexual orientation, or handicap in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Furthermore, the College subscribes fully to all federal and state legislation prohibiting discrimination against applicants, faculty and all other employees for reasons of age, gender, race, color, national and ethnic origin, sexual orientation, or handicap.

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Visitors to the College are always welcome. The Admission Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30am to 4:30pm and by appointment on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter, by telephoning (617) 243-2225, or online at www.lasell.edu.

Academic Calendar

LASELL COLLEGE
OFFICE OF THE REGISTRAR
2008 - 2009 ACADEMIC CALENDAR

2008

SEPT	1	MON	Labor Day
	3	WED	Graduate New Student Orientation
	4	THURS	Residence Halls Open to New Students - Undergraduate
			New Student Orientation – Undergraduate
	5	FRI	New Student Advising & Registration - Undergraduate
	6	SAT	New Student Orientation - Undergraduate
	7	SUN	Residence Halls Open to Returning Students - Undergraduate
			Enrollment Confirmation for Returning Students – Undergraduate
			New Student Orientation - Undergraduate
	8	MON	FIRST DAY OF CLASSES – ALL STUDENTS
	10	WED	Add/Drop Deadline Graduate Online Session I
	15	MON	Add /Drop Deadline at 12:00 Noon – All Students
OCT	3	FRI	Course Withdrawal Deadline Graduate Online Session I
	13	MON	No Classes - Columbus Day (Undergraduate students only)
	17	FRI	Make-up Day for Columbus Day (for Monday-only classes)
			Study Abroad Office Approval Deadline
			Pass/Fail Deadline – Undergraduate Students
	18	SAT	Graduate Online Session I Ends
	18-19	SAT-SUN	Family & Friends' Weekend
	20	MON	Graduate Online Session II Begins
	21	TUES	Final Grades Due at 4:00 p.m. Graduate Online Session I
	22	WED	Add/Drop Deadline Graduate Online Session II
	24	FRI	Mid-term Progress Rosters Due - 12:00 Noon – Undergraduate Students
NOV	2	SUN	Admissions Open House - Undergraduate
	7	FRI	Study Abroad Registrar's Office Approval Deadline
	11	TUES	No Classes – Veterans Day
	13	THURS	Course Withdrawal Deadline – All Students
			Lasell College Founder's Day
	14	FRI	Course Withdrawal Deadline Graduate Online Session II
	17	MON	Spring Pre-registration Begins – Undergraduate Students
			Spring Pre-registration Begins – Graduate Students
	24-29	MON-SAT	Online Graduate Session II Thanksgiving Recess
	26	WED	Thanksgiving Recess Begins
DEC	1	MON	Classes Resume
	6	SAT	Graduate Online Session II Ends
	9	TUES	Connected Learning Symposium (No undergraduate classes)
			Final Grades Due at 4 p.m. Graduate Online Session II
	12	FRI	Last Day of Classes for All Students
			Graduation Application Deadline for May Completion
	12-15	FRI-MON	Final Exam Period – Graduate Students
	15	MON	Reading Day – Undergraduate Students
	16-20	TUES-SAT	Final Exam Period – Undergraduate Students
			Winter Recess Begins After Last Exam
	22	MON	Final Grades Due at 4 p.m. – All Students

Academic Calendar

2009

JAN	5-17	MON-SAT	Winter Intensive Sessions – Graduate Students
	13	TUES	New Graduate Students' Orientation
	19	MON	Holiday - Martin Luther King, Jr. Day
			Residence Halls Open to All Undergraduate Students
	20	TUES	Enrollment Confirmation for All Undergraduate Students
			New Student Orientation – Undergraduate Students
	21	WED	FIRST DAY OF CLASSES – ALL STUDENTS
	26	MON	Graduate Online Session I Begins
	28	WED	Add/Drop Deadline at 12 Noon - All Students
			Add/Drop Deadline Graduate Online Session I
FEB	16	MON	No Classes – Presidents' Day
	20	FRI	Make-up Day for Presidents' Day (for Monday only classes)
			Pass/Fail Deadline – Undergraduate Students
			Course Withdrawal Deadline Graduate Online Session I
MARCH	6	FRI	Mid-term Progress Rosters Due -12:00 Noon – Undergraduate Students
	7	SAT	Graduate Online Session I Ends
	9	MON	Graduate Online Session II Begins
	10	TUES	Final Grades Due at 4 p.m. Graduate Online Session I
	11	WED	Add/Drop Deadline Graduate Online Session II
	14	SAT	Spring Recess Begins - All Students
	23	MON	Classes Resume – All Students
	26	THURS	Course Withdrawal Deadline – All Students
	28	SAT	Lasell Day – Undergraduate Students
APRIL	3	FRI	Fall Pre-registration Begins – Undergraduate Students
			Fall & Summer Pre-registration Begins - Graduate Students
			Course Withdrawal Deadline Graduate Online Session II
	11	SAT	Graduate Online Session II Ends
	20	MON	No classes – Patriot's Day (Undergraduate students only)
	21	TUES	Final Grades Due at 4 p.m. Graduate Online Session II
	24	FRI	Make-up Day for Patriot's Day (for Monday only classes)
	27-30	MON-THUR	Spring Connected Learning Symposium
MAY	1	FRI	Spring Connected Learning Symposium
	1-4	FRI-MON	Final Exam Period Graduate Students
	5	TUES	Last Day of Classes – Undergraduate Students
			Graduation Application Deadline for December & August Completion
	6	WED	Reading Day – Undergraduate Students (possible make-up day)
			Final Grades Due at 4:00 p.m. Graduate Students
			Graduate New Student Orientation
	7-12	THUR-TUES	Final Exam Period (Includes Saturday) – Undergraduate Students
	11	MON	Summer Session I Begins – Graduate Students
	13	WED	Final Grades Due at 12:00 Noon for Undergraduate Graduating Seniors
			Add/Drop Deadline Graduate Summer Session I
	14	THURS	Final Grades Due at 4 p.m. for Undergraduate Students
	17	SUN	Commencement
JUNE	5	FRI	Course Withdrawal Deadline- Graduate Summer Session I
	25	THURS	Summer Session I Ends - Graduate Students
	29	MON	Final Grades Due at 4 p.m. – Graduate Summer Session I
	30	TUES	Graduate New Student Orientation
JULY	6	MON	Online Summer Session II Begins – Graduate Students
	8	WED	Add/Drop Deadline Graduate Summer Session II
	31	FRI	Course Withdrawal Deadline Graduate Online Summer II
AUG	20	THURS	Online Summer Session II Ends – Graduate Students
	24	MON	Final Grades Due at 4 p.m. for Graduate Students

General Information

History

Lasell College, a four-year and graduate degree granting institution of higher education for men and women, has a long and rich history. Founded in 1851, it is one of the oldest colleges in greater Boston. The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward education so prevalent in the nineteenth century and stressed the practical aspects of higher education. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for over seven decades by two principals/Presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932, and the College began issuing associate degrees instead of diplomas in 1943. In 1989, the College amended its name to Lasell College and its charter to include both associate and baccalaureate degrees. The first baccalaureate students at Lasell College graduated in May 1992. In October 1997, the Board of Trustees amended Lasell's mission statement to admit men.

What Edward Lasell started, his focus on innovation responsive to societal change, has continued into the 21st century with the concept of connected learning. Connected learning is "learning by doing," where, through on- and off-campus experiences, student imagination and energy are engaged beyond the walls of the classroom while always being linked to reflective activity within the classroom. Connected learning facilities on campus include two nationally-accredited child study centers; sports science and athletic training labs; an on-campus radio station; a multi-media lab and a fashion design/production center. The Center for Community-Based Learning engages students across the curriculum in service-learning — academically based public service projects. Lasell's future emanates from a vision of innovation and experimentation. In Spring 2000, the College opened Lasell Village, the nation's first educational continuing care retirement community. The following fall, a state-of-the art academic center, Winslow Hall, was added to the campus. Since Fall 2000, the College has built five new suite-style residence halls. A new campus center opened in Fall 2004. Lasell College launched its graduate degree program in Fall 2002, the Master of Science in Management with concentrations currently in Elder Care Administration, Elder Care Marketing, Fundraising Management, Human Resources Management, Management, Marketing, Non-Profit Management, and Project Management. Certificate programs are also offered in each of these areas.

Mission Statement

Lasell College integrates challenging coursework with practical experience in an environment that fosters lifelong intellectual exploration, active citizenship and social responsibility.

Core Values

The values we hold that guide our daily decision making:

- Student Focus
- Innovative education across the lifespan
- Social responsibility
- Integrity, honesty and ethical decision making

Campus Visit

Lasell College encourages interested students and their families to visit campus. The Office of Admission is available throughout the year, providing student-led campus tours, personal interviews and information sessions. If you have any questions or you would like more information, please contact us toll free at 1-888-LASELL4 or visit our website at www.lasell.edu. We look forward to seeing you on campus.

Transportation

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation. The Lasell shuttle transports students to and from an MBTA stop at regularly scheduled and posted times.

Lasell Village

Lasell Village is a unique Continuing Care Retirement Community located on the campus of Lasell College. Open since May 2000, the Village combines the elements of lifelong learning, retirement housing, support services, short-term rehabilitation and long-term care on its thirteen-acre site. Lasell Village is home to approximately 230 residents in its independent living apartments and includes Lasell House, a skilled nursing care facility. The Village is managed by Lasell College.

A Living and Learning Community

A focus on living and learning is the defining characteristic of Lasell Village and one that makes it unique among retirement communities. Although it is one of a

growing number of college-affiliated retirement communities in the country, it is the first to feature a formal, individualized, required continuing education program for its residents. The philosophy behind the education program at Lasell Village is that learning is not a chore or task, or even a specified activity. Rather it is a way of being — an approach to life in which we eagerly pursue interests and new experiences that have meaning to us.

Just as the students at Lasell College pursue learning as a priority in their lives, Village residents are required to plan and satisfy a specified learning plan. The diverse opportunities for satisfying the learning requirement reflect Lasell's connected-learning approach to education, which acknowledges that learning takes place both within and outside the classroom. These opportunities include:

- Participation in courses and educational events at Lasell Village
- Enrollment in courses at Lasell College
- Enrollment in courses at other educational institutions
- Mentoring Lasell College students or advising student groups
- Engagement in community service or volunteer activities
- Teaching or tutoring
- Travel study experiences through Elderhostel or other groups
- Activities in the arts and presentations of one's own artistic work
- Physical fitness activities
- Independent study or research
- Continued employment

Awards

Lasell Village is a recipient of the 2002 American Society on Aging and MetLife Foundation MindAlert Award in the category of Outstanding Older Adult Learning Programs. Designed by Steffian Bradley Associates of Boston, Lasell Village was selected for a Project in Progress Design award in 2000 by Nursing Homes/Long Term Care Management and the Society for the Advancement of Gerontological Environments (SAGE).

Undergraduate Admission

Each year the Office of Admission selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell College. Many factors are considered when evaluating applicants for undergraduate admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the high school or college/university level; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange an interview, and parents or guardians are invited to accompany the applicant to campus. Interviews or campus visits may be arranged by contacting the Office of Admission by telephoning (617) 243-2225, or on-line at www.lasell.edu.

Lasell College reviews applications on a rolling basis, once they become complete. Students are encouraged to complete their applications as soon as possible. Admission applications may be obtained via the Common Application, by contacting the Office of Admission, or on-line at www.lasell.edu. The completed application, together with a non-refundable application fee of $40, should be returned to:

Office of Admission
Lasell College
1844 Commonwealth Avenue
Newton, MA 02466

The Office of Admission will waive the $40 application fee for applications completed and submitted on-line.

Procedure

Freshman Admission

In addition to the application for admission, freshman applicants should ask their secondary school guidance counselor to forward their completed secondary school transcript, standardized test scores, a personal statement or essay (250 word minimum), and an academic recommendation form or letter of recommendation to the Office of Admission.

Transfer Admission

Transfer applicants who have earned fewer than 30 college credits should submit an application with their secondary school transcript, college/university transcript, and an academic letter of recommendation. Transfer applicants who have earned 30 or more college credits or an associate degree must submit an application with completed college/university transcripts and an academic letter of recommendation. Accepted transfer students will receive a credit evaluation of their previous

course work and their resulting class standing. Only grades of C (2.0) or better are acceptable for transfer credit. Transfer applicants should submit official transcripts of all prior college/university level work with corresponding course descriptions or course catalogs.

International Admission

International student applicants must submit official results of the TOEFL (Test of English as a Foreign Language) in addition applicable academic records, standardized test scores, and a letter of recommendation. All foreign credentials must be translated into English prior to being submitted.

Each applicant is responsible for making sure that all required information is sent to the Office of Admission. Applications are considered when all credentials have been received.

Requirements

Freshmen

Candidates for admission to the freshmen class are expected to complete a college preparatory program of an approved secondary school. Lasell will also consider applicants who have successfully fulfilled the requirements for a secondary school diploma.

Applicants to the Athletic Training Program are advised that admission is competitive and that there is a priority application deadline of January 15. Applications received after January 15 will be considered for the Athletic Training Program on a space available basis. Applicants for admission to the Athletic Training or Sports Science Programs should refer to the appropriate program-of-study page/s in this catalog for additional program requirements.

Transfer

All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate.

Transfer Credits

Each year Lasell College offers admission to students who have previously earned credit from other colleges/universities. These students must meet all of the requirements for graduation and must meet all of the requirements necessary to earn a Lasell College degree in their respective academic program. Students pursuing a bachelor degree must complete 50% of their credits at Lasell, the final semester of which must be at Lasell College. Only grades of C (2.0) or better are acceptable for transferable credit.

Entrance Examinations

All candidates for admission should arrange to have their Scholastic Aptitude Test (SAT I) or American College Test (ACT) scores sent to the Office of Admission, preferably before January of the senior year of secondary school. The Lasell College CEEB Code is 3481.

Also, candidates for admission who have taken the Test of English as a Foreign Language (TOEFL) should submit those scores with their application for admission. Information concerning the SAT may be obtained from The College Board at www.collegeboard.com. Information concerning the ACT may be obtained from the American College Testing Program at www.act.org. Applications for each exam should be sent at least one month before the date the test is to be taken, or students may register on-line.

Advanced Placement Program

As a participant in the Advanced Placement Program of The College Board, Lasell will grant college credit to students who present entrance scores of at least 3 on Advanced Placement tests offered by the Educational Testing Service (ETS). Students should have their scores sent directly from ETS to the Office of Admission at Lasell College. The Office of Admission will establish the number of Lasell College credits awarded under the Advanced Placement Program.

International Baccalaureate

Candidates who have completed International Baccalaureate Higher Level (HL) subjects and received a score of at least 4 on the diploma programme examinations may be granted college credit. Students should have their scores sent directly to the Office of Admission at Lasell College from IBO or have them printed on their official secondary school transcript. Lasell College may award up to six (6) college credits.

Enrollment

Students offered admission to Lasell College are asked to submit a non-refundable deposit of $400 ($200 tuition deposit, $200 housing deposit). Admitted students not seeking on-campus housing are asked to submit only the $200 tuition deposit. The College observes a May 1 deposit deadline. Deposits received after May 1 will be accepted on a space available basis. The tuition deposit is applied toward tuition charges. Similarly the housing deposit is applied to on-campus residency charges. Assignment of students to particular residence halls will be made depending on availability. Upon receipt of the tuition deposit, an enrollment confirmation and a New Student Welcome Packet are provided to new students beginning their undergraduate education at Lasell College.

Undergraduate Admission

Prior to enrolling at Lasell College, the following requirements must be met: satisfactory health clearance, satisfactory completion of all in-progress courses, receipt of final grades for this academic year, and proof of high school graduation.

Academic Information

The Lasell Plan of Education: Connected Learning

The Lasell curriculum builds upon the concept of "connected learning," which combines breadth in the arts and sciences, professional/technical coursework, and educational projects that tackle real issues. Connected learning refers to explorations of issues, problems, and events through in- and out-of-classroom activities and projects. Lasell College strives for students to be so engaged with academic subject matter that learning itself *matters* to them in ways that go beyond meeting course requirements and earning grades. We thereby emphasize the idea of Lasell students being *productive* versus *consumptive* learners as they become committed simultaneously to a successful and rewarding career, an ongoing life of intellectual exploration, and active citizenship. Through course-based projects, internships, clinical experiences, and on-site training, all of Lasell's degree-granting programs center on students' understanding of the value of their academic work as they prepare to become imaginative and ethical practitioners in their chosen professions.

In support of its commitment to connected learning, Lasell has created several on-campus opportunities for linking classroom and professional experience. For instance, students across the curriculum work with experienced teachers and children at our on-site Child Study Centers. The Athletic Training students work with Lasell athletes in a state-of-the-art training facility. The Fashion programs bring experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising and Design/Production students. Students also organize and run fashion shows displaying their own designs. *Lasell College Radio* engages Communication majors as well as students across the curriculum in hands-on media production, as does *The 1851Chronicle*, the College's student newspaper, and *Polished*, which is becoming one of Boston's premier fashion, culture, and trends magazine. Criminal Justice and Legal Studies students learn about the court system through participation in Mock Trials. Our Sports Science Lab allows students to practice and master assessment and rehabilitative techniques as they learn them in class. At the College's annual Fall and Spring Connected Learning Symposia, students showcase their academic accomplishments in a professional conference-like setting.

The College experience should aid students in forming a view of life, and this includes understanding not only the requirements of a successful professional career but also the positive contribution one can make as an active community member and global citizen. Lasell's Center for Community-Based Learning provides opportunities for volunteer work as well as course-based community service-learning projects, including a January interim session in Mexico. Lasell's Donahue Institute for Values and Public Life fosters awareness of the importance of civility and active participation in the creation of a civil society. The Institute sponsors various events and programs in support of its mission.

Lasell College is known nationally for its living-learning retirement community, Lasell Village. Although Lasell Village is among a growing number of College-affiliated retirement communities in the country, it is the first to feature a formal, individualized, required continuing education program for its residents. The Village provides a host of intergenerational learning opportunities. Lasell College students can work and learn at Lasell Village in a variety of program related internships, as well as interact with Lasell Village residents on campus in classes, at College events, and by working collaboratively on a variety of on or off-campus projects.

Lasell College academics are designed to provide a supportive and empowering environment for every student. To begin with, a low student to faculty ratio ensures close attention to varying learning styles. The academic advising system focuses upon and fosters the development of personal initiative and decision-making; the advisor serves as a facilitator and a guide, helping the student to make choices rather than making choices for the student. There are many additional support services offered at the College to facilitate student learning, quality of co-curricular life, and academic and professional planning. These include the Academic Achievement Center (AAC), Registrar's Office, Financial Aid, Career Services, Residential Life, the Health and Counseling Center, and The Center for Spiritual Life. Connected learning beyond the curriculum also includes a wealth of opportunities for leadership development and participation in organizations and College activities.

The goal of the Lasell Plan of Education is to provide educationally sound and engaging opportunities for each student to realize his or her fullest potential. Lasell College students graduate with an enriched sense of the contribution they can make in their profession and their community, enhanced confidence in their ability to learn and grow, and an eagerness to meet the challenges they will face throughout their personal and professional lives.

Core Curriculum

General Education Core

Fulfillment of the General Education Core helps to ensure that students gain the necessary skills and the breadth of knowledge needed to be responsible, competent, and contributing members of a diverse and increasingly technological society, both within and beyond their chosen professions. The General Education Core establishes the basis for lifelong learning after graduation from the College. All Lasell College students are required to complete 28-35 credits in the General Education Core.

The General Education Core consists of the **First Year Seminar**, **Foundational Competencies,** and **Areas of Inquiry**:

First Year Seminar (1-3 credits)

- **First Year Seminar:** FYS 101 (1 credit) or FYS 103 (3 credits) or for Honors students, HON 101 (3 credits; see page 25 for information on fulfillment of this requirement.)

Foundational Competencies (6-9 credits)

- **Writing:** ENG 101/102 (6 credits; see page 45 for information on fulfillment of this requirement)
- **Mathematics:** MATH 103 or test out (0-3 credits; see page 45 for information on fulfillment of this requirement)

Additionally, all students at Lasell College build on foundational competencies in writing through writing-intensive courses in each major, and they develop additional competency in computer literacy through assignments and projects utilizing information technology across the curriculum, and in oral communication through presentation-intensive courses. As part of Lasell's commitment to civic responsibility, all students typically engage in some form of service-learning as part of their general education core or through their majors.

General Education Areas of Inquiry (21-23 credits)

The first five of the seven General Education Areas of Inquiry (AI) must be fulfilled with courses in the Arts & Sciences. A single course may not be used to fulfill more than one Area of Inquiry unless otherwise allowed under a specific Major's course requirements. In certain Majors, designated course requirements fulfill some of the Areas of Inquiry, as noted in the catalog.

Aesthetic (3 credits): AI(A)

Critical analysis and interpretation of literature, music, and art; develop understanding of forms and approaches as well as appreciation of the importance of individuals' contributions to culture and society.

Courses:

ARTH 103	Art History I
ARTH 104	Art History II
ARTH 107	Special Topics in Art
ARTH 201	Art History: A Woman's View
ENG 201	English Literature: Selected Themes and Writers
ENG 209	Introduction to Literature and Literary Studies
ENG 210	Survey of American Literature
ENG 211	Modern Drama
ENG 217	Contemporary Literature

ENG 218	Representative Writers from Major Periods in British Literature
ENG 222	Lyric Poetry
ENG 223	Ethics and Morality in Literature
ENG 224	Film and Literature
ENG 225	The Short Story
ENG 233X	The Great War in Literature and History
MUS 101	Music Appreciation I
MUS 102	Music Appreciation II
MUS 104	World Music
MUS 108	Introduction to Blues/Theory/Improvisation
MUS 201	Musical Comedy
MUS 203	Popular Music
MUS 205X	Impressionism in Music
MUS 215	The History of Jazz
PHIL 202	Aesthetics

Historical (3 credits): AI(H)

Appreciation of the connection of the past with the present so as to assist in understanding the present and be better prepared for the future.

Courses:

HIST 103	World Civilization to 1500
HIST 104	World Civilization Since 1500
HIST 123	American Civilization I
HIST 124	American Civilization II
HIST 203	History of Women (U.S.)
HIST 204	Recent American History 1960-to-date
HIST 233X	The Great War in Literature and History

Psychological and Societal (3 credits): AI(PS)

Inquiry into the internal and external processes and structures that influence the relationships among individuals, groups, and institutions.

Courses:

ANTH 101	Principles of Cultural Anthropology
CJ 101	Introduction to Criminal Justice
ECON 101	Principles of Economics-Micro
ECON 103	Economics and Society
ENV 101	Introduction to Environmental Studies
IDS 111X	Aging in America

LS 101	Introduction to the American Legal System
POLS 101	American Government and the Political Order
POLS 201	State and Local Government
POLS 202	Issues in Contemporary Political Thought
PSYC 101	Introduction to Psychology
SOC103/ SMGT 101	Sport and Society
SOC 101	Introduction to Sociology
SOC 102	Introduction to Women's Studies
SOC/PHL 210X	Religion and Society

Scientific (3-4 credits): AI(S)

The ability to connect relevant scientific issues to students' personal and professional lives. The confidence and proficiency needed to integrate scientific information into the process of making informed, rational decisions.

Courses:

BIO 101	Principles of Biology
BIO 102	Diversity of Living Organisms
BIO 103/ANTH 103	Human Origins
BIO 109 X	Introduction to Genetics
BIO 110	Nutrition for Living
BIO 112	Human Biology
BIO 142	A Healthy Lifestyle
BIO 204	Human Reproduction
BIO 205	Anatomy & Physiology I
BIO 310	Genetics
CHEM 203	General Chemistry I
PHYS 111	General Physics I
SCI 103	Science for Educators I
SCI 104	Science for Educators II
SCI 105	Principles of Astronomy
SCI 106	How Things Work
SCI 109X	Oceanography
SCI 110	Dynamic Earth
SCI 111X	Science of Science Fiction
SCI 113X	Science of Sports
SCI 205/ CJ 205	Forensics
SCI 211	Environmental Science (formerly Global Ecology)
SCI 220/GEOG 220	World Geography
SCI 302	Topics in Contemporary Science
SCI 305	Revolutions in Science

Quantitative (3-4 credits): AI(Q)

Acquisition of the analytical skills and confidence necessary to interpret quantitative information and to make well-reasoned decisions in students' personal and professional lives. MATH 103 Introductory Algebra does not fulfill the AI(Q) requirement.

Courses:

MATH 104	Intermediate Algebra
MATH 105	Topics in Mathematics
MATH 107	College Geometry
MATH 203	Precalculus
MATH 204	Quantitative Methods for Business
MATH 205	Calculus I
MATH 206	Calculus II
MATH 208	Introduction to Statistics

Students ordinarily study the Multicultural and Moral and Ethical Areas of Inquiry (AI) in the Junior and Senior years.

Multicultural (3 credits): AI(MC)

Awareness of cultural diversity through the study of non-western, or nonwhite American, history/culture/literature; or comparative cultural studies; or the study of diversity in race, class, gender, sexuality, and/or disabilities; or the study of a foreign language at the intermediate level; or study or service-learning abroad for academic credit.

Courses:

ANTH 101	Principles of Cultural Anthropology
ANTH 210	Folklore
ANTH 212A.A	Special Topics: Documentary Film – Ethnography and Social Change
ARTH 201	Art History: A Woman's View
BUSS 332	Cross-Cultural Management
BUSS 422	Global Marketing
CJ 315	Global Technology and Crime
CJ 317	Comparative Justice Systems
CJ/LS 323	Justice, Class, Race and Gender
COM 212	Intercultural Communication
ECON 301	International Trade and Finance
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications

ED 418	Social Studies, Multiculturalism, & Art (for Elementary Education)
ED 420	Social Studies, Multiculturalism, & Art (for Early Childhood Education)
ENG 312	Literature of the Post-Colonial World
ENG 313	American Multi-Ethnic Literatures
FREN 201	Intermediate French I
FREN 202	Intermediate French II
HIST 203	History of Women (U.S.)
HIST 207	African American History
HIST 208	Sub-Saharan Africa After 1800
HIST 209	China from 1600 to the Present
HIST 210	Latin America from the Colonial Period to the Present
HIST 211	The Middle East and the Islamic World Since 1800
HIST 231	Revolutions and Revolutionary Thought
HIST 321	Modern Japan: History and Culture
HON 305A.A	The "Other": Travel, Awe, and Arrogance
HTA 228	Travel Destinations – Eastern Hemisphere
HUM 205	Mexico in Context
ITAL 201X	Intermediate Italian I
JPN 102	Elementary Japanese II
LS 305	Comparative Law and Legal Systems
MUS 104	World Music
PHIL 106	World Religions
PHIL 208	Knowing and Reality: East and West
POLS 208	Contemporary Issues in International Relations
PSYC 241	The Psychology of Girls' and Women's Lives
PSYC 316	Psychology of Race Relations
PSYC 317	Cross-Cultural Perspectives: Comparative Views of Human Development
SOC 102	Introduction to Women's Studies
SOC 205	Mexico in Context
SOC 301	Race and Ethnic Relations
SOC 341	Women's Roles in Contemporary Society
SPAN 201	Intermediate Spanish I
SPAN 202	Intermediate Spanish II
SVL 205	Mexico in Context

Moral and Ethical (3 credits): AI(ME)

Familiarity with systems of ethical belief and their application to everyday life and/or professional behavior.

Courses:

AHLT 104	Professional Interactions and Ethics (for Allied Health)
BUSS 235	Ethics in Business
BUSS 335	Management and Society
CJ/LS 320	Philosophy of Law
COM 205	Media, Ethics, and Society
ENG 223	Topics in Ethics and Morality in Literature
ENV 102	Environment, Society, and Ethics
ENV 303	Environment and Social Justice
HON 305D	HIV/AIDS in America
HON 305E	Globalization Development, Exploitation, and Human Rights
HON 305G	Culture and Conflict: The Genesis of Genocide
PHIL 104X	Sexual Ethics
PHIL 110	Ethics
PHIL 203	Existentialism
PHIL 205X	Political and Social Philosophy
SMGT 202	Ethics in Sport
SOC 221	Contemporary Social Problems

Majors Requiring a Foreign Language

The following majors have Foreign Language as an additional requirement for graduation: Communication (enrolled before 2006); English; English with Elementary Education; English with Secondary Education; History; History with Secondary Education; Humanities; Interdisciplinary Studies—Individualized; Human Services; Psychology; Sociology; and International Business. In these majors, students must demonstrate a 200-level proficiency in a Foreign Language. (A slightly lower level of proficiency may be granted as meeting the requirement in foreign languages other than Spanish and French.) Students in these majors should consult with their advisors and the Director of Foreign Languages for placement. In rare cases, some students may be able to demonstrate the 200-level proficiency without taking any coursework at Lasell. Others may take, or have taken, an appropriate Foreign Language CLEP Examination for transfer credit. However, most Lasell students in the aforementioned majors will need to complete between three and nine credits of a foreign language to meet the proficiency requirement. All foreign language courses taken at Lasell must be for a letter grade (not pass/fail), and there is a prerequisite of a grade of "C" or better to move from one level to the next. Unrestricted Elective Credits will, of course, vary depending on how the 200-level proficiency is met by each, individual student.

Master of Science in Management 5th Year Option

General Information and Overview of Procedures

Motivated Lasell College undergraduate students with high academic standing can earn a Master of Science in Management (MSM) with only one additional year of study. They do so by having up to six (6) graduate credits waived through thoughtful course selection as well as by enrolling in an undergraduate/graduate blended semester in their senior year. The 5th Year Option is available to students enrolled in any major at Lasell College.

Interested students must have a minimum 3.0 cumulative grade point average. Lasell students who wish to pursue the 5th Year Option should inform their advisor during or prior to the junior year – ideally in the freshman or sophomore year - and complete the 5th Year Option Declaration of Interest form. Completed forms should be returned to the Registrar's Office.

Graduate Course Waiver Policy

Following the 5th Year Course Waiver Guidelines will allow qualified students to request waiver of six (6) credits required in the Master of Science in Management core curriculum,

Course Waiver Guidelines:

Business, Sport Management, and Fashion/Retail Merchandising Majors: Students who complete these undergraduate majors with a 3.00 cumulative grade point average (GPA) can request a waiver of six (6) credits to the Office of Graduate Admissions.

Business Minors: Students who complete the undergraduate business minor with a 3.00 cumulative grade point average (GPA) can request a waiver of six (6) credits to the Office of Graduate Admissions.

Other Undergraduate Majors: Any Lasell College student who successfully completes (with a grade of B or higher) the course combinations listed below can request a waiver of six (6) credits to the Office of Graduate Admissions. Students must consult the Catalog for prerequisites that are required for each of the undergraduate courses listed.

BUSS 203 Financial Management	MGMT 703 Management Information
BUSS 224 Organizational Behavior Systems	MGMT 704 Financial Management
BUSS 232 Operations Management	MGMT 705 Organizational Behavior
BUSS 421 Marketing Management	MGMT 706 Marketing Management
ITEC 212 Management Information Systems	MGMT 707 Operations Management

Undergraduate Courses MSM Course Waiver

Blended Semester Policy:

Lasell College students who are completing their undergraduate degree can participate in a *blended semester* during the final semester of the senior year. Prior planning is essential: (1) students must have earned enough credits beforehand so that no more than nine (9) credits remain for their undergraduate degree; (2) in the blended semester, students are not permitted to enroll in more than 18 credits. In the *blended semester*, students complete their undergraduate degree requirements (with nine (9) or fewer credits remaining to do so) and simultaneously enroll in up to two graduate courses that will count towards the MSM (Note: MSM course credits cannot be applied towards the fulfillment of the student's 120 undergraduate degree requirement). To enroll in MSM courses, students will also need to have a 3.0 cumulative GPA. To receive MSM credit students must earn a grade of B (3.0 GPA). Senior students registering for the *blended semester* need to complete a Graduate Course Eligibility form during pre-registration for their final semester senior year. This form will be used to perform a degree audit and grant permission for students to take graduate courses while fulfilling their undergraduate degree requirements.

In the final semester senior year, 5th Year Option students will submit an Application for Graduate Admission along with two letters of recommendation and a brief personal statement. The application fee is waived.

Students seeking further information regarding the 5th Year Option should contact:

Lasell College, Office of Graduate Admission
1844 Commonwealth Avenue
Newton, MA 02466
617-243-2400
gradinfo@lasell.edu

Lasell College Connected Learning Symposium

The Lasell College Fall and Spring Connected Learning Symposia include presentations, displays, exhibitions, and performances involving both traditional Lasell and Lasell Village students. Launched in the Spring of 2002, the Symposia showcase students' academic work within a connected learning environment. These end-of-semester events gather the Lasell community in celebration of the collaborative accomplishments of students and faculty, helping to further establish the relevance of teaching and learning beyond the walls of the classroom. The week-long Spring symposium culminates with the evening Fashion Shows.

Lasell College First Year Seminar Program

The First Year Seminar (FYS) is part of the General Education Core Curriculum and a requirement for all incoming first year students and transfer students with fewer than 15 credits. The First Year Seminar is a theme-based course that engages students in a specific area of interest while providing support for a smooth transition into the Lasell College community and the Connected Learning philosophy. First Year Seminar is designed to help students develop skills in speaking, reading, writing, research, technology and learning strategies required for college level work and for becoming active and effective learners. This is accomplished through engaging activities, involving reading, discussion, working on team projects, participating in field trips, and explorations of the campus. Civic engagement and service learning activities are often part of this course as is participation in the Connected Learning Symposium. Through the seminar, students develop close ties with faculty and peer mentors who serve as advocates for first year students' academic success. This requirement may be fulfilled by taking one of the following courses. FYS 101, FYS 103 or HON 101.

Honors Program

The Honors Program offers an intensive setting for intellectual and social development and provides a range of academic and professional benefits, including close work with individual faculty and collaborative work with highly motivated peers in many majors.

The Program strives to foster independent thinking and social responsibility, enthusiasm for intellectual inquiry and learning, and an appreciation for the power and relevance of ideas. It maximizes engagement with Lasell hallmarks – student-centered teaching and connected learning – through a mix of discussions, field explorations, customized research projects, leadership training, and community-based service.

The Honors Program aims to produce interdisciplinary thinkers and problem-solvers with a critical moral sensibility. Students gain the skill to research problems and approach solutions from a number of angles as they develop the leadership strategies to organize action and implement solutions.

In addition, the Honors Program provides many benefits, including an intensive setting for development of oral and written communication skills, critical thinking, leadership training through team-building, service-learning and community-based projects, opportunities for internships, conferences, seminars and professional networking through National and Regional Honors Associations, and formal recognition including Honors designation on the student transcript.

Designation as a Lasell Honors Student represents a high level of academic achievement and unique accomplishments that demonstrate initiative and responsibility.

Objectives

The objectives of the Honors Program are consistent with the educational objectives of the College, but designed for highly motivated students to work more intensively and creatively to achieve the following:

- To improve writing skills
- To improve oral communication and presentation skills
- To work collaboratively with peers
- To approach issues from an interdisciplinary perspective
- To connect theory to practice by completing a community-based project
- To demonstrate leadership skills through community service

Overview of Program Requirements

Courses: Honors students take four Honors courses, one each year at the College.

Components: In addition, each year they select a project in one of their regular non-Honors courses, converting that project into an "Honors Component" conducted for Honors credit. Four Components total.

This "4 Course + 4 Component" sequence is designed to blend with any student's major, minor and set of interests.

Honors students must maintain a GPA above 3.0.

Four Honors Courses

Each year, students take one course available only to Honors students.

First year	Honors Colloquium	HON 101 (3 credits)
Sophomore year	Honors Leadership	HON 205 (3 credits)
Junior year	Honors Seminar	HON 305 (3 credits)
Senior year	Honors Capstone	HON 401 (1 credit; year-long)

Four Honors "Components"

Each year, students work with a professor to customize a project in one of their regular courses, converting that course into an "Honors Component." Typically students will undertake Honors Components in the semesters they are not taking an Honor Course (listed above). Components represent a customized education; each component may be designed by the student and professor to deepen knowledge of course subject matter, to apply subject matter of the course to the student's major or career goals, or to sharpen skills the student would like to hone.

Two Components must be in courses at the 200 level or above.

Honors Writing: Students who qualify for Honors Writing (ENG 101/102)

may count one of these courses as a Component for the Honors Program. (Students must place into Honors Writing classes independently of admission into the Honors Program.)

Other Component options may be offered. Honors students are notified of options through the Registrar and the Honors Director. Guidelines and sample Components are available from the Honors Director.

Continuing Eligibility Requirements

Students must pass all Honors courses and components with a grade of C or better. Students must maintain a 3.0 overall cumulative average to continue in the Honors Program. If they are unable to do this, they may be placed on "Honors Probation" for one semester. If they demonstrate eligibility at the end of that semester, in consultation with the Honors Program Director, they will regain good standing in the Honors Program.

Academic Internships

Internships across the curriculum are a critical part of the College's connected learning philosophy. Internships (also known as practica, clinicals, and student teaching) serve several purposes. They help students:

- Apply coursework within a real life context
- Learn/strengthen technical, professional, interpersonal, and work performance skills
- Develop a strong work ethnic
- Test out and refine career choices
- Develop professional self-confidence
- Network with professionals in their field
- Enhance marketability for employment and/or graduate school

Each academic major's internship practices are designed to meet licensure, certification, and professional requirements and expectations, and, thus, internships differ across departments. In every major, internships are an integral component of a comprehensive program, which includes course preparation, the internship work experience, mentoring, guided supervision, and reflection. Internships can range anywhere from 120 to 400 hours in a semester. Some majors, such as Human Services, Sociology, Psychology, Athletic Training, and Education require more than one internship.

Service-Learning

Service-learning, a form of connected learning, is both an action-oriented

teaching method and an educational philosophy. Through public service projects, students apply classroom material to address real life challenges and social justice issues in and beyond the Lasell campus. Typically, service-learning projects are developed in response to a community need and are undertaken with a non-profit organization. Assignments include students' preparation for and engagement in service, as well as reflection on the service experience, particularly as that experience relates to larger social structures, US culture, and global relationships. In addition to service-learning course projects and service-learning internships, students may also elect the Linked Credit Service-Learning Option (SVL 115, 215, 315, or 415) that is offered in selected courses. Students register early in the semester after the instructor presents this option. To earn a linked credit, which receives a separate grade, students conduct public service projects combined with an academic assignment, which could take the form of essays, reports, journals, oral presentations, portfolios, or other creative products as determined by the instructor. A linked credit service-learning selection is an attractive feature on a student's academic transcript. A student who completes three linked credit options receives credit for a three-credit arts and sciences or unrestricted elective. See the course description section of the catalog for further information and restrictions.

Study Abroad/International Education

Lasell encourages students to study abroad and/or do internships abroad. Study abroad helps students gain independence, maturity and confidence. It broadens the educational experience through knowledge of another country and culture, and gives a new perspective on the world and on the USA. Study abroad can entail a semester of coursework at a foreign university, an international internship, or international service-learning. Lasell has a home tuition model – this means that students studying abroad through one of our affiliate programs are regarded as full-time Lasell students and pay Lasell tuition, fees, room and board. Financial aid is awarded as if the student is full-time and living in residence at Lasell. Because students maintain full-time enrollment, financial aid is portable – including State and Federal aid (excluding work-study), Lasell scholarships such as the Presidential scholarship, Service, Donahue and Leadership scholarships and other institutional aid. Tuition waiver benefits (e.g., through Lasell College employee benefits or the tuition exchange program) are not be applied to the Study Abroad program.

The Lasell Study Abroad Program consists of affiliations that provide opportunities for study abroad all over the world. The normal timing for semester-long study abroad is during the fall semester of the junior year, or the spring semester, if there are compelling reasons (such as fall athletics) why a student cannot go in the fall semester. Study abroad is not allowed during the freshman or senior year. Under certain circumstances, students with an exceptional academic record may be allowed to study abroad during their sophomore year, if this better fits the needs of their academic pro-

gram, and if their advisor approves their application.

Only students in good academic standing are allowed to study abroad, and many programs have minimum GPA requirements. Falling out of good academic standing after applying to a study abroad program renders students ineligible to study abroad and students must then assume responsibility for any nonrefundable costs that may have been incurred in setting up the experience.

Students interested in study abroad should notify their advisors to begin academic planning at the end of their freshman year or start of sophomore year. Once the student and advisor have determined the general plan for study abroad, the student should pick up a Study Abroad application packet from the Study Abroad Office and meet with the Director of International Programs. Students receiving financial aid should also meet with the Office of Student Financial Planning to make arrangements for their financial aid.

Academic Centers and Support Services

Center for First Year Programs and Academic Advising

The Center for Academic Advising and First Year Programs serves as a resource for both students and faculty. The Center oversees all academic advising for undergraduate students, as well as all Undeclared Majors.

The Center for Academic Advising and First Year Programs also oversees the First Year Seminar Peer Mentoring programs for first year students. The Center aims to help students succeed as productive members of the Lasell College community.

Academic Advising

Upon arrival, all students at Lasell College are assigned an academic advisor. First-year students' advisors are either faculty or staff members who not only advise students about academic issues, but also support and guide students in their transition to college life at Lasell. If students are admitted to the College in a particular major, they will be assigned a faculty advisor from that major in the summer prior to their second year. If they are enrolled as undeclared they will be assigned a new faculty advisor in the summer prior to their second year or during their second year. All academic advisors work with students in selecting classes, arranging course schedules, and identifying resources to solve problems or meet specific needs. Students meet with their advisors regularly during scheduled advising times and open times throughout the semester. Advisors will refer students to the many support services offered at the College to help ensure academic success. These include the Center for Academic Achievement, Registrar's Office, Financial Aid, Career Services, Residential Life, the Health and Counseling Center, and the Center for Spiritual Life.

The advantage of attending a small institution is the personalized approach provided. There is a network of faculty and staff ready to work with students both in and out of the classroom so they may meet their full potential.

Mid-Term Progress Reports

As part of the academic advising process, course instructors issue progress reports at approximately the mid-point of each semester, by a deadline determined by the Registrar. Students receive a "Gd" ("Good") when they are evaluated at the time to be doing work at a grade level of B or above; they receive an "S" ("Satisfactory") when they are evaluated at the time to be doing work between a grade of C and B-; and they receive a "WA" (Warning) when they are evaluated at the time to be doing work at a grade level of C- or below. The Registrar distributes the progress reports and warning notices to academic advisors, who provide copies to students during advising appointments. Mid-term progress reports are indications of progress at points-in-time. They are to be understood as prompts for working constructively to do the best work possible in a course; they are not, in any way, indications of what a student will earn for a final course grade.

The Academic Achievement Center

The Academic Achievement Center (AAC) provides free academic support services through a wide range of programs available to all students seeking a successful academic experience.

The AAC offers tutoring services available on a walk-in basis or by appointment. Assistance is available for many courses, and students are given individual instruction for specific course work. Professional and peer tutors assist students individually or in small groups in a variety of subjects including, but not limited to, writing, reading, math, science, fashion design, computer applications, and presentation skills.

The AAC provides practical strategies for developing time management and study skills, improving note and test taking, reading, and writing research papers. Study groups are organized to allow students to share ideas, support one another, and prepare for tests. The AAC also maintains resources on the student intranet that provide tips on time management, test preparation, writing research papers, and more. The intranet also provides tutor schedules.

Lasell College recognizes the individuality of each student's learning style. Students with documented learning disabilities are provided accommodations such as extended time for tests, use of a tape recorder in the classroom, and note takers for the visually or auditorily challenged.

The Academic Achievement Center is located on the ground floor of the Brennan Library, and is open Monday - Friday.

Center for Community-Based Learning

The Lasell College Center for Community-Based Learning provides support

and opportunities for students, faculty, staff, and community organizations to engage in mutually beneficial projects. For the students the community involvement deepens academic learning; promotes values of citizenship; provides practical, project-focused experience; and develops initiatives that make a direct and lasting contribution to local communities and society. The Center works with students and faculty to design and implement community service-learning projects as an integral component of the connected-learning concept at Lasell College, and the Center provides service leadership training to help students increase their communication effectiveness, self-awareness, accountability, and ability to meet challenges with creativity and resourcefulness. Students and faculty engage in a wide range of service including: tutoring in public schools, fundraising for shelters serving victims of domestic violence; providing tax assistance for Greater Boston residents; helping organizations provide internet service for urban communities; building and/or renovating low- income homes in the United States and Mexico; mentoring underserved youth; cleaning up the environment; visiting with the elderly; increasing campus awareness of many pressing local and global issues such as health pandemics, poverty, and air and water quality; and promoting voter registration. Three important programs include an after-school literacy program (America Reads), an after-school mathematics program (America Counts), and an Alternative Spring Break, in which students work on such week-long projects as house construction with Habitat for Humanity or hunger relief with Washington, DC Central Kitchen.

Donahue Institute for Values and Public Life

The mission of Lasell College's Donahue Institute for Values and Public Life is to foster awareness of the importance of a civil society and to create sensitivity to the moral dimensions of choices individuals make. To this end, the Donahue Institute sponsors forums and workshops that not only augment but also extend beyond classroom experience. Overall, the Donahue Institute seeks to help raise awareness of social issues and our responsibility as members of different communities, both locally and globally. The Donahue Institute collaborates with faculty to provide programming that connects classroom learning to the wider community. Students are actively involved in initiating and planning Donahue-sponsored events.

Each fall the Donahue Institute hosts a Donahue Distinguished Scholar, who leads discussion in different classes, meets with students and faculty informally and gives a public lecture. Other regular programs such as the "Student Voices" series involve students in panel discussions and debates, and a film series forms the basis for discussion around issues of race, gender and other social themes. Every semester, the Donahue Institute sponsors lectures or debates on various local and global issues such as hunger and genocide, domestic violence, crime, military intervention, and international trade policies. The Donahue Institute also works with students to encourage civic engagement, including voting and student activism.

Differently Abled Students

Lasell College accepts the definition of learning disabilities defined in Public Law 94-142, "as a disorder in one or more of the basic processes involved in understanding and using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or do mathematical calculations."

Students with learning and/or physical disabilities seeking accommodations must submit documentation which describes the nature of their disability as well as appropriate modifications. The College makes every effort to provide reasonable accommodations, but may not be able to meet every request. Students must submit the relevant documents to the Director of the Academic Achievement Center.

The Family Educational Rights and Privacy Act (FERPA) prohibits the College from sharing any information about a student unless the student has granted permission. Therefore, students who want their instructors to make classroom and/or assessment modifications will need to sign a waiver authorizing the Director of the Academic Achievement Center to make such arrangements. It is to the student's advantage to make these arrangements as soon as possible and in a timely manner. Faculty are not required to make adaptations unless they have been notified in advance by the Academic Achievement Center (AAC).

Frequently students assume that their high school counselors have notified the College regarding students' learning styles. The College has found that high schools do not always forward such records. Therefore, students should not assume the College is aware of their specific learning needs. Students should meet with the Director of the Academic Achievement Center within the first week of classes to review what documentation is available and what modifications can be arranged.

Library

The Brennan Library's collection consists of approximately 56,500 titles and over 50 electronic databases that include 34,492 text journals. Lasell shares an online catalog with 41 members in the Minuteman Library Network (MLN) with a total of 1,280,000 titles and free delivery of interlibrary loan provided by Massachusetts Metrowest Regional Library System. The library has an Archive, a Curriculum library as well as study rooms.

The reference staff assists students with their information needs and provides access to additional resources elsewhere. The library web page leads students to collections, databases, and websites. In order to train students how to use this wealth of information, there is a library lab with computers for hands on library instruction. Students receive assistance and training in classes as well as one-on-one time with librarians. The library is open 90 hours a week during the academic year.

RoseMary B. Fuss Center for Research on Aging and Intergenerational Studies

Established in 2001, the RoseMary B. Fuss Center for Research on Aging and Intergenerational Studies is dedicated to enhancing the quality of life for older adults through research, community partnerships, and teaching focused on aging, lifelong learning and intergenerational programs.

Located at Lasell Village, the Center sponsors conferences, workshops and lectures on issues related to aging and intergenerational studies. The Center also facilitates research studies initiated by members of the Lasell College community and provides support scholars and research groups from outside the College community who wish to conduct studies on aging and intergenerational learning.

Technology Center

The Technology Center supports Lasell College students from all majors by providing centrally located computers with tool software such as word processing, database, spreadsheet, desktop publishing, and multimedia applications. The Center also provides research and communication capabilities such as Internet, email and Library database access, and supports faculty-sponsored software. All Lasell College students and faculty are provided with network usernames and email accounts that can be accessed off campus over the Internet. Help Desk assistants provide support services for students who use the three computer labs located on the ground floor of the Brennan Library. The computer labs are generally open seven days a week. Specific daily and holiday hours are listed on the Lasell College web page as well as the student Intranet.

Academic Policies

Student's Responsibility

Each student must be constantly aware of progress in meeting requirements for graduation. If there is any question about an individual record, the Registrar's Office should be consulted. Each student must also be aware of deadlines set within each academic year that pertain to academic action and deadlines: these are identified in the Academic Calendar found in both the Lasell course catalog and the Academic Planner/Student Handbook as well as email messages from the Registrar. Students are expected to activate their Lasell email accounts and to check them regularly, as many official notices from the administration and the faculty are sent only as electronic mail.

Graduation Requirements

Bachelor Degree

A graduate of Lasell receives the degree of bachelor of arts or bachelor of science. Specific requirements of the various curricula are described under each major. In order to graduate, each student must earn a minimum of 120 credits of academic work; out of these 120 credits, students must complete a minimum of 42 credits in the arts and sciences. Most degree programs at the College require between 120 and 127 credits to graduate.

In order to graduate, students are required to complete 50% of their credits at Lasell College, the final semester of which must be at Lasell College, attain a cumulative GPA (grade point average) of 2.0 or higher, and meet Lasell's Core Curriculum competencies. All degree programs have additional requirements described in the catalog.

Second Degree

A student can qualify for a second bachelor's degree provided a minimum of forty-five (45) additional credits are earned at Lasell College and all requirements are completed in good standing. Students seeking a second bachelor's degree are advised that financial aid is severely restricted.

Dual Degree

A student may earn two undergraduate degrees provided (a) all requirements for each degree are completed in good standing, and concurrently (b) all pertinent requirements of Lasell and the individual departments and schools involved are completed successfully, and (c) both degrees are conferred concurrently.

Full-time Status

Full-time students normally carry a course load of 15-18 credits per semester; a course load of 12 credits is considered full-time.

Change of Major

The student must initiate this change by speaking with his/her advisor;

1. If the decision is made to change a major, the student fills out the "Change of Major" form. The form must include the signature of the current academic advisor;
2. The student submits the change of major form to the Administrative Assistant in the Advising Center. The form can be submitted any time during the semester, ideally no later than 3 weeks before pre-registration.
3. The form is sent to the department chair, who then approves or denies the change. If the decision is approved, the change of major is processed and the Advising Center notifies the student of the change to the new major and assignment of a new advisor. If the department chair does not approve the change of major, he/she then notifies the student and the student may request a change of major again in the next semester.
4. All students are assigned a new academic advisor for the following semester after acceptance into the major. The exception to this is a student changing major anytime during the Freshman year; no Freshman is assigned a new advisor until the following academic year.

Minor Program of Study

A Minor provides students the opportunity to deepen their understanding and expertise in an additional area of study. A Minor consists of a minimum of five courses, at least 50% of which must exist outside of the courses required for the student's Major (i.e., course "required for the Major" or "additional Major requirements). Additionally, at least 50% of courses in a Minor must be taken at Lasell College. Students may declare a Minor at anytime by completing a "Declaration of Minor" form in the Registrar's Office.

Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. In general, a full-time student is expected to complete all requirements within six years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

International Certificate of Eligibility

International students must carry a minimum of 12 credits per semester to maintain their certificate of eligibility.

Application for Graduation

A student eligible for a degree must apply for graduation through the Office of the Registrar at least one full semester before they expect to complete all requirements for graduation. Failure to comply may result in a delay of receiving the degree by a semester.

Degrees are awarded three times a year in December, May, and August. Commencement exercises are held once a year in May.

Expected Degree Completion:	Completed Application Filed:
December	Prior to September 1
May	Prior to December 15
August	Prior to May 1

Conditional Graduation

Students classified as conditional graduates may participate in the May commencement exercises. To be considered a candidate for conditional graduation a student must have:

a) attained a minimum cumulative GPA of 2.0; and

b) be within one (1) course (maximum of 3-4 credits) of completing their graduation requirements.

Students may petition to be a conditional graduate if the above requirements have been met. Approval must be granted by the Department Chair, the Registrar and the Vice President for Academic Affairs.

The student must complete the Conditional Graduation Contract (available in the Office of the Registrar) agreeing to the following:

1. course must be approved in advance by the Registrar
2. approved course must be taken at an accredited institution
3. course must be completed by the end of August following commencement with a grade of "C" or better
4. an official transcript must be submitted to the Office of the Registrar following course completion

Students enrolled in a major whose final semester includes a summer session may also be eligible to petition for conditional graduate status provided institutional requirements (a) and (b) above have been met and they have only the required summer courses pending, as stated in this catalog.

The Conditional Graduation Contract must be signed and returned to the Office of the Registrar by May 5, 2008. Conditional graduates are not eligible for Latin honors recognition at commencement; if they are eligible after completing all required credits for graduation, this is so noted on their record.

Undergraduate Academic Commencement Awards

Baccalaureate Level

Full-time students at Lasell College with a cumulative GPA of 3.5 or higher are eligible for special recognition at commencement.

Specific designations include:

cum laude: 3.5-3.69
magna cum laude: 3.7-3.89
summa cum laude: 3.90

Lasell Chair - The Lasell Chair is awarded annually to a student at the baccalaureate level. The award is based upon an extraordinary level of commitment to the Lasell College campus community throughout the recipient's Lasell career, as evidenced in the quality of service and participation, and in the cumulative, positive impact that his/her presence has had at the College.

Lasell College Book Awards - At the end of each academic year, Academic Departments select graduating Seniors to be honored with Book Awards. These awards (a gift of a book within each student's major) are given in recognition of a demonstrated commitment to excellence at Lasell College. The recipients are judged to be models for their fellow students in professional demeanor, academic achievement, maturity, perseverance, and collegiality. The Book Awards are presented at a special dinner ceremony held Commencement weekend.

Academic Dishonesty

Students have a responsibility to maintain the highest level of academic integrity. They are expected to perform educational tasks with the highest moral and ethical conduct. Academic dishonesty, intentional or unintentional, is grounds for failure on any assignment or failure in the course, at the instructor's discretion. Academic dishonesty is also grounds for suspension from the college at the discretion of the Vice President for Academic Affairs and may be subject to appropriate legal investigation and prosecution.

Helping another student in an act of academic dishonesty constitutes an act of academic dishonesty.

Academic dishonesty may take the following forms:

Plagiarism: The act of taking or passing off another's ideas, or writing, as one's own; copying or paraphrasing another's words without credit; buying or accepting work and presenting it as one's own. Students bear the responsibility for demonstrating the evolution of original work.

Copyright violations: The Copyright Law (Title 17 U.S. Code) protects electronic, print and other copyrighted materials. Any infringement of copyright is a violation of academic integrity. Electronic copyright infringement involves video, audio and computer materials and any other materials made electronically. Copying videos, cassettes or software, selling or disseminating programs without the owner's permission, putting pirated software on the College computers or your computer is not permitted. As long as appropriate credit is given, making a copy of a small portion of a book or a portion of an article for use in your assignments is acceptable. The correct citation method for sources of ideas and information obtained electronically or in print is available in the library.

The library has a copy of the complete Copyright Law for further reference.

Cheating: Dishonesty or deception in order to obtain some advantage or gain; e.g., stealing or receiving stolen examinations. Additional examples of cheating include, but are not limited to, submitting work produced for one course to fulfill the requirements in another, as well as submitting work that is or has been submitted by another student in the same or different course, unless approved by the current instructor.

Theft/Vandalism: Taking or defacing library materials or educational equipment such as a VCR, computer or software. Cutting pages out of a book or magazine or taking material out of the library and not checking it out is stealing.

Forgery: Signing another's name to exams, forms, or other institutional documents.

Disciplinary Action

Students who violate the Academic Dishonesty policy will be subject to one or more of the following disciplinary actions.

- Warning
- Temporary or permanent suspension of computer, network and/or library privileges
- Academic suspension
- Investigation and action taken in accordance with the appropriate student, faculty, or staff handbook
- Investigation and/or prosecution by state or federal law enforcement agencies

Incidents of academic dishonesty are reported by the instructor in writing to the Vice President for Academic Affairs. The Notice of Academic Dishonesty that is

filed by the instructor will remain in the Vice President for Academic Affairs Office and will be destroyed when the student leaves the College. A student who wishes to appeal a charge must follow the process for ACADEMIC GRIEVANCE as described in the Lasell Student Handbook.

A student who violates standards of College policy by taking or vandalizing library materials or educational equipment may be referred to the College judicial system as described in the Lasell Student Handbook.

Class Attendance Policy

The College expects students to attend classes. Attendance is taken in every class. The College does not, however, set specific guidelines regarding procedures and penalties for absences. Instead, each faculty member sets his/her own guidelines as deemed appropriate for each learning experience.

Instructors will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. Students have the responsibility of knowing these attendance policies.

The serious student assumes the responsibility of attending every class. When a class is missed the student cannot benefit from hearing the lecture, nor participate in laboratory-style work with the guidance of the instructor.

In most all cases, it is the responsibility of the student to make prior arrangements with their professors to make up any missed work or assignments in the event of an excused absence as defined below. The instructor should not penalize a student for class absence as long as there is a legitimate reason for the absence. The term "absence" refers to failure to attend all or part of a class session, as defined by the instructor's class attendance policy. Students who are granted an excused absence should be provided, within reason, an opportunity to make up missed work. Legitimate reasons for absence include, but are not necessarily limited to, illness, family emergency, or participation in official college events or trips. The instructor may require that a student submit appropriate documentation for any excused absence. Appeals can be directed to the Vice President for Academic Affairs.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

Late Class Start Policy

Students and instructors are expected to arrive at their class by the official start-time of the class. In the event the instructor is delayed, students are required to wait a minimum of fifteen (15) minutes beyond the official start-time of the class before leaving.

Class Cancellation

In the event a class meeting must be cancelled, the instructor calls the Registrar's Office, and staff in the Registrar's Office will post an official class cancellation notice bearing the College seal on the classroom door.

Leave of Absence

A leave of absence may be arranged for one semester through the Office of the Registrar, subject to departmental approval, by completing a Leave of Absence form. Students must be in good standing throughout the College. Students receiving financial aid should consult with the Office of Student Financial Planning to determine if a leave would have any effect on financial aid. Before returning to the College, students should notify the Registrar's Office in writing.

Military Leave During a Semester

Students will be allowed to take a military leave from the College without penalty. Students will receive a 100 percent tuition refund and a pro rata refund of unused room and board fees (less any financial aid which may have been received for the term) upon presenting an original copy of their military orders for active duty to the Office of the Registrar. Alternatively, extension (INC) grades with no tuition reimbursement may be more appropriate when the call for active military duty comes near the end of the term.

Withdrawal

Students wishing to withdraw from the College should first meet with their academic advisor to explore the alternatives open to them. If withdrawal is a student's final decision, the student should complete a College Withdrawal Form that is available in the Office of the Registrar.

The student will be asked to meet with various professional staff as part of the withdrawal process.

Readmission

Students not on an official leave of absence who separate from Lasell through suspension, withdrawal, graduation, or any other method are required to reapply for admission to the College by completing an Application for Readmission. These applications are available through the Office of the Registrar. While admission is not guaranteed, application is encouraged.

College Calendar

The College Calendar is the official schedule for all courses, vacations, holi-

days, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College Calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

Final Examinations

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination schedule.

Credit by Examination Policy

Students have the opportunity to earn transfer credit by examination in certain academic subjects through the College Level Examination Program (CLEP), the Advanced Placement Program (AP) and the ACT PEP: Regents College Examination. Refer to department-specific requirements and contact the Registrar's Office/Department Chair for more information.

Student Confidentiality

Lasell College regulates access to and release of a student's records in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended (PL 93-380, Section 438, The General Education Provisions Act). The purpose of the act is to protect the privacy of students regarding:

- the release of records
- access to records maintained by the institution

In compliance with the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), Lasell College has committed itself to protecting the privacy rights of its students and to maintaining the confidentiality of its records. A copy of the law is available in the Registrar's Office.

The following is a summary of the rights of students under the Family Educational Rights and Privacy Act (FERPA).

Students' Rights

1. **Review and Inspection of Records**
   Students have the right to review and inspect their educational records as defined in Section VII of the Policy within a reasonable time of a request to the

Registrar's Office. All requests to inspect records will be fulfilled within 45 days. The College has an obligation to respond to reasonable requests from students for explanation of their education records. If a student is unable to inspect personally his/her education record, the College is obligated to provide a copy of the record requested upon the payment of a copying fee.

2. **Right to request an Amendment of Records**
A student has the right to request that the College amend education records which the student believes are inaccurate, misleading, or in violation of the privacy or other rights of the student. The College will decide whether or not to amend such records and so inform the student.

3. **Right to a Hearing to Challenge the Contents of Records**
A student has the right to challenge the contents of education records the student believes are inaccurate, misleading or in violation of the privacy or rights of the student. The hearing is conducted by the Vice President for Academic Affairs. If the student prevails at the hearing, the student has the right to request an amendment to the record. Should the student not prevail, the student may enter an explanation in the records setting forth the reason(s) for disagreeing with the hearing decision.

4. **Right to Refuse Designation of Directory Information**
Lasell College considers the following as public information (described in the Policy as "directory information"): name, term, home and electronic address, campus address and mailbox number, telephone and voice mailbox number, date and place of birth, photograph, electronic portfolio (EPortfolio), major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, program of enrollment, expected date of graduation, degrees and awards received, and most recent previous institutions attended by the student. Some or all of this information may be published in directories such as a student directory; an electronic student directory; a sports program; the Lasell intranet (MyLasell); the Lasell College website; or other campus publications.

A student has the right to refuse to permit the designation of any or all of the categories of personally identifiable information as directory information. A student must notify the Registrar, in writing, within three days of his/her registration, of a desire not to permit the designation of one or all of the categories of directory information.

With regard to external inquiries, the Registrar's Office will verify directory information, unless advised to the contrary by the student as indicated above. "Verify" means to affirm or deny the correctness of the information. The College will not provide corrections for inaccurate information. All non-directory information, which is considered confidential, will not be released to out-

side inquiries without the express consent of the student except under the provisions of the Family Educational Rights and Privacy Act (FERPA). However, the College will verify financial awards and release data for government agencies.

5. **Right to File a Complaint**
Complaints regarding violations of the rights accorded students under this policy should be directed to the Registrar. (Complaints failing resolution internally may be filed directly with the Department of Education, 330 Independence Avenue, Washington, D.C. 20202.)

Transcripts

Official copies of a student's permanent academic record are issued by the Registrar's Office. The transcript request must be made in writing by the student, and include $5.00 for each copy requested. These transcripts are mailed directly to the college or employer requested within two to four days. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student provided the request is in writing. The fee is $5.00 for each copy and the processing time is two to four days.

Title II Report

Title II Section 207 of the Higher Education Act (HEA) of 1998 requires states, as recipients of HEA funds, and all institutions with teacher preparation programs that enroll students receiving federal financial assistance to prepare annual reports on teacher preparation and licensing. In Fall 2006, 67 students were enrolled in Lasell College's Massachusetts Department of Education approved teacher preparation program. Requirements for student teachers averaged 25 hours per week for 16 weeks, for a total of 400 hours.

Mission Statement: With hands-on field experience, small class sizes that support one-on-one, student-teacher interaction, and experienced professors, Lasell College's teacher preparation program offers a unique blend of theory and practice in the educational environment. An aggressive, insightful program of study ensures students understand the challenges of today's school systems, and the demands for those of tomorrow. Each student's personal philosophy of education is formed by grounding theory with practices observed in schools located in diverse communities.

Lasell College's passing rates on the Massachusetts Tests for Educator Licensure (MTEL) are included in the Title II report. In 2006-2007, 100% of the graduates of our education programs passed all portions of the exam. Our approach to student success includes infusing test content into courses, providing seminars focused on test objectives and strategies, and using test results to strengthen the program.

Graduation Rates

Public Law 101-524, the Student Right-to-Know and Campus Security Act, requires all institutions of higher education receiving Title 4 Funds to disclose the graduation rate of full-time students who are attending college for the first time. In accordance with this law, Lasell College's graduation rates are available in the Registrar's Office.

Undergraduate Grading and Academic Credit Policies

Grading System

Grades submitted by the instructors are issued at the end of each semester and are represented by letters. Class promotion, graduation, honors, Good Academic Standing, Academic Probation and Suspension are based on a student's grade point average (GPA). The GPA is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit attempted. Students may take a specific course on a pass/fail basis with permission of the Instructor, the Department Chair, and the Registrar. (See also Pass/Fail Policy.)

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

IP means In Progress (used for courses that extend beyond the academic semester)

W means Withdraw

X means non-credit item completed (i.e., lab)

LVP means Lasell Village participation

AU means Audit

NG means no grade was submitted by the faculty member In Pass/Fail courses, **P** means Pass, and **F** means Fail

Students need to consult academic standards for individual departments regarding withdrawal policies.

The Mid-term Progress report represents the professor's best judgment of a student's progress in a course. It does not enter any permanent record, nor does it indicate in any way what a student's final grade will be. Progress reports are issued prior to the midpoint of the course and include the following ratings:

GD means Good: B or above

S means Satisfactory: C to B-

WA means Warning: C- or below

Registration

After scheduling courses with their academic advisors, students register with the Registrar's Office each semester. Students who are already enrolled pre-register in April for the following Fall semester and in November for the following Spring semester. A student is officially registered for classes only after all financial obligations to the College have been met.

English Writing Completion Requirement

All incoming students must be enrolled in an English Writing course in each of their first two semesters at Lasell College (allowing for exceptions based upon transfer credit).

Any students who have not completed the English Writing requirement at the conclusion of their third semester at the College are required to enroll in a course to complete that requirement in their fourth semester. The registrar will place an enrollment hold on those students who do not do so.

Any students who have not completed the English Writing requirement at the conclusion of their fourth semester at the College will be placed on academic probation.

Mathematics Requirement

Students placing into MATH 103 are required to complete the course successfully within their first two semesters at Lasell College. It is strongly recommended that they register for MATH 103 in their first semester.

Add/Drop

Students wishing to change a course must secure the necessary form from the Registrar's Office and obtain all required signatures. This must be done prior to the

end of the add/drop period, which ends after the first week of classes. Students may not enter a class after the add/drop period.

Course Withdrawal

After the add/drop period a student may be allowed to withdraw from any course until the end of the withdrawal deadline date published on the College calendar. A grade designation of "W" (withdrawn) will appear on the transcript. After that time, a student not attending a class receives an "F."

Course Repeat Policy

Students are permitted to repeat any course, on a one time only basis. In the event a required course is repeated unsuccessfully, the student is subject to academic suspension. The higher of the two grades will be computed into the GPA, and the lower of the two grades will be removed from the average. No additional credits will be counted toward graduation; however, the lower grade will remain on the permanent academic record. For additional restrictions, students need to review individual major requirements.

Incomplete Grades

On rare occasions a grade of Incomplete (INC) may be granted. Ultimately, the decision to grant a grade of Incomplete is at the discretion of the instructor; however, both the student and the instructor must sign the contract for completion before a grade of INC can be issued. An Incomplete should be issued only for extraordinary reasons. It is not appropriate to issue an Incomplete simply because a student has not performed well or has not completed required coursework. A copy of the contract must be submitted to the Office of the Registrar with the final grade roster. It is the responsibility of the student to initiate the request and to make all arrangements with the instructor for turning in late work. First semester Incomplete grades must be made up by the first week of the spring semester with grade changes submitted by the end of the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made up within four weeks following the end of examination week with grade changes submitted by the end of the fifth week following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

Under extenuating circumstances, extensions may be granted by the instructor with the approval of the Vice President for Academic Affairs. It is the student's responsibility to initiate a written request for an extension by completing the appropriate paperwork in the Registrar's Office.

Grade Changes

A final grade (excluding an Incomplete) may not be changed after submission of the grade by the instructor to the registrar's office unless a clear and demonstrable mistake or miscalculation by the instructor is discovered. The submission of late or revised work by a student is not grounds for a legitimate change of grade, nor is the retaking of an examination. Changes to final grades cannot be made beyond one semester after the initial awarding of the grade.

Pass/Fail Option

A student at sophomore status or above may take up to two courses (six credits) total while at Lasell in a degree program on a Pass/Fail basis. Courses that are only offered on a pass/fail basis are excluded from this two course (six-credit) limit. The following courses may not be taken Pass/Fail:

1. Any courses required for completion of the student's major, concentration within a major, or minor. Only courses listed under the catalog categories "Additional Requirements,""General Education Core," or "Unrestricted Electives" can be taken pass/fail (if they are not otherwise excluded, as noted below).
2. Any courses within either the student's major, minor, or general education core that have a specific letter grade requirement or otherwise excluded by the academic department.
3. All Foreign Languages must be taken for a letter grade — not pass/fail.

A pass grade does not receive quality points and is not counted in determining the grade point average. A failing grade is equivalent to zero quality points and does count in the grade point average. Pass/Fails may not be changed to letter grades after the course is completed.

A student wishing to take a course on a Pass/Fail basis must have the approval of the Dean of Advising and First Year Programs, who consults with the Department Chair overseeing the student's major or Registrar as necessary. Forms are available in the Registrar's office and must be completed and returned to the Registrar by the posted deadline.

Auditing

With the approval of the instructor, students may register to audit a course by completing a Course Audit Form by the end of the Add/Drop period. The form is available in the Registrar's Office. Audited courses are recorded on the transcript but no grade or credit is given.

Directed Study (Independent Study)

Students may enroll in directed studies on a limited basis as determined by the Department Chair. Students interested in this option should pick up the required form in the Registrar's Office. The completed form must be submitted within the first three weeks of the semester. Approval is normally restricted to pursuits that are not offered in existing courses and requires the approval of the Department Chair.

Course Overload and Excess Credit

Any Student wishing to enroll in more than 18 credits must have the written permission of the Department Chair for their major, who consults with the academic advisor.

The standard credit load for a full-time student is 15 credits, although this may reach 18 credits in a given term depending on specific Major requirements. Students exceeding 18 credits will be charged for additional credit hours. Excess credit fees are not reduced or refunded for schedule changes made after the add/drop period. If you have questions about scheduling, contact the Registrar's Office at (617) 243-2133.

Transfer Credits Policy

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from the College before registering for the course. Students who are considering this must complete the Transfer Credit Approval form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C or better are acceptable for transfer credit.

Students wishing to transfer credits in science courses that span two semesters must submit grades for both semesters.

Students are required to complete 50% of their credits at Lasell College, the final semester of which must be at Lasell.

Classification of Students

Designation of class year for a student entering the College in their freshman year is determined at the end of the Spring semester. Upperclass standing is determined by the total number of successfully completed credits. The following credits in semester hours are required for ranking in the upper three classes of the College:

Sophomore Class:	30 Credits
Junior Class:	60 Credits
Senior Class:	90 Credits

Designation of class year for students transferring into the College, or for students transferring into a new major, is based upon the above classifications as well as the numbers of credits/years remaining to graduation at the time of transfer in the major in which the student enters.

Students who take an overload of credits must consult the College's extra credit policy to determine if there will be additional costs. (See section on Course Overload and Excess Credit.)

Dean's List

Each semester students who achieve a specific GPA will be placed on the Dean's List. Dean's List requirements are:

- The student must be full-time carrying 12 or more graded credits for the semester
- The student must have a semester GPA of 3.5 or higher
- The student is not allowed a course below 2.0 in the semester
- The student is not allowed any incompletes for the semester. If incompletes are made up in accordance with College policy, students who then qualify for the Dean's List will have the notation entered into their permanent academic record

Academic Standards

The Academic Review Committee monitors all students' academic progress toward satisfactory degree completion at the conclusion of each semester.

Satisfactory Academic Progress and Good Academic Standing

For Full-Time Students

- First year students are in Good Academic Standing after each of their first two semesters if a semester grade point average (GPA) of 2.0 is earned and a minimum of 12 credits is completed
- All other students are in Good Academic Standing if a cumulative and semester grade point average (GPA) of 2.0 is earned and a minimum of 12 credits completed. All students must complete the six-credit English Writing sequence with a grade of 2.0 or better in each course by the end of their fourth semester in order to remain in Good Academic Standing.

For Part-Time Students

Matriculated part-time students are in Good Academic Standing if their GPA meets the same standards specified above for full time students. The designation of

class year for part time students is based on the number of credits earned, comparable to those used to designate class year for full-time students.

Academic Warning

Academic Warning at Lasell College is designed to be educative and constructive; its purpose is to heighten students' awareness of their progress towards graduation and encourage good decision- making through the advising process.

Full time students who earn a semester grade point average higher than 2.0 but earn fewer than 12 credits for the current semester will be placed on Academic Warning. Students who earn fewer than 12 credits for two consecutive semesters may be placed on Academic suspension (see p. 49).

PLEASE NOTE: These are the minimum requirements of the College. For example, normal progress toward a degree requires at least 15 credits per semester. Please check with your particular department and/or the financial aid office to see if there are additional requirements or more stringent standards.

Academic Probation

Academic Probation at Lasell College is designed to be educative and constructive; its purpose is to engage students more deliberately in the process of progressing academically.

For Full-Time Students

- Students in either the first or second semester of their first year who have a semester GPA of less than 2.0 will be placed on Academic Probation.
- All other students who have a semester or a cumulative GPA of less than 2.0 will be placed on Academic Probation. Any students who have not completed the English Writing requirement at the conclusion of their fourth semester at the College will be placed on academic probation.

For Part-Time Students

Matriculated part-time students are placed on probation if their GPA does not meet the same standards specified above for full-time students. The designation of class year for part-time students is based on the number of credits earned, comparable to those used to designate class year for full-time students

Students who are not in Good Academic Standing (on Academic Warning or Academic Probation) will receive notification from the Office for Academic Affairs. Students who do not meet the criteria for return to Good Academic Standing the following semester may be suspended from the College. Students are ineligible for Study Abroad if they are not in Good Academic Standing. Students (full- and part-time)

who are not in Good Academic Standing will be required to curtail their participation in the co-curricular life of the campus in the following ways:

- Students on Academic Probation may not register for more than 15 credits.
- Students who are serving in an executive board position in a recognized student organization (i.e., whose names appear on the "Officer Roster" as submitted to the Office of Student Affairs) will be considered to be in a probationary status for that semester
- No student organization officer may remain on probationary status for two consecutive semesters
- Students who are not in Good Academic Standing will not be permitted to stand as candidates for an executive board position in a student organization
- Students who are not in Good Academic Standing may not participate as members of an intercollegiate athletic team (in keeping with NCAA regulations).

Academic Supports

In order to return to Good Academic Standing, students on Academic Probation are required to meet with their academic advisor on a regular basis, as determined by the advisor in a meeting occurring no later than the first week of classes. Students on Academic Probation are also registered automatically for and are required to regularly attend the Academic Achievement Center for academic support.

Academic Suspension

See below for the conditions for returning to the College following suspension.

For Full-Time Students

- At the end of each semester, freshmen in their first term with a semester GPA of less than 1.0 and all other students with a semester GPA of less than 1.3 may be placed on Academic Suspension for a minimum of one semester.
- At the end of each semester, students who have earned fewer than twelve credits (placed on Academic Warning) for each of two consecutive semesters may be placed on Academic Suspension for a minimum of one semester.
- At the end of each semester, students who have been placed on Academic Probation more than once within a four semester timeframe during their academic career at the College may be placed on Academic Suspension for a minimum of one semester.
- At the end of a semester, students who have taken a required course for a second time without earning the minimum required grade for that course may be placed on Academic Suspension for a minimum of one semester.

For Part-Time Students

- At the end of each semester, matriculated students with a semester GPA of less than 1.3 may be suspended from the college for a minimum of one semester.
- At the end of each semester, students who have been placed on Academic probation more than once in their academic career at the College may be placed on Academic Suspension for a minimum of one semester.
- At the end of a semester, students who have taken a required course for a second time without earning the minimum required grade for that course may be placed on Academic Suspension for a minimum of one semester.

ACADEMIC STANDARDS

	Good Standing	Academic Warning	Academic Probation	Academic Suspension
	GPA and Credits	GPA and Credits	GPA and Credits	GPA and Credits
First Year Full-Time Students	2.0 or greater semester GPA AND 12 credits or more earned	Fewer than 12 credits earned in the current semester with 2.0 or greater semester GPA	Less than 2.0 semester GPA	Below 1.0 semester GPA (First Term Only) Below 1.3 semester GPA (Second Term) OR Academic Warning, fewer than 12 credits earned, for 2 consecutive semesters OR Repeated a required course without earning minimum required grade OR Academic Probation status more than once in a four semester timeframe.
All Upper-Class Full-Time Students	2.0 or greater semester and cumulative GPA AND 12 credits or more earned	Fewer than 12 credits earned in the current semester with 2.0 or greater semester GPA	Semester or cumulative GPA less than 2.0 OR Students who have not completed the English Writing requirement at the conclusion of the fourth semester.	Below 1.3 semester GPA OR Academic Warning, fewer than 12 credits earned, for 2 consecutive semesters OR Repeated a required course without earning minimum required grade OR Academic Probation status more than once in a four semester timeframe.
All Part-Time Students	2.0 or greater semester and cumulative GPA	Not applicable	Semester or cumulative GPA less than 2.0 OR Students who have not completed the English Writing requirement after earning 60 credits.	Below 1.3 semester GPA OR Repeated a required course without earning minimum required grade OR Academic Probation status more than once in a four semester timeframe.

Conditions for Returning to the College Following Suspension

Following their first Academic Suspension, students wishing to be readmitted, can apply to the Office of the Registrar after a period of at least one semester has elapsed. Students must provide evidence of their ability to succeed (for example, proof of progress at another institution) to be considered for readmission.

In the event of a second suspension, students may reapply to the Office of the Registrar after a period of at least one academic year has elapsed. Students must provide evidence of their ability to succeed at the College to be considered for readmission.

Readmission following an Academic Suspension is never guaranteed; applications for readmission are reviewed by the Vice-President for Enrollment Management, who consults with a Committee convened for this purpose.

Appealing Academic Review Committee Decision

Students may write a letter of appeal to the Vice President for Academic Affairs. Guidelines and deadlines for an appeal are included in the letter of suspension. The Vice President consults with staff and faculty in Student Affairs, Academic Affairs, and Enrollment Management when considering appeals. The decision of the Vice President for Academic Affairs will be final.

Major, Minor, and Internship Requirements

Good Academic Standing in the Major

The student is in Good Academic Standing in the Major when a cumulative 2.0 [C] GPA or better is maintained within the Major [courses identified with major-field designator]. Additional requirements for Good Academic Standing may exist by individual academic program — including, but not limited to, minimum grades required in specific courses. Exceptions to the requirements for Good Academic Standing in the Major require the written approval of the Department Chair.

Good Academic Standing in the Minor

The student is in Good Academic Standing in a Minor when a cumulative 2.0 [C] GPA or better is earned within the Minor. Additional requirements for Good Academic Standing may exist by individual academic program — including, but not limited to, minimum grades required in specific courses. Exceptions to the requirements for Good Academic Standing in the Minor require the written approval of the Department Chair.

Internship Entrance Requirements

In keeping with the College's core principle of connected learning, all academic programs require students to do an internship (other terms for the internship exist

in some programs, e.g., "field experience," "practicum," etc.). In order to register for an internship, the student must:

- Be in Good Academic Standing
- Maintain a cumulative 2.0 [C] GPA or better within the Major [courses identified with major-field designator] taken prior to the internship
- Meet any additional requirements as set by individual academic programs
- Have the written permission of the academic department chair

Students should understand that this is a list of the College's minimum entrance requirements — individual programs may have additional requirements including, but not limited to, minimum grades required in specific courses. Exceptions to any entrance requirements for the internship require the written approval of the Department Chair.

Undergraduate Academic Grievance Process

The Academic Grievance Process provides students with a mechanism to appeal faculty actions related to the process of instruction and evaluation of academic performance or other academic matters pertinent to the teacher-student relationship. In filing a grievance, it is understood that the student believes his/her interests as a student have been adversely affected by someone's departure from or misinterpretation of existing academic policy. (The College reserves the right to establish academic standards and the necessary policies to support them. Consequently, there may be no academic grievance of the contents of published Academic Policies established by the College, including those of individual Academic Programs and individual instructors.)

Informal Conciliation: A student wishing to alter or reverse any academic action must first attempt to resolve the matter informally and expeditiously. The student shall contact the faculty member within seven (7) calendar days of the action in question to schedule an appointment (in cases where the dispute is over a grade for an assignment or test, or a final course grade, "action in question" shall refer to the date of receipt of the grade). The student is expected to present his/her concerns and to weigh the faculty member's response. If not resolved, the student may discuss the matter with the faculty member's Department Chair. If the student's complaint is with the Department Chair, then he/she may discuss the matter with Vice President for Academic Affairs (VPAA).

If no resolution is reached, the student may begin the Formal Grievance Process. In any event, if the matter is not resolved, any formal grievance must be filed within twenty-one (21) calendar days of the action in question.

If the issue under dispute impacts the student's ability to register for a course or courses in a subsequent semester, a determination of an exception to existing policy will be made by the Vice President for Academic Affairs.

Formal Grievance Process: If no resolution is reached, the student may begin the Formal Grievance Process — which must be filed within twenty-one (21) calendar days of the action in question (hence, the informal conciliation process has occurred within this overall time period). Procedures for filing a Grievance may be obtained in the Office for Academic Affairs.

Undergraduate Student Life

Student Affairs Mission

The Student Affairs Department at Lasell College takes its direction from the institution's mission of providing its students with opportunities to grow intellectually and personally. In the support of that mission, the work of the Student Affairs professionals has a dual focus: to provide services to the campus community that ensure a rich student life program; and to create a climate that enhances students' learning, personal growth and development.

The Office of Student Affairs is responsible for the production of the Lasell College Student Handbook, which provides information on services, organizations, policies, and regulations affecting student life.

New Student Orientation

All new students are invited to participate in a number of programs especially designed to facilitate their transition into the Lasell College community. The Office of Student Affairs implements three orientation programs during the academic year: a Summer orientation for students beginning their College career in the Fall; an early September orientation program which expands on the Summer program and runs just prior to the start of classes; and a January orientation program for students entering the College mid-year. Undergraduate Orientation Leaders (OLs) assist in the design and implementation of all orientation programs. First-Year Seminar is a credit-bearing, ongoing orientation course which is offered to new students as a way of continuing the transition process into the College, and addresses a variety of issues specific to the collegiate experience. Each section of First-Year Seminar is co-facilitated by a member of the faculty/staff and an upper-class student leader.

Student Activities

Lasell offers many opportunities for active learning outside of the classroom. These opportunities provide students a chance to further their education, to learn about themselves and others, to develop new interests, and to have fun! Membership in student organizations can help students to meet new people, learn about programming and governance, and explore their leadership potential. Of particular note:

- The Student Government Association (SGA) seeks to represent and promote the interests and concerns of all students. SGA meetings are held weekly and are open to all students
- The Campus Activities Board (CAB) plans and sponsors the major social activities at the College, including comedy nights, dances, the annual SpringFest, and karaoke. Membership is open to all students

- The LAMP is the College yearbook, and records a photographic history of a year at Lasell. The student editor and his/her staff plan and organize the layout, art work and content of the publication.

Each spring semester, the Office of Student Activities sponsors an Emerging Leaders course. Designed to introduce participants to some basic concepts in leadership, students are nominated and apply to take part in this popular, non-credit program.

Residential Life

One of the more valuable educational experiences in which a student can participate is the on-campus residential living option. With this knowledge, the Residential Life Staff is committed to fostering an atmosphere in the residential buildings that will assist with the emotional and social growth of students. Designed to be "living and learning environments," the residence halls and houses are places where the staff assist students with the transition to college life and provide educational and social programming on a variety of topics as students learn to live as a member of a community.

All residential buildings are staffed by live-in professional Area Coordinators (ACs) and/or paraprofessional, student Resident Assistants (RAs) whose charge it is to promote an atmosphere of cooperative living. The Director of Residential Life oversees all aspects of the on-campus residential program including the administration of the residence buildings, the provision of educational and social programming for the residents, and the supervision of the Residential Life Staff.

In the 2008-2009 academic year, it is anticipated that approximately 80% of the full-time undergraduate population will live in campus-owned housing. These students will have the following types of environments in which to live: coeducational, all-female, quiet study, and community service. All residential buildings are smoke-free environments.

The Registrar's Office has affidavits of voter registration available for students who wish to register to vote.

Athletics

Lasell College holds membership in the NCAA Division III and competes in a total of 13 varsity sports (7 female varsity sports including: field hockey, soccer, cross country, volleyball, basketball, lacrosse, and softball; and 6 male varsity sports including: soccer, cross country, basketball, lacrosse, volleyball, and baseball). Intramural and non-credit activities are also offered throughout the academic year and include aerobics, basketball, soccer, and volleyball.

It is the philosophy of the Lasell College Athletic Program to place the highest priority on the overall quality of the educational experience and on the successful

completion of academic goals. Athletics are conducted as a part of the student/athlete's educational experience, and the Athletic Program is meant to complement the educational program. The Athletic Department strives to encourage participation by maximizing the number and variety of opportunities offered in varsity and intramural programs. Participants in the Athletic Program receive the same treatment as all other students, in that student/athletes receive no privileges in admission, financial aid, advising, grading or living accommodations. The emphasis of the Athletic Program is placed on the welfare of the participants, and not on the spectators or the entertainment value of the sport. It is the goal of the Athletic Department to foster the development of sportsmanship, community, fair play, positive societal values, and physical well-being in all participants.

Center for Spiritual Life

The Center for Spiritual Life provides services to all students seeking assistance and information pertaining to their spiritual and religious lives. The purpose of the Center is to provide support through programs, counseling, and group activities that can enhance the spiritual lives of students. The Center seeks to foster students' development as they reflect on personal and community values; grow in understanding of various faith traditions; participate in an exchange of ideas with other students; and receive counsel and support when faced with life challenges.

Health Services

The Health Services office is available for all students, residents and commuters, Monday through Friday from 8:30am to 4:30pm. The Health Services staff is composed of Nurse Practitioners, and a consulting physician who is available at designated hours. Emergency services are available at the nearby Newton-Wellesley Hospital.

The following services are available free of charge: consultation by the professional medical staff during their regular hours on campus; and ordinary medications dispensed by the Health Services. Lab fees, special prescriptions for medication, costs of visits to other specialists, and ambulance costs are billed through the students' health insurance.

A complete medical history and physical examination are required of all students by the time of registration for courses. The State Immunization Law requires that all full-time students born after 1956, (and all full-time and part-time students in the health sciences), present evidence that they are immunized by having two measles, mumps and rubella vaccines; diphtheria, pertussis, and tetanus; three hepatitis B vaccines; and a meningitis vaccine or signed official waiver, in order to register for classes; medical and religious exemptions are allowed with appropriate documentation.

Counseling Center

The services of the Counseling Center are open to all students, both commuters and residents, Monday through Friday 8:30am – 4:30pm. The Center is located on the top floor of the Edwards Student Center in the Health and Counseling Suite. Short- term counseling, referral services, alcohol education, and workshops are provided without charge. Counseling is confidential and students are encouraged to call for an appointment (617-243-2451). The Center is staffed by licensed clinical social workers who are available to meet with students about personal concerns in their lives such as stress, college adjustment, depression and anxiety, family and relationship issues, substance abuse, eating disorders, grief and loss. Emergency services are available at nearby Newton-Wellesley Hospital.

Career Services

To promote the process of achieving career objectives, the Office of Career Services offers assistance through individual counseling and group workshops. Interest testing is available to aid students in exploring potential major and career directions. Workshops address such issues as job search strategies, resume preparation, interview skills, and graduate school planning. The Office maintains a collection of career development references, professional employment opportunities, and part-time job listings. All students are encouraged to begin the process of career development early in their undergraduate years.

Automobiles

Limited parking is available for students and students must register their vehicles with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

Drugs

Lasell College expects all of its constituents to comply with local, state and federal laws relating to the possession, use and/or distribution of drugs, including alcohol, when they are on College property or taking part in College activities. Students should consult the Student Handbook for specific policies.

Undergraduate Fees and Expenses

Enrollment Policy

When you register as a student at Lasell College, you are agreeing to pay all charges on your account when due. You also acknowledge the billing policies and information stated here, in the Undergraduate Fee Schedule and Billing Policies brochure, and the Student Handbook.

Payment Information

A student is billed for tuition and fees on a semester-by-semester basis. Payment for the Fall 2008 semester is due August 7, 2008. Payment for the Spring 2009 semester is due January 5, 2008. Information regarding payment plan enrollment is mailed to all deposited students and is also available in the Office of Student Accounts. Information regarding parent loans and private student loans is available in the Student Financial Planning Office and the Office of Student Accounts. Payment plan and loan applications must be processed and approved before the payment due date.

Late Payments and Returned Checks

A late charge of 18% per annum (1.5% per month) will be assessed to accounts not paid by the due date. Late payments will also jeopardize the student's enrollment status. Any check returned unpaid will result in a $25 fine. The College reserves the right to suspend or terminate services and/or enrollment due to delinquency in payment. Service (such as compuer systems access) suspension will under no circumstance, be accepted as a justification for incomplete academic work. In the case of delinquent accounts, if an outside collection agency is utilized, the student's account will be assessed collection fees. No exceptions will be made to this policy.

2008-2009 Fees:

FULL TIME FEES

FEE DESCRIPTION	YEARLY COST	COST PER SEMESTER
Tuition	$22,950	$11,475
Comprehensive Fee	$1,000	$500
Room and Board		
Woodland Triple	$9,450	$4,725
Standard Double/Triple	$9,950	$4,975
Suite Rooms	$10,835	$5,418
Single Room Supplement	$1,700	$850
Dorm Damage Deposit	$500	billed first semester only
Accident and Sickness Insurance	$957	billed first semester only

PART TIME FEES

FEE DESCRIPTION	COST PER ENROLLMENT
Tuition	$765/credit hour
Comprehensive Fee	$270/semester
Accident and Sickness Insurance	$957

MISCELLANEOUS TIME FEES

FEE DESCRIPTION	COST
Allied Health Fee	$200/semester
Break Housing	$150/week
Excess Credit Hours	$765/credit hour
Fashion Design/Production Fee	$150/semester
Graphic Design Fee	$150/semester
Lab Fees	$50 - $100/course
Late Payment Fee	1.5% of balance due/month
Late Registration Fee	$50
Parking Permit*	
Resident	$500/year
Commuter	$100/year
Replacement Identification Card*	$35
Replacement Keys*	$50/key

*Must be paid to appropriate department at time of purchase

Please note that students should bring sufficient funds to purchase books at the beginning of each semester. Laserloot and/or bookstore transfers will only be issued if credits exceed the total charges on the student's account. No exceptions will be made to this policy.

Explanation of Fees

Full Time Tuition: Covers the instruction costs for a minimum of 12 credit hours and a maximum of 18 credit hours per semester. Students exceeding 18 credit hours per semester will be charged per additional credit.

Comprehensive Fee: Pays for services available to all students, such as: new student orientation, transfer credit evaluation, student activities, original identification cards, graduation fee and use of the College Health Center.

Room and Board: Includes the cost of room and a meal plan. All students residing on campus must be enrolled in the meal plan. Meal plan selection does not alter the cost of Room and Board. Students wishing to change their status from resident to commuter at any point in the academic year must petition Student Affairs in writing for (Room and Board, continued): release from the Housing Agreement. Students who change their status from resident to commuter after the add/drop period of a semester are responsible for the full room and board fee for that semester. Students who do not adhere to the policies in the Housing Agreement may be assessed penalty charges as outlined in the Housing Agreement. If you have questions about housing, please contact Student Affairs at (617) 243-2124.

Residence Hall Damage Deposit: Charged the first semester and credited back to the account at the end of each academic year; applied toward any individual and/or communal damage costs above normal wear and tear, as assessed by the Residence Life staff. The cost of unreturned keys will also be deducted from this deposit.

Accident and Sickness Insurance: The Commonwealth of Massachusetts mandates accident and sickness insurance coverage for all students enrolled in at least 9 credits per semester. Lasell College will initially bill all students for the insurance plan. Students who do not wish to purchase the plan may waive the fee by providing proof of enrollment in a plan with comparable coverage.

Waiver information must be provided prior to August 7, 2008. To complete the online waiver form, visit www.lasell.edu, pull down the 'Quick Links' menu and select 'Student Health Insurance Waiver Form'. Complete the waiver form on the insurance company website. The charge for health insurance will be credited to the student's account upon the College's receipt of the waiver information, provided the information is submitted by the deadline.

Students who do not submit valid waiver information will be enrolled in the plan and are responsible for payment of the associated fee. *Information sent to the Health Office, Registrar's Office and/or Athletic Office regarding health coverage does not absolve the student of submitting proof of coverage via the online waiver process.* Once purchased, the plan can only be cancelled if the student enrolls in the armed forces.

Allied Health Fee: Covers liability insurance, clinical placement and lab usage required for students enrolled in the following majors: Athletic Training and Sports

Science. The Allied Health Fee is not reduced or refunded for changes of major made after the Add/Drop period.

Excess Credit Fee: The full-time tuition rate covers up to 18 credit hours per semester. Students exceeding this allowance are charged $765 per additional credit hour. Excess credit fees are not reduced or refunded for schedule changes made after the add/drop period. If you have questions about scheduling, contact your advisor, or the Registrar's Office at (617) 243-2133.

Students should refer to the Course Overload and Excess Credit section in Academic Policies on page 48.

Fashion Design/Production Fee: Charged to all students enrolled in the Fashion Design and Production major to cover the basic costs of clothing construction. This fee does not cover the cost of the clothing construction kit to be purchased separately. Lab fees may also apply to courses within this department. The Fashion Design and Production Fee is not reduced or refunded for changes of major made after the add/drop period.

Graphic Design Fees: Charged to all students enrolled in the Graphic Design major to pay for hardware, software, guest speaker honorariums and miscellaneous materials/supplies that are necessary to maximize student learning. The Graphic Design Fee is not reduced or refunded for changes of major made after the add/drop period.

Lab Fees: Fees ranging from $50-$100 are charged for materials, services and other extraordinary costs for courses such as Fashion Illustration, Pattern Generation, Visual Merchandising, Fashion Promotion and Photography. Lab fees are not reduced or refunded for schedule changes made after the add/drop period.

Parking Fees: The College requires all vehicles parked on campus be registered with Public Safety. Parking is permitted in assigned lots only. Unauthorized vehicles may be ticketed or towed. Please direct questions regarding campus parking to parking@lasell.edu.

Refund Policies

Student Account with a Credit Balance: Credit balances occurring as a result of excess loans or financial aid will not be issued until the entire loan and/or aid funds have been received by Lasell College. Credit balances for enrolled students will remain on the account unless requested by the student. Refunds will be issued within three weeks of the request and will only be made payable to the student. Students who request a refund check prior to the end of the academic year understand that, if additional charges are assessed and/or financial aid is adjusted following the issuance of a refund check, a balance may be due to the College.

Change of Enrollment Status: Students who remain enrolled in the College, but change their status from resident to commuter after the Add/Drop period, will be responsible for 100% of room and board charges for the semester.

Students who change their status from full time to part time, OR part time students who reduce their number of credits, after the Add/Drop Period will be responsible for 100% of tuition and associated fees for the semester.

Withdrawal from the College: The following Withdrawal Schedule applies to students who have completed the appropriate steps to cancel his/her enrollment at Lasell College. Non-attendance does not relieve the student of financial obligation or imply entitlement to a refund. Please contact the Registrar's Office for proper withdrawal procedures.

For purposes of recalculating charges and fees, no differentiation is made between voluntary withdrawal, administrative withdrawal, or academic suspension. Unpaid charges may remain after adjustments and will be owed to the College.

For all withdrawals after the published Add/Drop period, no adjustment is made to the following fees: Accident and Health Insurance, Allied Health Fee, Fashion Design/Production Fee, Graphic Design Fee, Excess Credit Fee, and Lab Fees.

Room and Board will be adjusted according to the schedule below only if the room is vacated within the time period determined by the Office of Residence Life. Students remaining in housing past the time period granted will be charged for daily Room and Board.

Withdrawal Adjustment Schedule for Tuition, Room and Board, and Comprehensive Fee Fall 2008/Spring 2009	
Prior to the Academic Calendar's 'First Day of Classes'	100% refund, less enrollment deposit
Through first week* of classes	90%
Through second week* of classes	80%
Through third week* of classes	70%
Through fourth week* of classes	60%
Through fifth week* of classes	50%
Through sixth week* of classes	40%
Through seventh week* of classes	30%
Through eighth week* of classes	20%
Through nineth week* of classes	10%
After nineth week* of classes	No refund of charges

* For purposes of determining account adjustments due to withdrawal, a week of enrollment ends on a Friday, regardless of the number of courses scheduled or attended during that period.

Adjustments to Federal Financial Aid are made in accordance with the regulations set forth by the Federal Department of Education. For a copy of the Federal Financial Aid Refund Policy, please contact our Office of Student Financial Planning.

Undergraduate Student Financial Planning

General Policy

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need and are determined by the Office of Student Financial Planning. Decisions are made using the Free Application for Federal Student Aid (FAFSA), the Lasell College Financial Aid Application, federal income tax returns and other pertinent sources. The financial aid forms are available from the Student Financial Planning Office in Potter Hall or most high schools. Entering and returning students must complete the appropriate forms shortly after January 1st of the award year to maximize possibilities of receiving aid in September. Applications are required for each academic year.

Financial Aid Process

A student applying for financial aid should take the following steps:

1. Obtain and complete a Free Application For Federal Student Aid form (FAFSA). Be sure to indicate that the information should be forwarded to Lasell College. Lasell's FAFSA code number is 002158. Students may complete the FAFSA online at http://www.fafsa.ed.gov
2. Obtain a copy of the Lasell College Financial Aid Application. Complete this form and send it to the Office of Student Financial Planning. Students may download a .pdf version of this document by following the directions on the Lasell College web page:
   http://www.lasell.edu/html/financial_aid.html
3. Complete both forms as soon after January 1st as possible. Mail the FAFSA application to the address provided on that form (or submit it electronically, but be sure to print, sign and mail the signature page). Mail the Lasell application to:

   Lasell College
   Office of Student Financial Planning
   1844 Commonwealth Avenue
   Newton, MA 02466

4. You will receive a Student Aid Report (SAR) from the Department of Education. Check it for accuracy and submit any corrections to the Department of Education
5. In the spring, you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year as well as indicating any other documents that are required, such as copies of federal tax returns, W-2 statements and other forms
6. Returning students should be aware that they must submit signed copies of their federal tax returns and all W-2 statements before any financial aid award will be made

Any personal financial changes arising during the year should be reported to and discussed with the Office of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory academic progress as outlined in this catalog.

Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average earned per semester. If a student's grade point average falls below a 2.0, or if the student does not successfully complete a minimum of 12 credits in a semester, the student is no longer meeting the standards of satisfactory academic progress. In general, a student is expected to complete all bachelor degree requirements within six years.

A student with extenuating circumstances will be evaluated individually.

Sources of Financial Aid

Federal, State, and College Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

Lasell College Grants. These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

Federal Pell Grant Program. The federal government administers these grants directly to students on the basis of need. The Free Application for Federal Student Aid form (FAFSA) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

Federal Supplemental Educational Opportunity Grants (SEOG). These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

Federal Perkins Student Loan Program. These federal government loans are available to students on the basis of need, and are administered by the Student Financial Planning Office.

Federal Work Study. Students who receive work study are eligible to apply for a part-time job on campus for the academic year. The Student Financial Planning Office is available to assist students in this process.

State Scholarships. These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file financial aid forms before eligibility can be determined.

Federal Stafford Loan Program. These loans are available through local banks and lending institutions. Lasell College has arranged a preferred application process with Citizen's Bank. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first year students is $2625, $3500 for second year students, and $5500 for third and fourth year students (although third year students usually borrow $4500). Additional funds are available to independent students and to dependent students whose parents are declined a Federal Plus loan.

Alumni Association Scholarships. Awarded annually to returning students who have financial need and who have demonstrated their ability as scholars, as determined by the Alumni Association's Scholarship Committee.

Lasell Scholarships

The scholarships listed below were created by alumni and friends of Lasell. The combined income from these funds supports existing financial aid awards, which are given on the basis of need. Students will automatically be considered for these awards when they apply for financial aid; therefore, there is no application process required for these particular scholarships. These scholarships are given at the discretion of the Office of Student Financial Planning and the Office of Institutional Advancement.

Endowed Funds

Florence Adams Scholarship. Established by former trustee Lydia A. Godsoe '18 in honor of her mother. Preference given to "deserving students from the State of Maine."

The Joan Weiler Arnow '49 and Robert H. Arnow Scholarship. Established in 1995 to provide scholarship assistance to students who demonstrate academic achievement and civic responsibility. Demonstrated financial need is also a component. The income from this endowment gift provides for three scholarships annually; one per each returning class. Funds from this scholarship may be reassigned to the same student for up to three years if the student continues to exemplify the outstanding qualities upon which the original assignment was made.

Virginia Thomas Baxter '39 Endowed Scholarship. Established in 1997 to provide scholarship support for a worthy student with financial need.

Max M. and Marian M. Farash Scholarship. Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

Elizabeth Groth Johnsen '45 Endowed Scholarship Fund. Established in 1997 by members of the Johnsen family to be awarded to an Allied Health major.

The Eleanor C. Kiefer Endowed Scholarship. Established in 2000 in her memory by her husband John A. Kiefer, both parents of Trustee P. Lynn Kiefer Holt '61. The income from this fund will be used to provide scholarship support to needy and deserving students at Lasell College.

The Dr. and Mrs. Bernard Lederman Endowed Scholarship. Established in 1987 by Nonie Lederman Carroll, Class of 1945. Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, graduate of Harvard Medical School and well-respected obstetrician and gynecologist in the Boston area, and his wife, the former Maude Saks, well known as a primitive artist. Preference is given to students majoring in the humanities.

Jean '49 and Cynthia '78 Sargent Lee Endowed Scholarship. Established by a mother and daughter alumnae team to provide funds to a deserving student with financial need.

Jo-Ann Vojir Massey '51 and Anna A. Vojir Endowed Scholarship. Established in 2001 by Jo-Ann and Dwight Massey. The income from this fund will provide a deserving student with scholarship support.

The Mary McNamara '56 and Antoinette Ruinen '56 Fund for International Students or Studies. Established in 1996 to help foreign students to attend Lasell or for Lasell students to engage in foreign studies outside of the United States. The donor's primary intention is to encourage enduring friendships among students from different parts of our global village, as exemplified by the rich relationship enjoyed by these two Lasell roommates who became life-long friends.

Williams Morgan Scholarship. Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930.) Given annually on the basis of character and citizenship.

John O. and Celia Kinsley Percival '34 Endowed Scholarship. Established in 1999 by Celia Kinsley Percival '34 in memory of her husband, John O. Percival, and in honor of Celia's 65th Reunion. The income from this fund provides scholarship support for one or more worthy students with financial need.

Rosalie Brightman Rosen Scholarship. Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.

Elisse Allinson Share '65 and Jennifer A. Share '98 Endowed Scholarship. Established in 2002 by Elisse and Neil Share, the income from this fund will be used to provide scholarship support for needy and deserving students, with preference given to students with learning disabilities.

Lucy Johnston Sypher Scholarship. This award was established in 1991 in memory of Lucy Johnston Sypher, professor emerita of English and an author of children's books. Funded by her family, the scholarship is awarded to a candidate who has demonstrated academic ability and financial need.

Betty Culver Thomson '48 Endowed Scholarship. Established in 2002, by Betty Culver Thomson '48. The income from this fund will provide a deserving student with scholarship support.

Molly E. Upham '35 Scholarship. Established in 1994 by Molly Upham, Class of 1935, to provide scholarship assistance to students who demonstrate academic achievement and leadership in the Lasell community. Demonstrated financial need is also a component. The income from this endowment gift provides for three scholarships annually; one per each returning class. Funds from this scholarship may be reassigned to the same student for up to three years if the student continues to exemplify the outstanding qualities upon which the original assignment was made. Recipients of aid from this Fund will be known as Upham Scholars.

The Ward-de Witt Presidential Endowed Scholarship. Established in 2000 by President Thomas E.J. de Witt and his wife, Dr. Margaret E. Ward, in support of Lasell 150: the campaign to celebrate the college's Sesquicentennial, 1996-2001. The income from this fund will be used to provide scholarship aid, available and awarded to students who have demonstrated financial need, displaying high academic potential and leadership qualities, with preference given to international students.

Joan Howe Weber '51 Endowed Scholarship. Established in 1996 in honor of her 45th Reunion. The income from this fund provides scholarship support for a worthy student with financial need.

Harriet Markham Wedeman '48 Endowed Scholarship. Established in 1998 to aid a deserving student with financial need.

Other Scholarships

Charles E. Barry Scholarship. Former chairman of the Retailing Department.

Angeline C. Blaisdell Scholarship. Class of 1867, founder of the Lasell Alumnae Association.

Emma Gilbert Carver Scholarship. Given by the family of Emma Gilbert Carver, Class of 1945.

Dorothy Ballou Collier Scholarship. Created in 1991 in honor of Dorothy Ballou Collier, Class of 1924; this fund is awarded on the basis of financial need.

Henry Morton Dunham Scholarship. Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

Mabel Tower Eager Memorial Scholarship. Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.

Eleanor T. and Alfred C. Edwards Scholarship. Established in memory of the parents of alumna Gail Edwards Pocock, Class of 1967, honoring the long service of Mr. Edwards as trustee of the College.

Nellie J. Feagles Scholarship. Established in 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897).

Celia Foss Scholarship. Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

Sylvia Goodman Scholarship. Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in a helping profession.

Heeb Scholarship. An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

Helen Carter Johnson Scholarship. Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

Claire Kay Memorial Scholarship. This award was created in 1997 in memory of Claire Kay, Director of Information Technology, to be awarded to a returning student who demonstrates strong character, love of learning, concern for the Lasell community, and pursuit of new endeavors.

Cornelia Hemingway Killam Scholarship Fund. Established by Caroline Killam Moller '57 in honor of her mother, a trustee of the College for 20 years and member of the Class of 1922. Designated for a student with financial need.

Marjorie MacClymon Scholarship. In recognition of over 40 years of service to Lasell. Former Alumnae Secretary; member of the Class of 1932.

Norma MacLeod Scholarship. Established by the College in 1989 in recognition of her 24 years of service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

Sebastian F. Mignosa Scholarship. Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

Constance W. Milner Scholarship. Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

Eileen Ruth Moses Scholarship. Established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

Mary Goodwin Olmsted Scholarship. Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903.)

Lillie Rose Potter Memorial. Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

William E. Schrafft and Bertha E. Schrafft Memorial Scholarship. This scholarship will be given to benefit bright and ambitious students from Boston's neighborhoods with preference to students in training for one of the health professions.

Richard A. Winslow Scholarship. In memory of Richard A. Winslow, a devoted and long-time trustee of Lasell (1948-1978.) The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

Priscilla Alden Wolfe Scholarship. Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

Lillie Rose Potter Memorial. Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

William E. Schrafft and Bertha E. Schrafft Memorial Scholarship. This scholarship will be given to benefit bright and ambitious students from Boston's neighborhoods with preference to students in training for one of the health professions. Richard A. Winslow Scholarship. In memory of Richard A. Winslow, a devoted and long-time trustee of Lasell (1948-1978.) The recipient should demonstrate the qual-

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Lasell College Programs of Study

MASTER OF SCIENCE IN MANAGEMENT DEGREE

Elder Care Administration
Elder Care Marketing
Fundraising Management
Human Resources Management
Management
Marketing
Non-Profit Management
Project Management

GRADUATE CERTIFICATES

Elder Care Administration
Elder Care Marketing
Fundraising Management
Human Resources Management
Management
Marketing
Non-Profit Management
Project Management

BACCALAUREATE DEGREES

Accounting
Athletic Training
Communication
- Creative Advertising
- Journalism and Media Writing
- Multimedia and Web Design
- Public Relations
- Radio and Video Production
- Sports Communication

Criminal Justice
Education
- English with Elementary Education Concentration
- English with Secondary Education Concentration
- History with Secondary Education Concentration
- Humanities with Elementary Education Concentration
- Interdisciplinary Studies with Early Childhood Education Concentration
- Interdisciplinary Studies with Elementary Education Concentration
- Interdisciplinary Studies: Math/Science with Elementary Education Concentration

English
Entrepreneurship
Environmental Studies
Fashion Design and Production
Fashion and Retail Merchandising
Finance
Graphic Design
History
Hospitality and Event Management
Humanities
Human Services
Interdisciplinary Studies: Individualized
International Business
Law and Public Affairs
Legal Studies
Management
Marketing
Prelaw (Advising program accompanying a declared major with recommended courses preparing for law school)
Psychology
Sociology
Sport Management
Sports Science
Undeclared Option (declare major within two years)

MINORS

Aging Studies
American Studies Business
Child and Adolescent Studies
Coaching
Communication
Criminal Justice
English
Environmental Studies
Event Management
Forensic Studies
Graphic Design
History
Human Resources
Information Technology
Law and Business
Legal Studies
Mathematics
Political Science
Psychology
Sociology
Sports Communication
Studio Art
Women's Studies
Youth and Crime

Undeclared Option

The Undeclared Option is available to students who choose not to declare a major when they first arrive at Lasell College. At Lasell, advisors work closely with students exploring options, interests, and possible career paths. In their first two years, students in the Undeclared Option are required to take courses satisfying the **foundational competencies** of the General Education Core*. They are also advised to register for courses under the **Areas of Inquiry** in Core, as well as to enroll in **introductory courses** in those majors that may be of interest to them.

Students are encouraged to meet with faculty in order to explore different majors and their career possibilities. Some of the majors have specific admissions criteria, such as math or science competencies. Advisors will discuss these requirements with students as they help them to prepare for a major of choice.

Although students have two academic years to declare a major, they are strongly encouraged to do so in their second or third semester so that they can meet all major specific degree requirements in a timely fashion.

*See page 19 for all General Education Core requirements.

Undergraduate Academic Departments and Majors

Undergraduate Majors are organized in the catalog by Academic Department; all Minors are listed together following the descriptions of the Majors.

Accounting/Finance (*Chair:* Richard Frederics)
Majors: Accounting, Finance
Minors: Business (for non-business majors; with Marketing/Management Department), Law and Business (with Justice Studies and Marketing/Management Departments)

Athletic Training/Sports Science (*Chair:* Cristina Haverty)
Majors: Athletic Training, Sports Science
Minor: Coaching (with Sport Management Department)

Communication (*Chair:* Janice Barrett)
Majors: Communication, Graphic Design

Communication Concentrations: Creative Advertising, Journalism and Media Writing, Multimedia and Web Design, Public Relations, Radio and Video Production, Sports Communication

Minors: Communication, Graphic Design, Sports Communication

Computer and Information Science (*Chair:* Linda Bruenjes)
Minor: Information Technology

Education (*Chair:* Catherine Zeek)
Majors: English with Elementary Education Concentration, English with Secondary Education Concentration, History with Secondary Education Concentration, Humanities with Elementary Education Concentration, Interdisciplinary Studies with Early Childhood Education Concentration, Interdisciplinary Studies with Elementary Education Concentration, Interdisciplinary Studies: Math/Science with Elementary Education Concentration

Environmental Studies (This program is overseen by Steven Bloom, Dean of Undergraduate Education)
Minor: Environmental Studies

Fashion (*Chair:* Mary Ruppert-Stroescu)
Majors: Fashion Design and Production, Fashion and Retail Merchandising

Humanities (*Chair:* Dennis Frey)
Majors: English, History, Humanities
Minors: American Studies, English, History, Studio Art

Interdisciplinary Studies: Individualized (This program is overseen by Steven Bloom, Dean of Undergraduate Education)
Minor: Aging Studies

Justice Studies (*Chair:* Linda Bucci)
Majors: Criminal Justice, Law and Public Affairs, Legal Studies

Advising Program: Prelaw (with recommended sequence of courses for students considering law school)

Minors: Criminal Justice, Law and Business (with Accounting/Finance and Marketing/Management Departments), Legal Science, Political Science, Youth and Crime (with Social Sciences Department), Forensics (with Social Sciences Department)

Marketing/Management (*Chair:* Nancy Waldron)
Majors: Entrepreneurship, Hospitality and Event Management, International Business, Management, Marketing
Minors: Business (for non-business majors; with Accounting and Finance Department), Event Planning, Human Resources (with Social Sciences Department), Law and Business (with Justice Studies and Accounting/Finance Departments)

Mathematics/Science (*Chair:* Bradford Allen) Minor: Mathematics

Social Sciences (*Chair:* Felice Gordis)
Majors: Human Services, Psychology, Sociology

Minors: Child and Adolescent Studies, Human Resources (with Marketing/Management Department), Psychology, Sociology, Women's Studies, Youth and Crime (with Justice Studies Department), Forensics (with Justice Studies Department)

Sport Management (*Chair:* Robert Prior)
Majors: Sport Management
Minor: Coaching (with Athletic Training/Sports Science Department)

ACCOUNTING/FINANCE DEPARTMENT

(Chair: Richard Frederics)

The Accounting/Finance Department offers majors in Accounting and Finance. In cooperation with the Marketing/Management Department, there is a Business Minor available for non-business students; the Law and Business Minor is offered in cooperation with the Marketing/Management and Justice Studies Departments. The Accounting and Finance majors are designed to teach a broad range of transferable skills, strong competence in critical thinking, and hands-on business experience. There are a wide variety of connected-learning sites on campus for Business students, including, for instance, Lasell Village, the Holway Child Study Centers, the Donahue Bookstore, SODEXO, Registrar's Office, Lasell College Accounts Payable and the Financial Aid Office. In addition, there are many connected-learning opportunities off-campus, including field trips to such locations as L.L. Bean, the Boston Financial District, and The Boston Globe. The Internship program provides a capstone work experience for all Business students during their senior year. By graduation, all students will have had the opportunity to explore an assortment of business venues ranging from small, entrepreneurial companies to large, Fortune 500 businesses.

ACCOUNTING

The Accounting curriculum offers students a strong background in specialized accounting skills and exposure to a complete range of business functions. Students develop the financial knowledge and analytical skills necessary in understanding the various components of business organizations and the role of accounting within them. The Accounting major provides a flexible program of study relevant to all areas of accounting, with a strong emphasis on practical accounting work. Elective courses and internship experience allow the student to concentrate on specific career interests and needs. The program provides a basic background for several professional examinations. Graduates receive a Bachelor of Science degree in Accounting.

Major Requirements		**(54 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 301	Intermediate Accounting I	3

BUSS 302	Intermediate Accounting II	3
BUSS 303	Cost Accounting	3
BUSS 399	Internship Seminar	1
BUSS 401	Advanced Accounting	3
BUSS 404	Auditing	3
BUSS 440	Business Policy	3
BUSS 499	Internship	3

Choose one from the following list: 3

BUSS 204	Federal Income Taxation
BUSS 208	Financial Statement Analysis
BUSS 305	International Accounting
BUSS 308	Government and Not-for-Profits Accounting
BUSS 309	Fraud Examination
BUSS 403	Advanced Topics in Cost Accounting
BUSS 405	Accounting Theory
BUSS 418	Special Topics in Accounting

Additional Requirements **(22 credits)**

ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3
MATH 205**	Calculus I **AI(Q)**	4
MATH 208**	Introduction to Statistics	3

Choose one of the following two **AI(PS)**: 3

PSYC 101	Introduction to Psychology
SOC 101	Introduction to Sociology

Arts and Sciences Electives 6

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives* **(44 credits)**

Minimum credits required for graduation **120**

* If a student plans on taking the CPA Exam, additional courses in Accounting may be needed and can be accommodated through other unrestricted electives.

** May require prior coursework depending upon Math placement

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

FINANCE

Finance is the study of the assets of corporations and/or individuals. Students learn to understand what is involved in obtaining corporate financing and managing financial risk. Areas of study include financial instruments, institutions, and markets associated with business. Finance students develop a wide array of analytical skills, attain a thorough understanding of the finance function in various organizations, and sharpen their awareness of how financial institutions and markets function in a global environment. Graduates receive a Bachelor of Science degree in Finance.

Major Requirements		**(54 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 304	Working Capital Management	3
BUSS 311	Investments	3
BUSS 331	Capital Markets	3
BUSS 399	Internship Seminar	1
BUSS 406	Financial Strategies	3
BUSS 440	Business Policy	3
BUSS 499	Internship	3
Choose two from the following list:		6
BUSS 204	Federal Income Taxation	
BUSS 208	Financial Statement Analysis	
BUSS 307	International Finance	
BUSS 312	Risk Management	
ECON 250	Money and Banking	
ECON 301	International Trade	

Additional Requirements		**(22 credits)**
ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3

MATH 205*	Calculus I **AI(Q)**	4
MATH 208*	Introduction to Statistics	3
Choose one of the following two: **AI(PS)**		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Arts and Sciences Electives		6

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives* (44 credits)**

Minimum credits required for graduation 120

* May require prior coursework depending upon Math placement

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

ATHLETIC TRAINING/SPORTS SCIENCE DEPARTMENT

(Chair: Cristina Haverty)

ATHLETIC TRAINING

Certified Athletic Trainers are involved in the care, prevention, evaluation and rehabilitation of injuries to athletes and the physically active. Athletic Trainers are recognized by the American Medical Association as Allied Health Professionals, and are employed in numerous settings including high schools, colleges and universities, professional sports, sports medicine clinics, industrial medicine settings and hospitals.

The Athletic Training major is a competency-based program designed to provide professional preparation leading toward eligibility to take the national Board of Certification (BOC) exam. The program is fully accredited under the guidelines set forth by the Commission on Accreditation of Athletic Training Education (CAATE).

The four-year program in Athletic Training includes formal classroom instruction along with extensive clinical experiences, for credit, under the direct supervision of Certified Athletic Trainers. Clinical experiences take place at Lasell College and at affiliated off-campus sites, and include a variety of practice settings and sport exposures.

Requirements for admission into the Athletic Training Major include: successful (C or better) completion of a minimum of two years of high school math (preferably algebra and geometry), and two years of high school lab science (preferably biology and chemistry or physics). In order to comply with accreditation guidelines, the College may restrict enrollment in the Athletic Training Major.

Students in the Athletic Training major may incur some extra costs associated with their clinical education experience. Additional expenses may include costs associated with travel to off-campus affiliated clinical sites and dress code requirements. If the students do not have access to an automobile, public transportation is available. Additionally, although one collared shirt is provided for each student during each academic year, proper attire is required.

Transfer applicants may be accepted into the Athletic Training Program at Lasell College based upon their previous record of academic performance. Transfer students will only be considered on a space-available basis, as admission is competitive in nature, and need to be aware of the possibility of additional time beyond eight academic semesters of college work in order to complete all of the program requirements due to the sequencing of courses and their prerequisites.

Undeclared-Allied Health majors wishing to transfer in to the Athletic Training Education Program will be considered on a space-available basis following their freshmen year. A change of major form should be filed with the Program Director prior to the end of the spring semester of their freshmen year. The applicants' grades for their freshmen year will then be reviewed. Specifically, a "C" or better is needed for the following courses: AHLT 101, AHLT107, AHLT 104, BIO 205, and AT 220. Also, a GPA of 2.3 or better will be required for admission. Graduates of the program receive a Bachelor of Science degree in Athletic Training.

Program Fee

Each Athletic Training student is charged a program fee for each semester. This program fee is used to pay for hardware, software, guest speaker honorariums and miscellaneous materials/supplies that are necessary to maximize student learning.

Major Requirements*		**(76 credits)**
AHLT 101	Intro to Allied Health & Sports Studies	1
AHLT 104	Professional Interactions and Ethics **AI(ME)/AI(MC)**	3
AHLT 107	Lifestyles and Human Behavior	3
AHLT 201	Medical Pathology	3
AT 201	Prevention and Care of Athletic Injuries	4
AT 203	Clinical Athletic Training I	3
AT 204	Clinical Athletic Training II	3
AT 220	Techniques of Emergency Care	3
AT 302	Clinical Athletic Training III	3
AT 303	Therapeutic Modalities	4

AT 304	Therapeutic Exercise and Rehab Techniques	4
AT 305	Clinical Athletic Training IV	3
AT 350	Athletic Injury Assessment — Lower Ext	4
AT 351	Athletic Injury Assessment — Upper Ext	4
AT 401S	Athletic Training Seminar	3
AT 403	Org and Health Care Admin. of Athletic Training	3
AT 404	Clinical Athletic Training V	4
AT 405	Clinical Athletic Training VI	3
AT 420	Advanced Techniques in Athletic Training	4
SPSC 203	Motor Learning	3
SPSC 205	Principles of Strength Training and Conditioning	3
SPSC 222	Kinesiology	4
SPSC 302	Exercise Physiology	4

Additional requirements **(34 credits)**

BIO 205 & BIO 205L	Anatomy and Physiology I **AI(S)**	4
BIO 206 & BIO 206L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
CHEM 203 & CHEM 203L	General Chemistry I **	4
MATH 203	Precalculus***	3
MATH 208	Intro to Statistics **AI(Q)***	3
PSYC 101	Intro to Psychology **AI(PS)**	3
PSYC 2XX	Psychology elective (200 level or higher)	3
PHYS 111 & PHYS 111L	Physics I ****	4
SCI 340	Research Methods	3

General Education Core*** **(13-18)**

Minimum credits required for graduation **123**

* In order to qualify for Clinical Education, students must obtain certificates in First Aid/CPR. Some clinical sites may require a CORI check of students.

** CHEM 204/204L may also be necessary for some graduate school programs

*** May require additional coursework depending upon Math placement

**** PHYS 112/1 12L may also be necessary for some graduate school programs

***** Courses marked with an AI code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (AI) codes.

Retention Policy

The following requirements exist for progression through the Lasell College Athletic Training Education Program. The ATEP coursework, with associated prerequisites, need to be completed in sequence to successfully fulfill the guidelines for progression through the academic program.

Freshmen Year

In order to advance into the second semester of your first year in the athletic training education program, you must receive a grade of "C" or better in AHLT 101. Failure to do so will necessitate the repetition of this course and the inability to progress in the program.

Sophomore Year

Prior to beginning the sophomore professional coursework of the ATEP, each student must meet the following requirements:

1. Completion of a minimum of 25 hours of college coursework.
2. Completion of BIO 205, AT 220 and AHLT 104 with grades of "C" or better.
3. Have a minimum of a 2.3 cumulative GPA in all college coursework.
4. Proof of appropriate vaccinations (Tetanus, Hepatitis B)
5. Proof of current CPR certification (Professional Rescuer)

Junior Year

In order to continue into the junior professional coursework of the ATEP, the students must meet the following requirements:

1. Completion of a minimum of 55 hours of college coursework.
2. Completion of the following courses with a grade of "C" or better: BIO 106, AT 204, AT 350, and SPSC 222.
3. Minimum of a 2.3 cumulative GPA in all college coursework.
4. Proof of current CPR certification (Professional Rescuer)
5. Demonstration of Minimal acceptable competence in the 10 content areas evaluated in the ATEP clinical education experience performance evaluation forms utilized in AT 203 and AT 204.

Senior Year

In order to continue into the senior professional coursework of the ATEP, the student must meet the following requirements:

1. Completion of a minimum of 87 hours of college coursework.
2. Completion of the following courses with a grade of "C" or better: AT 303, AT 304, AT 305, AT 351 and AHLT 201.

3. Minimum of a 2.3 cumulative GPA in all college coursework.
4. Proof of current CPR certification (Professional Rescuer).
5. Demonstration of Minimal acceptable competence in the 10 content areas evaluated in the ATEP clinical education experience performance evaluation forms utilized in AT 302 and AT 305.

Graduation Requirements

In order to successfully complete the athletic training education program, students must meet the following requirements:

1. Completion of a minimum of 125 hours of college coursework.
2. Completion of the College General Education requirements and the athletic training major requirements.
3. Completion of all athletic training education programs major courses with a grade of "C" or better.
4. Successful completion of the athletic training education program comprehensive examination and practical. (Taken in AT 401s)
5. Demonstration of Minimal acceptable competence in the 10 content areas evaluated in the ATEP clinical education experience performance evaluation forms utilized in AT 404 and AT 405.

SPORTS SCIENCE

Sports scientists are knowledgeable in the areas of performance assessment of human performance, fitness, and conditioning. As members of the health care community, they are dedicated to health enhancement and are responsible for the development and coordination of exercise programs as well as the training and education of patients and clients. Using exercise as a preventative measure or a rehabilitative tool, sports scientists work in a variety of settings including public schools, hospitals, rehabilitation clinics, fitness centers, and research institutions.

Coursework focuses on the study of the cardiovascular system, musculoskeletal system, human metabolism, and behavioral sciences. Concepts, theories and practices learned in the classroom and the clinic are reinforced in our exercise physiology laboratory.

The final year consists of capstone courses and clinical internships that offer students the opportunity to specialize in areas of interest through guided independent research and off-campus practicums. These connected-learning experiences allow students to apply their knowledge of sports science to real work settings in hospitals, clinics, and research centers. Lasell's affiliation with nationally known institutions in the Boston area provide students the opportunity to gain invaluable experience while working with leaders in the field.

Academic standards for the Sports Science program include grades of "C" in all sports science classes as well as satisfactory completion of two clinical education experiences.

In order to be admitted initially into the Sports Science Major, students need to have completed the following coursework with grades of C or better: two years of high school math (preferably algebra and geometry) and one year of lab science (preferably biology). Students may substitute a year of college algebra and biology with grades of C or better in place of the high school coursework.

Students will be prepared to take one of the certification examinations offered by the American College of Sports Medicine upon graduation. This course of study also fulfills most of the prerequisites for graduate study in the health professions, including physical therapy. Graduates receive a Bachelor of Science degree in Sports Science.

Students with associate degrees in allied health can enter the Sports Science program and complete their degree in two years.

Lasell College's major in Sports Science is endorsed by the American College of Sports Medicine as a program that covers the knowledge, skills, and abilities expected of an ACSM Health/Fitness Instructor; the program is also endorsed for strength and conditioning education by the National Strength and Conditioning Association (NSCA). Graduates receive a Bachelor of Science in Sport Science.

Program Fee

Each Sports Science student is charged a program fee for each semester. This program fee is used to pay for hardware, software, guest speaker honorariums and miscellaneous materials/supplies that are necessary to maximize student learning.

Major Requirements*		**(55 credits)**
AHLT 101	Introduction to Allied Health & Sports Studies	1
AHLT 104	Professional Interactions and Ethics AI (ME)/AI(MC)	3
AHLT 107	Lifestyles and Human Behavior	3
AHLT 201	Medical Pathology	3
AT 201	Prevention & Care of Athletic Injuries	4
AT 220	Techniques of Emergency Care	3
SPSC 203	Motor Learning	3
SPSC 205	Strength Training & Conditioning	3
SPSC 211	Introduction to Personal Training	3
SPSC 222	Kinesiology	4
SPSC 302	Exercise Physiology	4
SPSC 403	Exercise for Special Populations	3
SPSC 405	Organization and Administration of Exercise Programs	3
SPSC 410	Clinical Practicum I	3
SPSC 420	Clinical Practicum II	6

Choose two SMGT electives		6
Additional Requirements		**(33 credits)**
BIO 205 & BIO 205L	Anatomy and Physiology I **AI(S)**	4
BIO 206 & BIO 206L	Anatomy and Physiology II	4
BIO 210	Human Nutrition	3
MATH 203***	Precalculus	3
MATH 208***	Introduction to Statistics **AI(Q)**	3
PHYS 111 & PHYS 11 1L	Physics I	4
PSYC 101	Introduction to Psychology **AI(PS)**	3
PSYC 240	Sport Psychology	3
SCI 340	Research Methods	3
Choose one of the following three:		3
PSYC 221	Developmental Psychology — Child	
PSYC 225	Psychology of Adjustment	
PSYC 223	Developmental Psychology —Adolescence	
General Education Core Requirements and remaining Unrestricted Electives**		**(32 credits)**
Minimum credits required for graduation		**120**

* In order to qualify for Clinical Education, students must obtain certificates in First Aid/CPR. Students will receive training in the prevention of transmission of bloodborne pathogens prior to clinical affiliations. Some clinical sites may require a CORI check of students.

** Courses marked with an AI code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (AI) codes.

*** May require prior coursework depending upon Math placement.

COMMUNICATION DEPARTMENT

(Chair: Janice Barrett)

The Communication Department offers majors in Communication and Graphic Design and the Communication major offers six areas of concentration: Creative Advertising; Journalism and Media Writing; Multimedia and Web Design; Public Relations; Radio and Video Production; and Sports Communication. Consistent with the College's connected learning philosophy, courses in the Communication Department are designed to provide students with the knowledge

and skills needed to succeed in their chosen concentrations. Students gain valuable professional experience and significant contacts through internships and professional mentoring within the communication and graphic design industries. Upon graduation, they are well-prepared to pursue careers in the growing and exciting fields of communication and graphic design, from journalism, public relations and advertising to television, radio production and interactive multimedia. Graduates receive a Bachelor of Arts degree in either Communication (with a concentration) or in Graphic Design. The department also offers minors in Communication, Sports Communication and Graphic Design.

COMMUNICATION

Movies on demand. 24-hour cable news. Internet marketing and sales. What part of your life is not affected by the mass media? The Communication major at Lasell prepares students for careers in the many exciting and ever-evolving fields of communication, including advertising, journalism, public relations, graphic design, broadcasting, web design, and media production. In addition, through a series of media studies courses, students learn about the functions and influences of the media in our time, so that they enter the profession with an awareness of the cultural impact their work will have, as well as associated social and ethical issues regarding the roles and functions of the media in our society. Through Lasell's connected learning philosophy of education, communication majors will gain hands-on experience in and outside of the classroom throughout their four years of studies. For example, there are numerous opportunities to work on class projects at our state-of-the-art Internet radio station, in programming, production, and promotions, in our high-tech digital video production suite, and in the studios of NewTV, Newton's community-access cable television station not far from the Lasell campus. Students interested in print media can become involved in The *1851 Chronicle* student newspaper or the award-winning campus fashion magazine, *Polished*. The communication major culminates in a required professional internship, and Lasell is ideally located for opportunities at some of the most prestigious media outlets and organizations in the country, such as The Community Newspapers, the Boston Celtics, the New England Patriots, *Boston Herald*, CBS4-TV, WMJX-FM (MAGIC 106.7), and the Arnold Worldwide advertising agency. Graduates receive a Bachelor of Arts in Communication.

Major Requirements:		**(29 credits)**
COM 101	Understanding Mass Media	3
COM 103	Introduction to Human Communication	3
COM 105	Writing for the Media	3
COM 203	Effective Speaking	3
COM 205	Media Ethics and Society **AI (ME)**	3
COM 212	Intercultural Communication **AI (MC)**	3

COM 315	Communication Research	3
COM 399	Internship Seminar (cross-listed w. IDS 399)	1
COM 400	Field Experience (cross-listed w. IDS 400)	4
COM 418	Media Literacy (capstone course)	3

Concentration Requirements: (30 credits)

In addition to the above requirements, students choose one of the following 6 concentrations:

Journalism and Media Writing

ITEC 105	Introduction to Digital Design	3
COM 209	Journalism	3
COM 213	Writing for Public Relations	3
COM 214	Communication Law	3
COM 305	Screenwriting	3
COM 306	Broadcast Journalism	3
COM 310	Political Communication	3
COM 314	Magazine and Feature Writing	3
Choose two additional COM or GRAPH courses		6

Radio and Television Production

COM 215	Introduction to Radio	3
COM 217	Introduction to Video Production	3
COM 218	Digital Video Editing	3
COM 304	TV Studio Production	3
COM 305	Screenwriting	3
COM 312	Advanced Radio Production	3
COM 313	Advanced Video Production	3
ITEC 304	Photoshop	3
Choose two additional COM or GRAPH courses		6

Creative Advertising

ARTS 126	Principles of Color and Design	3
ITEC 105	Introduction to Digital Design	3
ITEC 302	Internet and World Wide Web	3
COM 206	Professional Communication	3
COM 221	Introduction to Advertising	3
COM 223	Creative Advertising: Copy and Design	3
COM 319	Advertising Planning: Media Campaigns	3
COM 321	Media and Children	3
Choose two additional COM or BUSS courses		6

Public Relations

ITEC 105	Introduction to Digital Design	3
COM 206	Professional Communication	3
COM 208	Introduction to Public Relations	3
COM 213	Writing for Public Relations	3
COM 214	Communication Law	3
COM 215	Introduction to Radio Production	3
COM 217	Introduction to Video Production	3
COM 317	Media Relations	3
Choose two additional COM or BUSS courses		6

Multimedia and Web Design

ARTS 219	Photography	3
COM 215	Intro to Radio Production	3
COM 217	Intro to Video Production	3
ITEC 302	Internet and the World Wide Web	3
ITEC 304	Photoshop	3
ITEC 306	Web Design I	3
ITEC 307	Web Design II	3
GRAP 307	Sequencing of Motion	3
Choose two additional COM or GRAPH courses		6

Sports Communication

SMGT 101	Sport and Society	3
SMGT 102	Introduction to Sport Management	3
SMGT 202	Ethics in Sport **AI (ME)**	3
SMGT 304	Sport Information and Communication	3
COM 206	Professional Communication	3
COM 208	Introduction to Public Relations	3
COM 209	Journalism	3
COM 215	Intro to Radio Production	3
Choose two additional COM or SMGT courses		6

Additional Requirements **(9 credits)**

Art History or Music Elective **(AI/A)**	3
Literature Elective	3
Elective in SOC, PSYC, POLS, LS, CJ, or ECON **AI (PS)**	3

General Education Core Requirements and remaining Unrestricted Electives **(52 credits)**

Minimum Credits Required for Graduation **120**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

GRAPHIC DESIGN

The graphic design major is a comprehensive and balanced program that illuminates the basic principles of effective visual communication. Students develop professional skills and a personal esthetic that form a foundation for a successful design practice. Theoretical and practical studio experience in illustration, animation, photography, typography, and digital design for the web and other forms of multimedia are at the core of this major.

This program of study fully embraces Lasell's educational philosophy of connected learning by challenging students with "real world" design projects. Students learn essential business practices, become fluent in the necessary terminology, address a client's needs through conceptual drawings, and bring the project through to a successful solution. They are introduced to a modern graphic design studio environment, using the latest and most powerful digital hardware and software. Each student in the Graphic Design major develops an electronic portfolio that documents his or her educational experiences from the first year through graduation. Graduate receive a Bachelor of Arts in Graphic Design.

Program Fee

Each Graphic Design student is charged a program fee for each semester. This program fee is used to pay for hardware, software, guest speaker honorariums and miscellaneous materials/supplies that are necessary to maximize student learning.

Major Requirements		**(74 credits)**
COM 101	Understanding Mass Media	3
ARTS 101	Studio Drawing I	3
ARTH 103	Art History **AI(A)**	3
ARTS 120	Three-Dimensional Design	3
ARTS 126	Principles of Color and Design	3
ARTS 201	Studio Drawing II	3
ARTS 219	Photography	3
ITEC 105	Introduction to Digital Design	3
ITEC 302	Internet and the World Wide Web	3
ITEC 306	Web Design I	3
GRAP 201	Drawing for Graphic Design	3
GRAP 203	Lettering	3
GRAP 204	Graphic Design I	3
GRAP 205	Graphic Design II	3
GRAP 301	Typography I	3

GRAP 302	Typography II	3
GRAP 305	Graphic Media/Photographics	3
GRAP 306	Poster and Image Design	3
GRAP 307	Sequencing of Motion	3
GRAP 309	Graphic Design for the Marketplace	3
GRAP 401	Publication Design	3
GRAP 403	Senior Portfolio Development	3
GRAP 404	Senior Thesis Project	4
GRAP 406	Senior Practicum Assignment	4

Additional Requirements **(4 credits)**

FYS 101	First Year Seminar	1
MATH 107	College Geometry **AI(Q)**	3

General Education Core Requirements and remaining unrestricted electives** **(42 credits)**

Minimum credits required for graduation **120**

* Courses marked with an AI code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (AI) codes.

EDUCATION DEPARTMENT
(Chair: Catherine Zeek)

The Education Department prepares students for teaching careers through programs that integrate understanding of the learning process, professional skills, and broad-based knowledge of content in the specific teaching field. Each program incorporates Lasell College's connected-learning approach to education through supportive faculty-student relationships, curriculum based on current practice and research, and varied field-based experiences. Education students also develop portfolios that document their professional development from entering Lasell through graduation.

Lasell's education programs are state-approved and lead to licensure in early childhood, elementary, or secondary grades. Students seeking licensure enroll in an arts and sciences major with a concentration in the appropriate field of education:

- Interdisciplinary Studies with a concentration in Early Childhood Education (pre-kindergarten - grade 2);
- Interdisciplinary Studies, English, or Humanities with a concentration in Elementary Education or Math/Science/Elementary Education (grades 1-6);
- English or History with a concentration in Secondary Education (grades 8- 12).

Students in any of the education programs must progress through a two-stage review process. Each stage must be satisfactorily completed.

Stage 1: Students must demonstrate the potential for teaching children. By the end of the sophomore year (60 credit hours), they must achieve and maintain a GPA of at least 2.75 and must pass the Communication & Literacy section of the Massachusetts Tests for Educator Licensure (MTEL).

Stage 2: In order to enter the senior practicum, students must satisfactorily complete the requirements of Stage 1 AND must pass the appropriate MTEL subject matter tests.

Early Childhood Licensure

This program incorporates Massachusetts Department of Education requirements for initial licensure as a teacher of children in pre-kindergarten – grade 2 with and without special needs. Graduates receive a Bachelor of Arts degree in Interdisciplinary Studies (an arts and sciences major) with a concentration in Early Childhood Education.

Elementary Licensure

Students seeking elementary licensure choose to major in Interdisciplinary Studies, English, or Humanities (arts and sciences majors), with a concentration in Elementary Education or in Math/Science/Elementary Education. The program incorporates Massachusetts Department of Education requirements for initial licensure as a teacher of children in grades 1-6. Graduates receive a Bachelor of Arts degree in either Interdisciplinary Studies, English, Humanities, or Interdisciplinary Studies: Mathematics and Science, with a concentration in Elementary Education.

Secondary Licensure

Students completing a secondary education concentration major in either History or English. These programs incorporate Massachusetts Department of Education requirements for initial licensure as a teacher of History or English in secondary grades (8-12). Graduates receive a Bachelor of Arts degree in either English or History with a concentration in Secondary Education.

Specific requirements for these majors and concentrations are listed under the appropriate headings below.

EARLY CHILDHOOD EDUCATION LICENSURE:

INTERDISCIPLINARY STUDIES WITH EARLY CHILDHOOD EDUCATION CONCENTRATION

This major is designed for students in the Early Childhood Education Program and is intended to provide knowledge in various content disciplines as well as under-

standing of developmentally appropriate practices for teaching and learning in grades pre-kindergarten through 2.

Major Requirements		**(24 credits)**
MATH 105	Topics in Mathematics **AI(Q)**	3
SCI 103	Science for Educators **AI(S)**	3
Choose one of the following three: **AI(A)**		3
ENG 201	English Literature: Selected Themes & Writers	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following two:		3
ENG 312	Literature of the Post Colonial World	
ENG 340	Themes in Classics of World Literature	
Choose one of the following two: **AI(H)**		3
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose one of the following two:		3
HIST 103	World Civilization I	
HIST 104	World Civilization II	
Choose one course from ECON, GEOG, POLS, or HIST		3

Early Childhood Education Requirements		**(56 credits)**
ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 206	Early Literacy Teaching and Learning	4
ED 208	Elementary Literacy Teaching and Learning	4
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 312	Teaching Science Concepts: PK – grade 2	3
ED 326	Teaching in Inclusive Classrooms: Birth – Grade 6	3
ED 327	Literacy Assessment and Instruction	4
ED 335	Teaching Mathematical Concepts: PK – grade 2	4
ED 417	Classroom Field Experience/Pre-Practicum: Early Childhood	3
ED 420	Social Studies, Multiculturalism, & Art for ECE **AI(MC)**	3
ED 421	Curriculum Integration	3

ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ED 496	Practicum: PreK – 2	9
PSYC 221	Developmental Psychology – Child	3

Additional Requirements: (13-14 credits)

ENG 208	Development of the English Language	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
Mathematics Elective		3-4
Lab Science Elective		4

General Education Core Requirements and remaining Unrestricted Electives* (27-28 credits)

Minimum Credits Required for Graduation 120

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

ELEMENTARY EDUCATION LICENSURE:

INTERDISCIPLINARY STUDIES WITH ELEMENTARY EDUCATION CONCENTRATION

This major provides knowledge in several different disciplines. Students explore major genres of literature, topics in mathematics and science, and various periods in world and American history, as well as instructional strategies appropriate for elementary learners.

Major Requirements (27 credits)

MATH 105	Topics in Mathematics **AI(Q)**	3
MATH 107	College Geometry	3
SCI 103	Science for Educators **AI(S)**	3
Choose one of the following three: **AI(A)**		3
ENG 201	English Literature: Selected Themes & Writers	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following two:		3
ENG 312	Literature of the Post Colonial World	
ENG 340	Themes in Classics of World Literature	

Choose one of the following two: **AI(H)**		3
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose one of the following two:		3
HIST 103	World Civilization I	
HIST 104	World Civilization II	
Choose one course from ECON, GEOG, POLS, OR HIST		3
Elementary Education Requirements		**(55 credits)**
ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 206	Early Literacy Teaching and Learning	4
ED 208	Elementary Literacy Teaching and Learning	4
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 326	Teaching in Inclusive Classrooms: Birth – Grade 6	3
ED 327	Literacy Assessment and Instruction	4
ED 328	Teaching and Applying Mathematics: Grades 1 – 6	3
ED 329	Science Concepts and Curriculum: Grades 1 – 6	3
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education **AI(MC)**	
ED 419	Classroom Field Experience/Pre-Practicum: Elementary	3
ED 421	Curriculum Integration	3
ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ED 498	Practicum: Elementary	9
PSYC 221	Developmental Psychology – Child	3
Additional Requirements:		**(10 credits)**
ENG 208	Development of the English Language	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
Lab Science Elective		4
General Education Core Requirements and remaining Unrestricted Electives*		**(28 credits)**
Minimum Credits Required for Graduation		**120**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

INTERDISCIPLINARY STUDIES: MATHEMATICS & SCIENCE WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for Elementary Education students and is intended to offer its graduates specialization in Mathematics and Science.

Major Requirements		**(48 credits)**
MATH 107	College Geometry **AI(Q)**	3
MATH 205**	Calculus I	4
MATH 206	Calculus II	4
MATH 208**	Introduction to Statistics	3
SCI 302	Topics in Contemporary Science	3
Choose two of the following sequences of courses: **AI(S)**		16
BIO 101	Principles of Biology and	
BIO 102	Diversity of Living Organisms	
BIO 205 and BIO 206	Anatomy and Physiology I and II	
CHEM 203 and CHEM 204	General Chemistry I and II	
PHYS 111 and PHYS 112	General Physics I and II	
Choose one of the following three: **AI(A)**		3
ENG 201	English Literature: Selected Themes & Writers	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following five:		3
BIO 210	Human Nutrition	
CHEM 301	Human Biochemistry	
SCI/IDS 211	Global Ecology	
SCI 305	Revolutions in Science	
SCI 340	Research Design and Methodology	
Choose two of the following four:		6
MATH 210	Mathematics Applied to Science	
MATH 320	Differential Equations	
MATH 325	Linear Algebra	
MATH 330	Mathematical Modeling	

Elementary Education Requirements		**(55 credits)**
ITEC 305	Technology in Education	3

ED 110	Teaching/Learning in American Schools	4
ED 206	Early Literacy Teaching and Learning	4
ED 208	Elementary Literacy Teaching and Learning	4
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 326	Teaching in Inclusive Classrooms: Birth – Grade 6	3
ED 327	Literacy Assessment and Instruction	4
ED 328	Teaching and Applying Mathematics: Grades 1 – 6	3
ED 329	Science Concepts and Curriculum: Grades 1 – 6	3
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education **AI(MC)**	3
ED 419	Classroom Field Experience/Pre-Practicum: Elementary	3
ED 421	Curriculum Integration	3
ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ED 498	Practicum: Elementary	9
PSY 221	Developmental Psychology – Child	3

Additional Requirements **(18 credits)**

ENG 208	Development of the English Language	3
ENG 312	Post Colonial/Third World/World Literatures in English **AI(MC)**	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
Choose one course from ECON, GEOG, POLS, OR HIST		3
Choose one of the following two: **AI(H)**		3
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose one of the following two:		3
HIST 103	World Civilization I	
HIST 104	World Civilization II	

General Education Core Requirements and remaining Unrestricted Electives* **(7-12 credits)**

Minimum Credits Required for Graduation **128**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

** May require prior coursework depending upon Math placement.

ENGLISH WITH ELEMENTARY EDUCATION CONCENTRATION

This major is designed specifically for elementary education students Graduates develop effective instructional strategies and content knowledge in all areas of elementary curriculum while specializing in English language and literature.

Major Requirements		**(30 credits)**
ENG 208	Development of the English Language	3
ENG 209	Introduction to Literature **AI(A)**	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
ENG 340	Classics of World Literature: Themes and Authors	3
HUM 420	Seminar in Humanities	3
Choose one of following two: **AI(MC)**		3
ENG 313	American Multi-Ethnic Literatures	
ENG 312	Post-Colonial/Third World Literatures in English.	
Choose two from the following list:		6
ENG 211	Modern Drama	
ENG 217	Contemporary Literature	
ENG 221	Lyric Poetry	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	
ENG 306	British Novel	
ENG 312	Post Colonial/Third World/World Literatures in English	
ENG 313	American Multi-Ethnic Literature	
ENG 315	The Mystery Novel: The History of Detective Fiction	
English Elective (Select one additional English course)		3

Elementary Education Requirements		**(55 credits)**
ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 206	Early Literacy Teaching and Learning	4
ED 208	Elementary Literacy Teaching and Learning	4
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 326	Teaching in Inclusive Classrooms: Birth – Grade 6	3
ED 327	Literacy Assessment and Instruction	4
ED 328	Teaching and applying mathematics: Grades 1 – 6	3

ED 329	Science concepts and curriculum: Grades 1 – 6	3
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education **AI(MC)**	
ED 419	Classroom Field Experience/Pre-Practicum: Elementary	3
ED 421	Curriculum Integration	3
ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ED 498	Practicum: Elementary	9
PSY 221	Developmental Psychology – Child	3

Additional Requirements **(25-34 credits)**

HIST 103	World Civilization I **AI(H)**	3
HIST 123	American Civilization I	3
MATH 105	Topics in Mathematics **AI(Q)**	3
MATH 107	College Geometry	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
SCI 103	Science for Educators **AI(S)**	3
Choose one course from ECON, GEOG, POLS, OR HIST		3
Lab Science Elective		4
Foreign Language *		0-9

General Education Core Requirements and remaining Unrestricted Electives** **(7-12 credits)**

Minimum Credits Required for Graduation **120**

* The foreign language proficiency requirement is described on page 22.

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

HUMANITIES WITH ELEMENTARY EDUCATION CONCENTRATION

This major provides effective instructional strategies and content knowledge in all areas of elementary curriculum as well as coursework in a range of humanities disciplines.

Major Requirements **(39 credits)**

ENG 312	Literature of the Post Colonial World **AI(MC)**	3
HUM 420	Seminar in Humanities	3
PHIL 101	Introduction to Philosophy	3
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 313	American Multi-Ethnic Literature	

Choose one of the following three:		3
ENG 201	English Literature	
ENG 218	Representative Writers from Major Periods in British Literature	
ENG 306	British Novel	
Choose one of the following four: **AI(A)**		3
ARTH 103	Art History I	
ARTH 104	Art History II	
MUS 101	Music Appreciation I	
MUS 102	Music Appreciation II	
Choose two of the following four: **AI(H)**		6
HIST 103	World Civilization I	
HIST 104	World Civilization II	
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose five additional courses from the following areas. (At least three different areas must be represented, and at least two courses (6 credits) must be at the 300 level):		15
	Art History	
	Communication	
	English	
	History	
	Music	
	Philosophy	

Elementary Education Requirements		**(55 credits)**
ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 206	Early Literacy Teaching and Learning	4
ED 208	Elementary Literacy Teaching and Learning	4
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 326	Teaching in Inclusive Classrooms: Birth – Grade 6	3
ED 327	Literacy Assessment and Instruction	4
ED 328	Teaching and Applying Mathematics: Grades 1 – 6	3
ED 329	Science Concepts and Curriculum: Grades 1 – 6	3
ED 418	Social Studies, Multiculturalism, & Art for Elementary Education **AI(MC)**	
ED 419	Classroom Field Experience/Pre-Practicum: Elementary	3
ED 421	Curriculum Integration	3

ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ED 498	Practicum: Elementary	9
PSY 221	Developmental Psychology – Child	3

Additional Requirements **(22 credits)**

ENG 208	Development of the English Language	3
MATH 105	Topics in Mathematics **AI(Q)**	3
MATH 107	College Geometry	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
SCI 103	Science for Educators **AI(S)**	3
Choose one course from ECON, GEOG, POLS, OR HIST		3
Lab Science Elective		4

General Education Core Requirements and remaining Unrestricted Electives* **(7-12 credits)**

Minimum Credits Required for Graduation **123**

* Courses marked with an AI code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (AI) codes.

SECONDARY EDUCATION PROGRAMS LICENSURE:

ENGLISH WITH SECONDARY EDUCATION CONCENTRATION

This major provides a specialization in English language and literature while preparing graduates to teach in secondary classrooms.

Major Requirements **(36 credits)**

ENG 208	Development of the English Language	3
ENG 209	Introduction to Literature **AI(A)**	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	3
ENG 312	Post Colonial/Third World/World Literatures in English **AI(MC)**	3
ENG 313	American Multi-Ethnic Literature	3
HUM 420	Seminar in Humanities	3
Choose one of the following:		3
ENG 217	Contemporary Literature	
ENG 222	Lyric Poetry	
ENG 225	Film & Literature	
ENG 301	Modern Drama	

ENG 306	British Novel	
ENG 315	The Mystery Novel: The History of Detective Fiction	
ENG 340	Classics of World Literature: Themes & Authors	
English Electives		9

Secondary Education Requirements **(29 credits)**

ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 209	Teaching Writing in the Secondary School	3
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 320	Special Methods in Teaching English	3
ED 422	English Practicum in Secondary School I & II	3
ED 423	Pre-Practicum in Secondary English	1
ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ENG 212	Literature for Young Adults	3
PSYC 223	Developmental Psychology - Adolescence	3

Additional Requirements **(12-23 credits)**

History Elective **AI(H)**		3
PSYC 101	Introduction to Psychology **AI(PS)**	3
Science Electives **AI(S)***		6-8
Foreign Language **		0-9

General Education Core Requirements and remaining Unrestricted Electives* ** **(32-43 credits)**

Minimum Credits Required for Graduation **120**

* The first of these two required electives meets the designated general education core requirement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

HISTORY WITH SECONDARY EDUCATION CONCENTRATION

This major provides a specialization in History while preparing graduates to teach in secondary classrooms.

Major Requirements **(57 credits)**

GEOG 220	World Geography	3
HIST 103	World Civilization I **AI(H)**	3
HIST 104	World Civilization II	3
HIST 123	American Civilization I	3

HIST 124	American Civilization II	3
HIST 352	Nature and Meaning of History	3
POLS 101	American Government and the Political Order	3
SOC 101	Introduction to Sociology **AI(PS)**	3
Choose two courses in Western Hemispheric history		6
Choose two courses in Eastern Hemispheric history **AI(MC)**		6
Art History or Music Appreciation Elective **AI(A)**		3
History Electives (200 and/or 300 level)		9
Literature Elective (200 level)		3
Political Science Elective		3
Sociology Elective		3

Secondary Education Requirements **(29 credits)**

ITEC 305	Technology in Education	3
ED 110	Teaching/Learning in American Schools	4
ED 209	Teaching Writing in the Secondary School	3
ED 211	Special Needs Learners: Definitions, Characteristics, Modifications	3
ED 318	Special Methods in Teaching History	3
ED 424	History Practicum in Secondary School I & II	3
ED 425	Pre-Practicum in Secondary History	1
ED 494	Professional Standards & Ethics in Education **AI(ME)**	3
ENG 212	Literature for Young Adults	3
PSYC 223	Developmental Psychology - Adolescence	3

Additional Requirements **(12-22 credits)**

PSYC 101	Introduction to Psychology	3
SCI 305	Revolutions in Science **AI(S)**	3
Choose one of the following two:		3
ECON 101	Principles of Economics—Micro	
ECON 103	Economics and Society	
Science Elective		3-4
Foreign Language *		0-9

General Education Core Requirements and remaining Unrestricted Electives** **(12-22 credits)**

Minimum Credits Required for Graduation **120**

* The foreign language proficiency requirement is described on page 22.

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

ENVIRONMENTAL STUDIES

(Dean of Undergraduate Education: Steven Bloom)

As our society has become increasingly enlightened, and alarmed, about the impact of humanity on the environment, environmentalism has begun to permeate our culture. From industry to agriculture, to science and technology, individuals who are knowledgeable about the environment and best "green" practices are likely to have a leg up in the twenty-first century, as both the government and the public exert greater pressure for environmental accountability from all business, commercial, private and public enterprises.

Environmental Studies is an interdisciplinary major with a primary focus on policy and advocacy, grounded in an understanding of relevant scientific and humanistic concepts. The Environmental Studies major provides students the opportunity to examine the connections between the environment and the community, both local and global. Through a combination of coursework and connected-learning experiences, the program prepares students to address the many environmental challenges we face, including matters of public policy, economics, and ethics. Students have service-learning and internship opportunities to work on sustainability issues on campus as well as with environmental organizations in the Greater Boston area.

This major prepares students to pursue career opportunities in policy and regulation, advocacy, resource management, and outdoor education. Students may also continue with graduate study in such fields as environmental studies, environmental science, environmental law and policy, resource economics, and business management. Graduates receive a Bachelor of Arts in Environmental Studies.

Major Requirements		**(49 Credits)**
ENV 101	Introduction to Environmental Studies **AI(PS)**	3
ENV 102	Environment, Society and Ethics **AI(ME)**	3
ENV 211	Environmental Science **AI(S)**	3
ENV 211L	Environmental Science Lab	1
ENV 204	Environmental Economics	3
ENV 201	Environmental Law and Policy	3
ENV 302	Natural Resource Management /GIS	3
SOC 331	Research Methods in the Social Sciences	4
ENV 400	Internship I	4
ENV 401	Internship II	4
ENV 420	Environmental Studies Senior Seminar	3
Choose one of the following:		
POLS 320	Policy Making and the Political Process	3
SOC 335	Social Policy	3

Choose one of the following:

ENV 110/ SCI 110	Dynamic Earth	3
GEOG 220	World Geography	3

Choose one of the following:

BUSS 335	Business and Society	3
BUSS 224	Organizational Behavior	3

Choose one of the following:

ENV 301	History of Environmentalism	3
ENV 303	Environment and Social Justice	3

Choose one of the following: **AI(MC)**

POLS 208	Contemporary Issues in International Relations	3
ECON 301	International Economics	3

Additional Requirements **(20 Credits)**

POLS 101	American Government and Political Order	3
ECON 101	Principles of Microeconomics	3
BIO 102	Diversity of Living Organisms	4
CHEM 203	General Chemistry I	4
MATH 208	Introduction to Statistics	3
SOC 101	Introduction to Sociology	3

General Education Core Requirements and Remaining Unrestricted Electives **(51 Credits)**

Minimum Credits Required for Graduation **120**

FASHION

(Chair: Mary Ruppert-Stroescu)

The world of fashion is fast-paced and exciting. The Fashion majors at Lasell focus on the specialized areas of retail merchandising, clothing design, and visual and promotional design techniques. Other supporting industries such as marketing and advertising are examined through courses in business, textiles, garment design, pattern marking, grading, photography, buying, operations and fashion history. Students use the latest computer-aided design (CAD/CAM) equipment to make production markers and engineer patterns for optimal material use. Through Lasell's Connected Learning philosophy, students have ongoing opportunities to apply theoretical concepts of academic studies by working in the field with recognized leaders in the fash-

ion industry. The upper-level professional courses are oriented toward decision-making tasks that students will face when making the transition from college to middle and upper management positions. Students learn how to plan strategically, organize for profitability (using design cost sheets and computer costing technology pertinent to each degree), control design operations, and promote creativity.

Every Fashion student, in each of the four years, has on and off-site opportunities for contact with industry professionals. These opportunities include professional consultation on academic projects, and all Fashion students are involved directly in on- and off-campus fashion show productions as designers, producers, set designers, or stylists. Involvement in professional application projects becomes particularly intensive in the senior year through our Fashion Design capstone courses in Thesis Development and Production or the Internship Seminar and Field Assignment in Fashion Merchandising.

Our graduates pursue careers as fashion designers, technical designers, buyers, and merchandisers. Graduates receive a Bachelor of Science Degree in Fashion and Retail Merchandising or a Bachelor of Arts Degree in Fashion Design and Production.

Program Fee

Each Fashion Design and Production student is charged a program fee for each semester. This program fee is used to pay for hardware, software, guest speaker honorariums and miscellaneous materials/supplies that are necessary to maximize student learning.

FASHION DESIGN AND PRODUCTION

Major Requirements (69 credits)

ARTH 103 or		
ARTH 104	Art History I or Art History II **AI(A)**	3
ARTS 101	Studio Drawing I	3
ARTS 126	Principles of Color and Design	3
ITEC 105	Introduction to Digital Design	3
FASH 200	Fashion History	3
FASH 210	Textiles	3
FASH 303	20th Century Fashion History	3
FASD 101	Pattern Generation I	3
FASD 102	Pattern Generation II	3
FASD 103	Basic Clothing Construction	3
FASD 104	Advanced Clothing Construction	3
FASD 201	Flat Pattern Design I	3
FASD 202	Flat Pattern Design II	3
FASD 215	Fashion Illustration	3

FASD 220	Fashion Design Concepts	3
FASD 330	Accessories Design	3
FASD 331	Technical Patterns	3
FASD 340	Draping	3
FASD 350	Tailoring/Couture Methods	3
FASD 409	Senior Thesis Development	3
FASD 410	Senior Thesis Production	3
FASD 465	CAD I - Lectra Systems	3
FASD 466	CAD II - Lectra Systems	3

Additional Requirements **(3 credits)**

MATH 107	College Geometry **AI(Q)**	3

General Education Core Requirements and remaining Unrestricted Electives* **(48 credits)**

Minimum credits required for graduation **120**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

FASHION AND RETAIL MERCHANDISING

Major Requirements **(49 credits)**

ARTS 120	3-Dimensional Design	3
BUSS 201	Financial Accounting	4
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
FASH 101	Introduction to Fashion Merchandising	3
FASH 200	Fashion History	3
FASH 201	Principles of Buying	3
FASH 210	Textiles	3
FASH 211	Retail Management	3
FASH 212	Visual Merchandising	3
FASH 301	Visual Promotion	3
FASH 302	Retail Operations Analysis	3
FASH 304	Interior Display and Design	3
FASH 342	Fashion and Society	3
FASH 401	Executive Internship Seminar	3
FASH 403	Field Assignment	3

Additional Requirements **(15 credits)**

ECON 101	Economics — Micro	3

ECON 102	Economics — Macro	3
MATH 204	Quantitative Methods For Business **AI(Q)**	3
MATH 208**	Introduction to Statistics	3
Choose one of the following two: **AI(PS)**		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	

General Education Core Requirements and remaining Unrestricted Electives* **(56 credits)**

Minimum credits required for graduation **120**

* Courses marked with an AI code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (AI) codes.

** May require prior coursework depending on Math placement.

HUMANITIES DEPARTMENT

(Chair: Dennis Frey)

The Humanities Department offers courses in Art History, Drama, English, Foreign Language, History, Music, Philosophy and Studio Art. Students may major in English, History, or Humanities. The Humanities Department also offers minors in American Studies, English, History and Studio Art. In the English and History majors, students focus on a particular area of interest. The Humanities major is broad-based. It allows students to investigate more than one area and provides an opportunity for interdisciplinary study in the Humanities fields.

All majors provide students with opportunities for connected learning. Students have ongoing opportunities through their coursework to connect theoretical concepts discussed in the classroom with practical application in the real world, culminating in an internship during the senior year.

ENGLISH

The English major is designed to provide students with exposure to diverse content areas. Students are encouraged to consider different ways to conceptualize the study of English and to focus on language as art, as communication, and as a reflection of culture. Through required courses, students gain familiarity with major topics in literature and language and gain experience with different modes of written communication. Electives in English allow students to pursue particular spheres of interest in the field. During the junior or senior year, students complete an internship in an area related to the study of English and complete a research project in a subject of interest. In all course work there is an emphasis on the development of sophisticated

writing skills. This major helps students to prepare for careers that involve oral and written communication as well as the analysis of language and literature. Students in this major may also prepare to be teachers at the elementary or secondary level. Students interested in this option should consult the Catalog description of the English with Elementary Education Concentration or English with Secondary Education Concentration to ensure meeting requirements for licensure. Graduates receive a Bachelor of Arts in English.

Major Requirements		**(41 credits)**
ENG 209	Introduction to Literature **AI(A)**	3
ENG 210	Survey of American Literature	3
ENG 218	Representative Writers from Major Periods in British Literature	3
HUM 399	Internship Seminar	1
HUM 400	Field Experience	4
HUM 420	Seminar in Humanities	3
Choose one of the following two: **AI(MC)**		3
ENG 312	Post Colonial/Third World/World Literatures in English	
ENG 313	American Multi-Ethnic Literature	
Choose one of the following three:		3
ENG 208	Development of the English Language	
ENG 219	Creative Writing	
COM 209	Journalism	
Choose three from the following list: (At least one must be at the 300 level)		9
ENG 211	Modern Drama	
ENG 214	The Mystery Novel: The History of Detective Fiction	
ENG 217	Contemporary Literature	
ENG 222	Lyric Poetry	
ENG 224	Film and Literature	
ENG 225	Short Story	
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	
ENG 306	British Novel	
ENG 340	Classics of World Literature: Themes and Authors	
English Electives		9

Additional Requirements	**(18-30 credits)**
Social Science Electives **AI(PS)***	6-7
Science Electives **AI(S)***	6-8

Choose one of the following sequences of courses: **AI(H)**	6
HIST 103 & 104 World Civilization I & II	
HIST 123 &124 American Civilization I & II	
Foreign Language **	0-9
General Education Core Requirements and remaining Unrestricted Electives* **	**(49-61)**
Minimum Credits Required for Graduation	**120**

* Taking these electives meets the designated general education core requirement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

HISTORY

Historians study change over time. Their purview covers all aspects of human experience. History is informed by all of the social sciences and by developments in the arts and literature. The foundation requirements in this major provide students with an overview of the field, with additional courses providing more in-depth study of particular areas in both hemispheres. Courses required outside history help students to understand various interpretive approaches in order to expand their own historical insights. Students who major in history receive extensive training in research skills and enhance their writing abilities.

The major in history helps prepare students for careers as professional historians or as high school educators. The major also offers excellent preparation for those who choose to enter the law as a profession. The training that students receive in research can serve as a fine background for those who are interested in employment in the world of business. Students interested in the secondary education option should consult the Catalog description of the History with Secondary Education Concentration to ensure meeting requirements for licensure.

Major Requirements		**(59 credits)**
HIST 103	World Civilization to 1500 **AI(H)**	3
HIST 104	World Civilization since 1500	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
HIST 352	The Nature and Meaning of History	3
HUM 399	Internship Seminar	1
HUM 400	Field Experience	4
SOC 101	Introduction to Sociology **AI(PS)**	3
PHIL 101 or 110	Introduction to Philosophy or Ethics	3

Choose two courses in Western Hemispheric history	6
Choose two courses in Eastern Hemispheric history **AI(MC)**	6
Art History or Music Appreciation Elective **AI(A)**	3
History Electives (200 and at least one at the 300 level)	9
Literature Elective (200 level)	3
Political Science Elective	3
Sociology Elective	3

Additional Requirements **(6-17 credits)**

Science Electives * **AI(S)**	6-8
Foreign Language**	0-9

General Education Core Requirements and remaining Unrestricted Electives* **(44-55 credits)**

Minimum Credits Required for Graduation **120**

* The first of these two required electives meets the designated general education core requirement.

** The foreign language proficiency requirement is described on page 22. (Students planning to pursue a graduate degree in History should be able to read fluently in at least one foreign language, which means that these students may take more than 9 credits of foreign language.)

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

Students who intend to go to graduate school in History should plan to take MATH 208 Introduction to Statistics.

HUMANITIES

The Humanities major provides students with a broad based program that explores the role of human imagination, intellect and expression in human history, cultural development, and social and personal relations. Major requirements therefore span the areas of Art History, Communication, English, History, Music, Philosophy, and Languages. Through major electives, students focus on areas of interest. During the senior year, students have the opportunity to apply course-work to a professional experience in an internship. Students interested in the Humanities with Elementary Education Concentration should consult the Catalog description to ensure meeting requirements for licensure.

Major Requirements **(56 credits)**

ARTH 103 or 104	Art History I or Art History II **AI(A)**	3

HUM 399	Internship Seminar	1
HUM 400	Field Experience	4
HUM 420	Humanities Seminar	3
MUS 101 or 102	Music Appreciation I or II	3
PHIL 101	Introduction to Philosophy	3
Choose one of the following two:		3
COM 101	Understanding Mass Media	
COM 103	Introduction to Human Communication	
Choose one of the following two:		3
ENG 210	Survey of American Literature	
ENG 218	Representative Writers from Major Periods in British Literature	
Choose one of the following four:		3
ENG 304	Stories of Origin: Sacred Texts, Mythology and Lore	
ENG 312	Literature of the Post Colonial World	
ENG 313	American Multi-Ethnic Literature	
ENG 340	Classics of World Literature	
Choose two of the following four: **AI(H)**		6
HIST 103	World Civilization I	
HIST 104	World Civilization II	
HIST 123	American Civilization I	
HIST 124	American Civilization II	
Choose one of the following four: **AI(MC)**		3
HIST 208	Sub-Saharan Africa After 1800	
HIST 209	China from 1600 to the Present	
HIST 210	Latin America from the Colonial Period to the Present	
HIST 211	The Middle East and the Islamic World Since 1800	
Choose seven additional courses from the following areas. (At least three different areas must be represented, and at least two courses (6 credits) must be at the 300 level):		21
	Art History	
	Communication	
	English	
	History	
	Music	
	Philosophy	
	Studio Arts	

Additional Requirements	**(12-24 credits)**
Social Science Electives **AI(PS)***	6-7
Science Electives **AI(S)***	6-8
Foreign Language**	0-9
General Education Core Requirements and remaining Unrestricted Electives* **	**(40 -52 credits)**
Minimum Credits Required for Graduation	**120**

* The first of these two required electives meets the designated general education core requirement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

INTERDISCIPLINARY STUDIES: INDIVIDUALIZED

(Dean of Undergraduate Education: Steven Bloom)

Lasell College encourages students to be creative and inquisitive learners and to take responsibility for the direction of their education, as well as their future careers. The Individualized Major is for students who wish to pursue interests that are not emphasized in any existing major at the College, but that can be encompassed in a unique combination of courses from two or more disciplines.

Students wishing to pursue an Individualized Major must write a plan during their freshman or sophomore year to explain the purpose of the Individualized Major and show how each course selected fits into the plan. The Individualized Major should be planned in consultation with an advisor in one of the departments included in the major, and the plan must then be approved by the Dean of Undergraduate Education.

Students in the Individualized Major may complete the Field Experience and Capstone Seminar requirements within one of the departments within the major or by participating in the Internship Seminar IDS 399, Field Experience IDS 400, and the Seminar in Interdisciplinary Studies IDS 420. Plans should consist of all major and General Education requirements, including a minimum of 42 Arts and Sciences credits.* Plans should incorporate at least 15 credits at the 200 level and at least 9 credits at the 300 level.

Recent examples of Individualized majors include Fashion Journalism and Peace and Justice Studies.

Please contact the Dean of Undergraduate Education for more information.

*This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental

Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

JUSTICE STUDIES

The Justice Studies department offers courses in Criminal Justice, Legal Studies and Political Science. There are majors in Criminal Justice, Legal Studies, Law and Public Affairs, a Pre-Law concentration, a minor in Political Science, two minors offered in conjunction with the Social Sciences department: Forensic Studies and Youth and Crime, and a minor in Law and Business offered in conjunction with the Business department. The department takes a liberal arts approach to each discipline, strongly incorporating the connected learning philosophy of the College. Each major culminates in the senior year with a capstone course. Students complete internships in courts, police agencies, corrections, law firms, governmental agencies, and youth service organizations to name a few. The program in each major prepares each student to succeed in a career in criminal justice, public policy or legal studies, or to go on to graduate or law school. The Department has established the Theta Ro Chapter of the National Criminal Justice Honor Society, Alpha Sigma Phi. The Pre-Law program provides advising assistance for students considering law school. Graduates receive a Bachelor of Science degree in Criminal Justice or a Bachelor of Arts degree in Legal Studies or Law and Public Affairs. The Bachelor of Science in Criminal Justice at Lasell College is approved by the Massachusetts Board of Higher Education under the *Guidelines for Criminal Justice and Law Enforcement Academic Programs.* Graduates qualify for the Police Career Incentive Pay Program in the Commonwealth of Massachusetts (Quinn Bill).

CRIMINAL JUSTICE

The field of Criminal Justice builds on criminology, which is a major area of study within the social sciences. Students explore why society considers some actions to be criminal and how those definitions are influenced by social, economic, political and psychological forces. The goals for the Lasell College Criminal Justice major are to learn principles of criminal justice, to acquire professional skills, to develop analytical thinking and to acquire valuable communication skills. The program prepares students to enter graduate programs in Criminal Justice and Criminology, Sociology, Psychology, Political Science, Public Policy, or Law School. A Bachelor's Degree in Criminal Justice prepares students to apply their learning in such areas as law, law enforcement and public safety, crime prevention, domestic violence, gang interventions, adult and juvenile probation and corrections, parole, drug and alcohol abuse and prevention, and diversion programs for first-time offenders.

Major Requirements		**(34 credits)**
CJ 101	Introduction to Criminal Justice	3
CJ 201	Criminology	3
CJ/LS 311	The American Court System	3
CJ/LS 323	Justice, Class, Race and Gender **AI (MC)**	3
CJ 312	Corrections	3
CJ 313	Police and Society	3
CJ 401/LS 401	Justice Studies Internship and Seminar	4
CJ 441	Senior Seminar: Special Topics in Crime and Policy	3
Criminal Justice, Legal Studies or Political Science courses (not otherwise required for the major)		9

Additional Requirements		**(25 credits)**
POLS 101 or	American Government	3
LS 101	Foundations of the American Legal System	
POLS 201	State and Local Government	3
POLS 210	Political Theory	3
SOC 101	Introduction to Sociology **AI (PS)**	3
SOC 331 or	Research Methods in the Social Sciences	4
PSYC 331	Experimental Design	
PSYC 101	Introduction to Psychology	3
MATH 208*	Introduction to Statistics **AI (Q)**	3
Choose one of the following three:		3
POLS 202	Issues in Contemporary Political Thought	
SOC 221	Contemporary Social Problems **AI(ME)**	
SOC 335	Social Policy	

General Education Core Requirements and remaining Unrestricted Electives**	**(61 credits)**
Minimum credits required for graduation	**120**

* May require prior coursework depending upon Math placement.

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

LEGAL STUDIES

The Legal Studies major provides an excellent background for students interested in pursuing professional careers within the legal system. The Legal Studies major is uniquely prepared to conduct legal research and other professional work in government, the courts, agencies and businesses. Legal Studies students participate in a series of on-campus "mock trials."

The program also offers an introduction to the study of law for students interested in entering law school as many Legal Studies graduates pursue graduate or law school degrees.

Major Requirements		**(34 credits)**
LS 101	Foundations of the American Legal System	3
LS 202	Legal Research and Analysis	3
LS 203	Justice, Law and the Constitution	3
LS 301	Legal Writing and Reasoning	3
LS 325/CJ 325	Evidence	3
LS 402	Senior Seminar: Selected Topics in Justice and Law	3
LS 401/CJ 401	Justice Studies Internship and Seminar	4
Choose four additional Justice Studies (CJ, LS or POLS) courses (not otherwise required for the major)		12

Additional Requirements		**(15 credits)**
SOC 101	Introduction to Sociology	3
POLS 101	American Government	3
POLS 201	State and Local Government	3
POLS 210	Political Theory	3
Choose one of the following six:		
LS/CJ 323	Justice, Class, Race and Gender	3
POLS 202	Issues in Contemporary Political Thought	
PSYC 316	Psychology of Race Relations	
SOC 221	Contemporary Social Problems **AI(ME)**	
SOC 301	Race and Ethnic Relations **AI(MC)**	
SOC 335	Social Policy	

General Education Core Requirements and remaining Unrestricted Electives*	**(71 credits)**
Minimum credits required for graduatio	**120**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

LAW and PUBLIC AFFAIRS

Law and Public Affairs is an interdisciplinary major including a core set of courses that give students the background to appraise and understand the American legal system and legal issues. It examines the law as it cuts across themes central to other disciplines and examines how law permeates social, political, economic and other institutions. The student discovers how decisions are made by these institutions

and policy is created, and develops skills in advocacy, research, problem-solving, writing and critical thinking. Students are also exposed to a global perspective on law and justice, comparing American legal issues and policies to those of other cultures. Students trained in this major are prepared to pursue career opportunities in policy and regulation, advocacy, non-profit agency work, government agency work, legal offices for municipalities, or government organizations. Students may also continue with graduate study in such fields as public administration, policy studies, management programs, and political science or law. Graduates with degrees in Law and Public Affairs are qualified to work as a lobbyist, a city and regional planner, a public or program administrator, a volunteer coordinator, a community outreach coordinator, law firm work-public interest or otherwise, and or corporate work in related organizations.

Major Requirements		**(25 credits)**
LS 101	Foundations of the American Legal System **AI(PS)**	3
LS 203	Justice, Law and the Constitution	3
LS 202	Legal Research and Analysis	3
LS 301	Legal Writing and Reasoning	3
LS/COM 306	Conflict Resolution and Negotiation Strategies	3
LS/CJ 323	Justice, Class, Race and Gender	3
LS 402	Senior Seminar: Selected Topics in Justice and Law	3
LS/CJ 401	Justice Studies Internship & Seminar	4

Additional Requirements AI(PS)		**(33 credits)**
SOC 101	Introduction to Sociology	3
ECON 103	Economics and Society	3
POLS 101	American Government	3
POLS 201	State and Local Government	3
POLS 210	Political Theory	3
POLS 320	Policymaking and the Political Process	3
POLS/ COM310	Political Communication	3
SOC 221	Contemporary Social Problems **AI (ME)**	3
SOC 335	Social Policy	3

Choose one of the following:

POLS 202	Issues in Contemporary Political Thought	3
SCI 211	Global Ecology	3
ECON 325	Economics of Poverty and Discrimination	3
ENV 201	Environmental Law and Policy	3
ENV 303	Environment and Social Justice	3

Choose one of the following: **AI(MC)**

POLS 208	Contemporary Issues in International Relations	3
CJ 317	Contemporary Justice Systems	3
LS 305	Comparative Law and Legal Systems	3
ECON 301	International Economics	3

General Education Core Requirements and remaining Unrestricted Electives* **(62 credits)**

Minimum credits required for graduation **120**

* Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

PRE-LAW

Pre-law is an advising program open to any student at the College who is considering pursuing a career in the legal profession by applying to law school. A Pre-Law advisor will advise Pre-Law students about curricular, co-curricular, and extracurricular decisions that will best prepare them to apply for admission to law school. Pre-law students will have opportunities to learn about the legal profession, law schools, and the admission requirements and expectations for law school, including preparation for the LSAT examination.

No matter what their majors are, Pre-Law students are advised to enroll in the following sequence of Legal Studies courses:

LS 101:	Foundations of the American Legal System **AI(PS)**
LS 203:	Justice, Law and the Constitution
LS 202:	Legal Research and Analysis
LS 301:	Legal Writing and Reasoning
LS 305:	Evidence

MARKETING/MANAGEMENT DEPARTMENT

(Chair: Nancy Waldron)

The Marketing/Management Department offers majors in Entrepreneurship, Hospitality and Event Management, International Business, Marketing, and Management. In cooperation with the Accounting/Finance Department, there is a Business Minor available for non-business students; the Law and Business Minor is offered in cooperation with the Accounting/Finance and Justice Studies Departments; and the Human Resources Minor is offered in cooperation with the Social Sciences Department. The Marketing and Management majors are designed to teach a broad range of transferable skills, strong competence in critical thinking, and

hands-on business experience. There are a wide variety of connected-learning sites on campus for Business students, including, for instance, Lasell Village, the Holway Child Study Centers, the Donahue Bookstore, SODEXO, and the Registrar's Office. In addition, there are many connected-learning opportunities off-campus, including field trips to such locations as L.L. Bean, the Boston Financial District, and The Boston Globe. The Internship program provides a capstone work experience for all Business students during their senior year. By graduation, all students will have had the opportunity to explore an assortment of business venues ranging from small, entrepreneurial companies to large, Fortune 500 businesses.

ENTREPRENEURSHIP

Entrepreneurship is one of the fastest-growing areas of study nationwide. The major provides students the knowledge and skills to start their own business, work for growth-oriented and innovative firms, work in a family business, or bring an entrepreneurial perspective to their chosen field. Graduates receive a Bachelor of Science degree in Entrepreneurship.

Major Requirements		**(54 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 231	Entrepreneurship and New Venture Creation	3
BUSS 336	Human Resource Management	3
BUSS 337	Managing the Small to Mid-sized Company	3
BUSS 399	Internship Seminar	1
BUSS 425	Special Topics in Entrepreneurship	3
BUSS 440	Business Policy	3
BUSS 499	Internship	4
Choose two from the following list:		6
BUSS 208	Financial Statement Analysis	
BUSS 235	Ethics in Business	
BUSS 322	Marketing Communications	
BUSS 324	E-Commerce	
BUSS 329	New Product Development	
BUSS 330	Managing Change	

BUSS 338	Labor Relations	
BUSS 422	Global Marketing	

Additional Requirements **(22 credits)**

ECON 101	Principles of Economics – Micro	3
ECON 102	Principles of Economics – Macro	3
MATH 205*	Calculus I **AI(Q)**	4
MATH 208*	Introduction to Statistics	3

Choose one of the following: **AI(PS)** 3

PSYC 101 Introduction to Psychology
SOC 101 Introduction to Sociology

Arts and Sciences Electives 6

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives* ** **(44 credits)**

Minimum credits required for graduation **120**

* May require prior coursework depending upon Math placement

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

HOSPITALITY AND EVENT MANAGEMENT

Hospitality and Event Management is designed to prepare students for management positions and leadership roles in the hospitality and event management industry. This is a multidisciplinary field of study that prepares students with the expertise, commitment, and skills for management, marketing, and operations positions in the expanding industry that provides food, accommodations, and tourism services to people around the world. Students learn about the operations and management of diverse assembly facilities such as stadiums, arenas, performing arts centers, athletic venues, convention centers, hotels, as well as smaller meeting facilities. The program has an international perspective and encompasses both public and private sectors. Emphasis is placed on customer service, a major component in the Hospitality industry.

Therefore, students are directed to gain valuable connected learning experience at various sites available on campus: the Yamawaki Art & Cultural Center, Lasell Village, and Sodexo, Lasell's food service provider. In addition, off-campus Internships provide valuable on-the-job experience. The Advisory Board and the Hospitality Club connect students with industry professionals, providing them with networking opportunities, field trip experiences, and participation in community service. Graduates receive a Bachelor of Science degree in Hospitality and Event Management.

Major Requirements		**(51 credits)**
HTA 101	Introduction to Hospitality & Tourism	3
HTA 102	Introduction to Special Events	3
HTA 103L	Practicum I	1
HTA 104L	Practicum II	1
HTA 111	Food and Beverage Management & Lab	4
HTA 217	Strategies for Meeting Planning	3
HTA 220	Reservation Systems Technology	3
HTA 227	Travel Destinations - Western Hemisphere	3
HTA 228	Travel Destinations - Eastern Hemisphere **AI(MC)**	3
HTA 322	Special Events Management	3
HTA 401	Seminar on HTA (capstone)	3
HTA 402	Managing Quality in Hospitality & Tourism	3
HTA 420	Internship I	6
ITEC 105	Introduction to Digital Design	3
Choose three courses from the following list:		9
HTA 122	Front Office and Guest Services	
HTA 218	Convention Sales & Group Planning	
HTA 222	Hospitality Operations Management	
HTA 224	Advanced Food and Beverage	
HTA 404	Resort and Casino Management	
HTA 422	Internship II	
BUSS 202	Managerial Accounting	
BUSS 336	Human Resource Management	
SMGT 301	Sport Facilities & Event Management	

Additional Requirements		**(40 credits)**
ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3
COM 206	Professional Communication	3
MATH 208*	Introduction to Statistics **AI(Q)**	3
BUSS 201	Financial Accounting	4

BUSS/LS 205	Legal Environment of Business	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3

Choose one of the following two **AI(PS)**: 3

PSYC 101 Introduction to Psychology
SOC 101 Introduction to Sociology

Arts and Sciences Electives 12

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives (29 credits)**

Minimum credits required for graduation 120

* May require prior coursework depending upon Math placement.

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

INTERNATIONAL BUSINESS

International Business is the field of study that focuses on business activities that cross national boundaries. It includes exports and imports, traditional international trade discussions, and direct foreign investment. International banking, transfer of technology, exchange rates, international law, and global business strategies are explored. Problems facing decision-makers in the international environment and their effects on domestic businesses are studied, as well as how intercultural business agreements are established. Graduates receive a Bachelor of Science degree in International Business.

Major Requirements (54 credits)

BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3

BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 307	International Finance	3
BUSS 332	Cross-Cultural Management	3
BUSS 399	Internship Seminar	1
BUSS 422	Global Marketing **AI (MC)**	3
BUSS 440	Business Policy	3
BUSS 499	Internship	3

Choose three from the following list: 9

BUSS 233	American Enterprise Experience
BUSS 235	Ethics in Business
BUSS 324	E-commerce
BUSS 329	New Product Development
BUSS 330	Managing Change
BUSS 335	Management and Society
BUSS 336	Human Resource Management
ECON 301	International Trade and Finance

Additional Requirements **(25-28 credits)**

ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3
HIST 104	World Civilization Since 1500 **AI(H)**	3
MATH 205*	Calculus I **AI(Q)**	4
MATH 208*	Introduction to Statistics	3

Choose one of the following two: **AI(PS)** 3

PSYC 101 Introduction to Psychology
SOC 101 Introduction to Sociology

Arts and Sciences Electives* 0-6

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

Foreign Language **AI(MC)*** 0-9

General Education Core Requirements and remaining Unrestricted Electives** **(38-41 credits)**

Minimum credits required for graduation **120**

* May require prior coursework depending upon Math placement

** The number of Arts and Sciences Electives required is determined by the student's foreign language placement. A total of 6 elective credits must be fulfilled by Arts and Sciences courses, inclusive of foreign language coursework.

*** The foreign language proficiency requirement is described on page 22.

**** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

MANAGEMENT

The Management curriculum is designed to prepare students to be managers and business leaders in a complex and challenging global environment. Required courses provide students with a working knowledge of management practices that promote organizational effectiveness. Students learn skills such as leadership and team building, and they acquire understanding of individual and group behavior in organizations to enhance their effectiveness as managers. Graduates receive a Bachelor of Science degree in Management.

Major Requirements		**(54 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 330	Managing Change	3
BUSS 332	Cross-Cultural Management **AI(MC)**	3
BUSS 336	Human Resource Management	3
BUSS 399	Internship Seminar	1
BUSS 440	Business Policy	3
BUSS 499	Internship	3
Choose three from the following list:		9
BUSS 208	Financial Statement Analysis	
BUSS 231	Entrepreneurship and the New Venture Creation	
BUSS 233	American Enterprise Experience	
BUSS 235	Ethics in Business	
BUSS 312	Risk Management	
BUSS 313	Business Negoiations	

BUSS 329	New Product Development
BUSS 334	Non-profit Management
BUSS 335	Management and Society
BUSS 338	Labor Relations
BUSS 421	Marketing Management
MATH 328	Mathematics Applied to Management

Additional Requirements **(22 credits)**

ECON 101	Economics — Micro	3
ECON102	Economics — Macro	3
MATH 205*	Calculus I **AI(Q)**	4
MATH 208*	Introduction to Statistics	3
Choose one of the following two: **AI(PS)**		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	
Arts and Sciences Electives		6

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives** **(44 credits)**

Minimum credits required for graduation **120**

* May require prior coursework depending upon Math placement

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

MARKETING

As both an art and a science, marketing is undergoing dramatic and exciting changes, and the field promises to be just as dynamic in the years ahead. The Marketing curriculum introduces students to all the major marketing trends. Students are exposed to marketing research techniques and demographic studies as well as business law and ethics. International marketing, nonprofit marketing, product marketing, and service marketing are integrated into this major. Graduates receive a Bachelor of Science degree in Marketing.

Major Requirements		**(54 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 205	Legal Environment of Business	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
BUSS 232	Operations Management	3
BUSS 399	Internship Seminar	1
BUSS 420	Marketing Research	3
BUSS 422	Global Marketing **AI(MC)**	3
BUSS 432	Marketing Strategy	3
BUSS 440	Business Policy	3
BUSS 499	Internship	3
Choose three from the following list:		9
BUSS 313	Business Negotiations	
BUSS 320	Consumer Behavior	
BUSS 322	Marketing Communication	
BUSS 324	E-commerce	
BUSS 325	Sales Principles	
BUSS 327	Creative Services	
BUSS 329	New Product Development	
BUSS 421	Marketing Management	
FASH 211	Retail Management	

Additional Requirements		**(22 credits)**
ECON 101	Economics — Micro	3
ECON 102	Economics — Macro	3
MATH 205*	Calculus I **AI(Q)**	4
MATH 208*	Introduction to Statistics	3
Choose one of the following two: **AI(PS)**		3
PSYC 101	Introduction to Psychology	
SOC 101	Introduction to Sociology	

Arts and Sciences Electives **6**

This requirement may be fulfilled by any combination of Anthropology, Art History, Biology, Chemistry, Criminal Justice, Economics, English, Environmental Studies, Foreign Language, Geography, History, Mathematics, Music, Philosophy, Physics,

Political Science, Psychology, Science, or Sociology courses. In addition to all courses in the above disciplines, courses that are marked with an asterisk (*) in the course descriptions section of the Catalog meet the Arts and Sciences Elective requirement.

General Education Core Requirements and remaining Unrestricted Electives ** **(44 credits)**

Minimum credits required for graduation **120**

* May require prior coursework depending upon Math placement

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

SOCIAL SCIENCES

The Social Sciences department offers majors in Psychology, Sociology, and Human Services. The department also offers minors in Psychology, Women's Studies, Child and Adolescent Studies; and two minors in conjunction with the Justice Studies Department – Forensics and Youth and Crime. The Human Resources minor is offered in cooperation with the Marketing/Management Department. The Social Sciences and Justice Studies departments also cooperate in offering interdisciplinary minors in Youth and Crime, and in Forensic Studies. Social science courses are anchored in a liberal arts approach to education with the goal of helping students apply critical thinking skills to social and psychological questions. Students learn intervention techniques ranging from counseling skills appropriate for individuals to the implementation of action strategies designed to change social conditions and improve human systems. Equally important, Lasell's Social Science major emphasizes humane and ethical practice through a curriculum designed to increase appreciation of the diversity of human experience and sensitivity to the dynamics of social oppression and the consequences of social change.

All three majors share the service-learning feature of the curriculum. In their first year, all students take an introductory course in human service theory and participate in at least one service-learning project coordinated through the Center for Community Based Learning. During their first one-semester internship, students spend 150 hours in a community agency that provides services or a therapeutic environment for its clients. A concurrent seminar provides the academic groundwork for this internship, and a required course in basic counseling skills gives students an introduction to valuable interviewing and intervention techniques. Finally, in their senior year, students are engaged in a two-semester, 125 hours per semester, intensive internship placement, also accompanied by concurrent seminars each semester. Through their internship experiences and their academic course work, students develop and

practice professional skills and master the writing styles for the discipline and the profession. Our program prepares students to work in administration, education, public affairs, advocacy agencies, government agencies, child welfare settings, therapeutic environments, research and human service agencies that meet needs of clients of all ages or deal with the range of activities occupying social science professionals. These experiences in the field fulfill one of our major curricular goals which is to enable students to have significant professional experiences providing services to individuals in a social service setting.

Human Services. Students who elect this major are introduced to a perspective integrating psychological and sociological approaches. Students learn about how small groups operate, the roles of community and family, contemporary social problems, how social policy is formulated, and the impact of economics on social service issues. In research courses they are introduced to the type of research methods important in social service settings. Human Service providers are employed as case managers, resource specialists, residential counselors, out-reach workers, activity planners, advocates, and community organizers. Besides preparing students for a variety of professional positions upon graduation, students are also prepared to continue their education in graduate degree programs such as Masters in Social Work, Masters programs in Counseling, or in Human Services Management. Human Services graduates receive a Bachelor of Science degree.

Psychology. Contemporary psychologists study human behavior, feelings, and thought. Students learn how functional and dysfunctional behavior patterns develop, and they learn how individuals' experiences are transformed through biological and neurological processes to psychological events. Research and statistics courses familiarize students with basic concepts in experimental design and analysis. The skills taught in the major prepare students to seek employment in a wide variety of social service or therapeutic settings in positions where they might be a counselor, personnel interviewer, case aide, market researcher, test administrator, research assistant, or rehabilitation worker. The undergraduate psychology major prepares the capable student for graduate programs in areas such as guidance, counseling, organizational psychology, social work, hospital administration, public health, and the criminal justice system. Psychology majors receive a Bachelor of Science degree in Psychology.

Sociology. Sociology courses focus on the relationship between social behavior and the institutions of human society. Students study the relationship between individual and cultures, the stratification of individuals into groups, and how social institutions, such as the family, education, and political systems, develop, operate, breakdown and get repaired. Courses, which encompass social justice issues such as diversity, welfare, child protection, gender-related violence and environmental concerns, attempt to show students how they can contribute to the development of a more just and equitable society. Skills emphasized in the major are essential to the support of social services including community development, political organizing,

volunteer management, advocacy, fund raising, small group facilitation, and educational programming. Sociology graduates can pursue graduate work in Masters of Social Work programs, Masters programs in sociology or management, or enter law school. Graduates receive a Bachelor of Arts degree in Sociology.

Academic Standards for Social Science Majors

1. Students must earn a grade of C or above in each of the following courses:

   PSYC 101 Introduction to Psychology
   SOC 101 Introduction to Sociology
   HS 101 Introduction to Human Services
   HS 210 Case Management and Counseling
   SOC 331 Research Methods in the Social Sciences OR
   PSYC 331 Experimental Design in Psychology
   All Internship courses and Internship Seminars

2. Students must receive a grade of C-minus or above in any required Psychology, Sociology, or Human Services course (course with one of these three prefixes) or any course which serves as a substitute or alternative for such a requirement.
3. Students earning a grade below the stated standard (either C or C-minus) are allowed to take a class that has as a prerequisite the course where the lower-than-standard grade was earned.
4. Students can re-take a low-grade class either at Lasell or another campus, following the school's policies for transfer of credits.
5. The foundation seminar and internship courses (HS 215 and 217) are taken as a unit, and failure to receive at least a C in either of these courses will require the student to repeat both.
6. The senior level internship courses (HS 415 and HS 417) and seminar courses (HS 425 and 427) form yearlong courses. Failure to receive a minimum grade of C in any one of these courses will result in the student having to repeat the entire sequence, unless there are extenuating circumstances.

HUMAN SERVICES

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below. Courses marked by the same superscript must be taken concurrently. [1,2,3]

Major Requirements **(61 credits)**

HS 101 Introduction to Human Services 3

HS 215	Foundation Internship [1]	3
HS 217	Psychological and Ethical Foundations of Fieldwork **AI(ME)**[1]	3
HS 210	Case Management and Counseling Skills	3
HS 415	Advanced Internship I [2]	3
HS 417	Advanced Seminar: Field Intervention Strategies [2]	3
HS 425	Advanced Internship II [3]	3
HS 427	Advanced Seminar: Systems and Organizational Change [3]	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
PSYC 218	Dynamics of Small Groups	3
PSYC 318	Abnormal Psychology	3
SOC 101	Introduction to Sociology	3
SOC 214	Sociology of Families	3
SOC 221	Contemporary Social Problems	3
Choose one of the following two:		3
ECON 101	Principles of Economics—Micro	
ECON 103	Economics and Society	
Choose one of the following two:		4
PSYC 331	Experimental Design in Psychology	
SOC 331	Research Methods in the Social Sciences	
Choose one of the following two:		3
POLS 320	Policy-Making and the Political Process	
SOC 335	Social Policy	
Choose one of the following two:		3
PSYC 202	Psychology of Personality	
PSYC 220	Social Psychology	
Choose one of the following three:		3
PSYC 221	Developmental Psychology—Child	
PSYC 223	Developmental Psychology—Adolescence	
PSYC 314	Developmental Psychology—Adult Development and Aging	
Choose one of the following three: **AI(MC)**		3
PSYC 316	Psychology of Diversity	
SOC 301	Race and Ethnic Relations	
CJ 323	Justice, Class, Race and Gender	

Additional Requirements **(7-16 credits)**

MATH 208*	Introduction to Statistics **AI(Q)**	3

Choose one of the following three: **AI(S)**		4
BIO 101 & BIO 101L	Principles of Biology	
BIO 112 & BIO 112L	Human Biology	
BIO 205 & BIO 205L	Anatomy and Physiology I	
Foreign Language **		0-9

General Education Core Requirements and remaining Unrestricted Electives* (42-51 credits)**

Minimum credits required for graduation 120

* May require prior coursework depending upon Math placement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry (**AI**) codes.

PSYCHOLOGY

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below. Courses marked by the same superscript must be taken concurrently. [1,2,3]

Major Requirements (58 credits)

HS 101	Introduction to Human Services	3
HS 210	Case Management and Counseling Skills	3
HS 215	Foundation Internship [1]	3
HS 217	Psychological and Ethical Foundations of Fieldwork **AI(ME)**[1]	3
HS 415	Advanced Internship I[2]	3
HS 417	Advanced Seminar: Field Intervention Strategies[2]	3
HS 425	Advanced Internship II[3]	3
HS 427	Advanced Seminar: Systems and Organizational Change[3]	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
PSYC 318	Abnormal Psychology	3
PSYC 328	Cognitive Processes	3
PSYC 345	Assessment of Individual Differences	3
SOC 101	Introduction to Sociology	3
Choose one of the following two:		3
PSYC 302	Biological Basis of Behavior	
PSYC 323	Brain Function and Dysfunction	

Choose one of the following two:		3
PSYC 202	Psychology of Personality	
PSYC 220	Social Psychology	
Choose one of the following two:		4
PSYC 331	Experimental Design in Psychology	
SOC 331	Research Methods in the Social Sciences	
Choose two of the following three:		6
PSYC 221	Developmental Psychology—Child	
PSYC 223	Developmental Psychology—Adolescence	
PSYC 314	Developmental Psychology—Adult Development and Aging	
Choose one of the following three: **AI(MC)**		3
PSYC 316	Psychology of Diversity	
SOC 301	Race and Ethnic Relations	
CJ 323	Justice, Class, Race and Gender	
Additional Departmental Requirements		**(7-16 credits)**
MATH 208	Introduction to Statistics* **AI(Q)**	3
Choose one of the following three: **AI(S)**		4
BIO 101 & BIO 101L	Principles of Biology	
BIO 112 & BIO 112L	Human Biology	
BIO 205 & BIO 205L	Anatomy and Physiology I	
Foreign Language **		3-9
General Education Core Requirements and remaining Unrestricted Electives* **		**(46-55 credits)**
Minimum credits required for graduation		**120**

* May require prior coursework depending upon Math placement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

SOCIOLOGY

Candidates for the baccalaureate degree must meet the Academic Standards for Social Science majors described above, and they must also complete the major requirements listed below. Courses marked by the same superscript must be taken concurrently. 1,2,3

Major Requirements		**(61 credits)**
ANTH 101	Principles of Cultural Anthropology	3
HS 101	Introduction to Human Services	3
HS 210	Case Management and Counseling Skills	3
HS 215	Foundation Internship[1]	3
HS 217	Psychological and Ethical Foundations of Fieldwork **AI(ME)**[1]	3
HS 415	Advanced Internship I[2]	3
HS 417	Advanced Seminar: Field Intervention Strategies[2]	3
HS 425	Advanced Internship II[3]	3
HS 427	Advanced Seminar: Systems and Organizational Change[3]	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
SOC 101	Introduction to Sociology	3
SOC 214	Sociology of Families	3
SOC 221	Contemporary Social Problems	3
SOC 310	Sociological Theory	3
SOC 331	Research Methods in the Social Sciences	4
Choose one of the following two:		3
ECON 101	Principles of Economics—Micro	
ECON 103	Economics and Society	
Choose one of the following two:		3
PSYC 218	Dynamics of Small Groups	
PSYC 220	Social Psychology	
Choose one of the following two:		3
POLS 320	Policy-Making and the Political Process	
SOC 335	Social Policy	
Choose one of the following three: **AI(MC)**		3
PSYC 316	Psychology of Diversity	
SOC 301	Race and Ethnic Relations	
CJ 323	Justice, Class, Race and Gender	
Choose one of the following three:		3
PSYC 221	Developmental Psychology—Child	
PSYC 223	Developmental Psychology—Adolescence	
PSYC 314	Developmental Psychology—Adult Development and Aging	

Additional Requirements		**(3-12 credits)**
MATH 208	Introduction to Statistics* **AI(Q)**	3
Foreign Language **		0-9
General Education Core Requirements and remaining Unrestricted Electives* **		**(47-56 credits)**
Minimum credits required for graduation		**120**

* May require prior coursework depending upon Math placement.

** The foreign language proficiency requirement is described on page 22.

*** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

SPORT MANAGEMENT

With the proliferation of sport enterprises and their economic impact worldwide, the opportunities for sport managers abound. The Sport Management program is designed to prepare professionals who can assume responsible entry-level positions in the sport industry. The intent of the program is to examine the disciplinary foundations of sport management and organization and to provide opportunities for acquisition and application of skills in sport organizations. Graduates receive a Bachelor of Science degree in Sport Management.

Major Requirements		**(62 credits)**
BUSS 201	Financial Accounting	4
BUSS 202	Managerial Accounting	4
BUSS 203	Financial Management	3
BUSS 212	Management Information Systems	3
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
SMGT 102	Introduction to Sport Management	3
SMGT 101	Sport and Society	3
SMGT 201	Legal Aspects of Sport	3
SMGT 205	Sport Management Pre-practicum I	1
SMGT 301	Sport Facility and Event Management	3
SMGT 302	Sport Marketin	3
SMGT 303	Sport Finance	3
SMGT 305	Sport Management Pre-practicum II	1
SMGT 404	Seminar in Sport Management	1
SMGT 410	Internship I	6
SMGT 411	Internship II or 2 more Sport Management electives	6

Choose 3 from the following:		9
HTA 322	Special Events Planning	
SMGT 202	Ethics in Sport **AI(ME)**	
SMGT 206	Athletic Administration	
SMGT 207	Special Topics in History of Sport	
SMGT 208	Sport Governance	
SMGT 304	Sports Information and Communications	
SMGT 306	Sport Leadership	
SMGT 401	Special Topics in Sport Management	

Additional Requirements		**(21 credits)**
COM 101	Understanding Mass Media	3
COM 203	Effective Speaking	3
ECON 101	Economics – Micro	3
ECON 102	Economics – Macro	3
MATH 208*	Statistics **AI(Q)**	3
PSYC 101	Introduction to Psychology **AI(PS)**	3
PSYC 240	Sport Psychology	3

General Education Core Requirements and remaining Unrestricted Electives**	**(37 credits)**
Minimum credits required for graduation	**120**

* May require prior coursework depending upon Math placement.

** Courses marked with an **AI** code fulfill Area of Inquiry requirements in the General Education Core. See page 17 for all General Education Core requirements as well as the key for Area of Inquiry **(AI)** codes.

LASELL COLLEGE MINORS

A Minor provides students the opportunity to deepen their understanding and expertise in an additional area of study. A 2.0 [C] average must be maintained within a Minor program of study in order to receive the Minor, with some programs having additional earned-grade requirements. A Minor consists of a minimum of five courses, at least 50% of which must exist outside of the courses required for the student's Major (i.e., course "required for the Major" or "additional Major requirements"). If a course is listed as an *option* within a student's Major requirements, *but is not taken tofulfill those requirements*, it may be counted in the Minor as one of the non-major electives. Hence, in five or six-course Minors, three or more courses must be drawn from non-major electives. Additionally, at least 50% of courses in a Minor must be taken at Lasell College. Students may declare a Minor at anytime by completing a "Declaration of Minor" form in the Registrar's Office.

AGING STUDIES MINOR

The Aging Studies minor is an individualized program of study consisting of six courses. Of the 18 credits required for the minor, at least 6 credits must be at the 200 level and at least 6 credits must be at the 300/400 level.

Minor Requirements		**(18 credits)**
IDS 111:	Aging in America	3
IDS 213:	Ethical Issues of Aging	3
Choose four additional courses		12

In consultation with your academic advisor, and with the approval of the Dean of Undergraduate Education, select four additional courses from across the college curriculum that, in conjunction with your major, are best suited to your academic and professional plans and goals.

AMERICAN STUDIES MINOR

The American Studies minor consists of five courses.

Minor Requirements		**(15 credits)**
ENG 210	Survey of American Literature	3
HIST 123	American Civilization I	3
HIST 124	American Civilization II	3
Choose two from of the following list:		6
CJ 311	The American Court System	
ENG 313	American Multi-Ethnic Literature	
HIST 204	Recent American History: 1960-to-Date	
MUS 215	History of Jazz	
MUS 201	Musical Comedy	
POLS 101	American Government and the Political Order	
SOC 301	Race and Ethnic Relations	
PSYC 351	Aging in America	

BUSINESS MINOR (FOR NON-BUSINESS MAJORS)

The Minor consists of six courses.

Minor Requirements		**(19 credits)**
BUSS 101	Contemporary Issues in Business	3
BUSS 201	Financial Accounting	4
BUSS 220	Marketing	3
BUSS 224	Organizational Behavior	3
ECON 101	Principles of Economics — Micro	3

Choose one from either category:

A Business elective, an Economics elective, or an Environmental Studies elective

CHILD AND ADOLESCENT STUDIES MINOR

The Child and Adolescent Studies minor consists of six courses. Special topics courses related to child/adolescent issues could also be counted with permission of the department chair.

Minor Requirements		**(18 credits)**
PSYC 221	Developmental Psychology—Child	3
PSYC 223	Developmental Psychology—Adolescence	3
Choose four from the following list:		12
CJ 202	Juvenile Justice	
CJ 203	Juvenile Delinquency and Gangs	
ED 110	Introduction to Education	
ENG 212	Literature for Young Adults	
LS 303	Domestic Violence	
PSYC 201	Psychology of Drugs and Behavior	
PSYC 205	Human Sexuality	
ENG 322	Sounds to Sentences: The Acquisition of language	
COM 321	Children and Media	
PSYC 322	Abnormal Child Development	
SOC 214	Sociology of Families	

COACHING MINOR

The coaching minor program is designed to prepare graduates to coach in a variety of settings. These include schools, public agencies and youth organizations. The coaching minor emphasizes coaching theory, psychology, medical and nutritional concerns, risk management and skills development.

Minor Requirements		**(14 credits)**
AT 220	Techniques of Emergency Care	3
SPSC 104	Principles and Problems of Coaching	3
SPSC 205	Principle of Strength Training and Conditioning	3
SPSC 213	Coaching Practicum	2
One of the following:		3
COM 203	Effective Speaking	
SPSC 211	Introduction to Personal Training	
PYSC 240	Psychology of Sport	

SMGT 101	Sport and Society
SMGT 202	Ethics in Sport
SMGT 201	Legal Aspects of Sport
SMGT 304	Sports Information and Communication

COMMUNICATION MINOR

The Communication minor consists of six courses.

Minor Requirements		**(18 credits)**
COM 101	Understanding Mass Media	3
COM 103	Introduction to Human Communication	3
Choose four additional Communication courses; at least two should be at the 200 level of higher.		12

CRIMINAL JUSTICE MINOR

The Criminal Justice minor consists of the following six courses.

Minor Requirements		**(18 credits)**
CJ 101	Introduction to Criminal Justice	3
CJ 201	Criminology	3
CJ 311	The American Court System	3
CJ 312	Corrections	3
CJ 313	Police and Society	3
Choose any other Justice Studies course.		3

Note: Students wishing to minor in Criminal Justice should be aware that: the prerequisite for CJ 311 includes POLS 101

ENGLISH MINOR

The English minor consists of five courses beyond Writing I and Writing II. One course must be at the 300 level.

Minor Requirements		**(15 credits)**
Choose from one of the following three:		3
ENG 201	English Literature: Selected Themes and Writers	
ENG 210	Survey of American Literature	
ENG 340	Classics in World Literature	
Choose four additional courses which may be selected from any 200 or 300 level English course or COM 209 Journalism.		12

EVENT MANAGEMENT MINOR

The Event Management minor consists of five courses.

Minor Requirements		**(15 credits)**
HTA 102	Introduction to Special Events Management	3
HTA 217	Strategies for Meeting Planning	3
HTA 322	Special Events Planning	3
Choose one of the following two:		3
HTA 101	Introduction to the Hospitality and Tourism Industry	
BUSS 101	Contemporary Issues in Business	
SMGT 102	Introduction to Sport Management	
Choose one of the following two:		3
HTA 218	Convention Sales and Group Planning	
HTA 222	Hospitality Operations Management	
SMGT 301	Sport Facility & Events Management	

ENVIRONMENTAL STUDIES MINOR

The Environmental Studies minor consists of six courses.

Minor Requirements		**(18 Credits)**
ENV 101	Introduction to Environmental Studies	3
ENV 102	Environment, Society and Ethics	3
ENV 211	Environmental Science	3
Choose one of the following:		3
ENV 201	Environmental Law and Policy	
ENV 204	Environmental Economics	
Choose one of the following:		3
ENV 301	History of Environmentalism	
ENV 302	Natural Resource Management	
ENV 303	Environment and Social Justice	
Choose one additional ENV course.		3

FORENSICS STUDIES MINOR

The Forensics Studies minor consists of six courses. Three of the courses must be different from courses required for the student's major. Social science majors must take a minimum of three CJ/LS courses (9 credits) to complete the minor. CJ/LS majors must take a minimum of three psychology courses (9 credits) to complete the minor.

Minor Requirements		(18 credits)
CJ 201	Criminology	3
SCI 205	Forensics or PSYC 307 Forensic Psychology	3
Choose four from the following:		12
CJ 205	Forensics	
CJ 206	Drugs and Society	
CJ 207	Criminal Investigations	
CJ 309	Children & Violence	
CJ 316	Criminal Procedure	
CJ 318	Violence and Aggression	
CJ 319	Victimology	
LS/CJ 204	Criminal Law	
LS 303	Domestic Violence	
LS 325	Evidence	
PSYC 201	Psychology of Drugs and Behavior	
PSYC 202	Psychology of Personality	
PSYC 220	Social Psychology	
PSYC 307	Forensic Psychology	
PSYC 318	Abnormal Psychology	
PSYC 302	Biological Basis of Behavior	
PSYC 323	Brain Function and Dysfunction	
PSYC 345	Assessment of Individual Differences	
PSYC 328	Cognitive Processes	

GRAPHIC DESIGN MINOR

The Graphic Design minor consists of six courses. Students need to take Forms of Drawing (ARTS 201) and Principles of Design and Color (ARTS 126) as prerequisites.

Minor Requirements		(18 credits)
ITEC 105	Introduction to Digital Design	3
GRAP 201	Drawing for Graphic Design	3
GRAP 203	Graphic Design I	3
GRAP 215	Lettering	3
GRAP 301	TypographyI	3
GRAP 302	TypographyII	3

HISTORY MINOR

The History minor consists of five courses.

Minor Requirements		**(15 credits)**
HIST 352	The Nature and Meaning of History	3
Choose one of the following two sequences of courses:		6
HIST 103 & 104	World Civilization I & II	
HIST 123 & 124	American Civilization I and II	
Choose two additional history courses, with one at the 200 or 300 level, and one at the 300 level.		6

HUMAN RESOURCES MINOR

The minor consists of 6 courses. Social Science majors must select at least three courses with a BUSS designation, and Business majors must select at least three courses with a psychology or sociology designation.

Minor Requirements		**(18 credits)**
BUSS 336	Human Resource Management	3
PSYC 345	Assessment of Individual Differences	3
MGMT 731	Human Resource Law	3
Choose three from the following:		9
COM 306	Conflict Resolution and Negotiation Strategies	
PSYC 202	Psychology of Personality	
PSYC 218	Psychology of Small Groups	
PSYC 220	Social Psychology	
BUSS 205	Legal Environment of Business	
BUSS 224	Organizational Behavior	
BUSS 235	Ethics in Business	
BUSS 317	Managing U.S. Health Care Resources	
BUSS 330	Managing Change	
SOC 301	Race and Ethnicity	

Social Science majors will do at least one semester of internship in a Human Resources setting.

INFORMATION TECHNOLOGY MINOR

The Information Technology minor consists of five courses.

Minor Requirements		**(15 credits)**
ITEC 212	Management Information Systems	3

ITEC 220	Database Management Systems	3
ITEC 302	Internet and the World Wide Web	3
Choose two from the following list:		6
ITEC 105	Introduction to Digital Design	
ITEC 202	Desktop Publishing	
ITEC 205	Introduction to Illustration Software	
ITEC 304	Photoshop	
ITEC 305	Technology in Education	
ITEC 306	Web Design I	
ITEC 307	Web Design II	
HTA 220	Reservation Systems	

LAW AND BUSINESS MINOR

The Law and Business Minor consists of six courses. At least three of the courses must be courses not required for the individual student's major. Additionally, Business majors must take a minimum of 3 Legal Studies courses from the list. Legal Studies majors must take a minimum of 3 Business courses from the list.

Minor Requirements		**(18 credits)**
LS 101	Foundations of the American Legal System	3
BUSS 101	Contemporary Issues in Business	3
LS/BUSS 205	Legal Environment of Business	3
Choose three courses from the following list:*		9
LS 202	Legal Research and Analysis	
LS 203	Justice, Law and the Constitution	
LS 206	Law of Commercial Transactions	
SMGT 201	Legal Aspects of Sport	
LS 210	Special Topics in Legal Studies	
LS 301	Legal Writing and Reasoning	
LS 304	Litigation Practice	
LS 305	Comparative Law and Legal Systems	
LS 306	Conflict Resolution and Negotiation Strategies	
LS 307	Tort and Personal Injury Law	
LS 308	Property Law	
LS 320	Philosophy of Law	
LS 325	Evidence	
BUSS 201	Introduction to Financial Accounting	
BUSS 202	Managerial Accounting	
BUSS 203	Financial Management	
BUSS 204	Federal Income Taxation	

BUSS 220	Marketing
BUSS 224	Organizational Behavior
BUSS 235	Ethics in Business

* Please note that several of the electives offered in this list have prerequisites that must be taken before taking the course.

LEGAL STUDIES MINOR

The Legal Studies minor consists of six courses.

Minor Requirements		**(18 credits)**
LS 101	Foundations of the American Legal System	3
LS 202	Legal Research and Analysis	3
LS 203	Justice, Law and the Constitution	3
LS 301	Legal Writing and Reasoning	3
LS 325	Evidence	3
Any other LS course listed at a 300 or 400 level.		3

MATHEMATICS MINOR

The Mathematics minor consists of six courses.

Minor Requirements		**(20 credits)**
MATH 205*	Calculus I	4
MATH 206	Calculus II	4
MATH 208*	Introduction to Statistics	3
Choose three from the following list with at least one 300 level course:		9
MATH 207	Applied Trigonometry	
MATH 210	Mathematics Applied to Science	
MATH 212	Finite Mathematics	
MATH 320	Differential Equations	
MATH 325	Linear Algebra	
MATH 328	Mathematics Applied to Management	
MATH 330	Mathematical Modeling	

To count toward the minor, each course must be passed with at least a C.

*May require prior coursework depending upon Math placement.

POLITICAL SCIENCE MINOR

The Political Science minor consists of six courses.

Minor Requirements		**(18 credits)**
POLS 101	American Government and Political Order	3
POLS 210	Political Theory	3

Choose one of the following four courses:		3
CJ 317	Comparative Justice Systems	
LS 305	Comparative Law and Legal Systems	
POLS 208	Contemporary Issues in International Relations	
ECON 301	International Economics	
Choose three from the following list:		9
CJ 316	Criminal Procedure	
ECON 103	Economics and Society	
HIST 325	Intellectual Origins of Western Civilization	
LS 101	Foundations of the American Legal System	
LS 203	Justice, Law and the Constitution	
LS 214	Communication Law	
LS 306	Conflict Resolution and Negotiation Strategies	
LS 311	The American Court System	
POLS 201	State and Local Government	
POLS 202	Issues in Contemporary Political Thought	
PHIL 205	Political and Social Philosophy	
COM 310	Political Communication	
POLS 320	Policy-Making and the Political Process	
SOC 221	Contemporary Social Problems	
SOC 331 or	Research Methods in the Social Sciences	
PSYC 331	Experimental Design	
SOC 335	Social Policy	

PSYCHOLOGY MINOR

The Psychology minor consists of six courses and is available to all non-Social Science students.

Minor Requirements		**(18 credits)**
PSYC 101	Introduction to Psychology	3
MATH 208*	Introduction to Statistics	3
Choose one of the following three:		3
PSYC 221	Developmental Psychology — Child	
PSYC 223	Developmental Psychology — Adolescence	
PSYC 314	Developmental Psychology — Adult Development and Aging	
Choose one from the following list:		3
PSYC 202	Psychology of Personality	
PSYC 220	Social Psychology	
PSYC 302	Biological Basis of Behavior	

PSYC 318	Abnormal Psychology
PSYC 323	Brain Function and Dysfunction
PSYC 328	Cognitive Processes
PSYC 331	Experimental Design in Psychology
PSYC 345	Assessment of Individual Differences

Social Science Electives 6

Two elective courses to be selected from any 200 level or above Psychology course given by the Social Sciences department.

Students who are considering graduate work in Psychology are strongly urged to take PSYC 331: Experimental Design in Psychology.

*May require prior coursework depending upon Math placement.

SOCIOLOGY MINOR

The Sociology minor consists of six courses.

Minor Requirements: (18 credits)

SOC 101	Introduction to Sociology	3
Choose one of the following two:		3
SOC 221	Contemporary Social Problems	
SOC 335	Social Policy	
Choose four additional Sociology courses, at least two of which must be 200-level or higher*		12

* Courses closely related to Sociology may also count, pending permission of the chair of Social Sciences. Students planning to attend graduate school in Sociology are strong urged to take the following two courses: SOC 310 Social Theory and SOC 331 Research Methods

SPORTS COMMUNICATION MINOR

The Sports Communication minor consists of six courses.

Minor Requirements (18 credits)

COM 101	Understanding Mass Media	3
SMGT 102	Introduction to Sport Management	3
Choose either:		3
COM 205	Media Ethics and Society	
OR		
SMGT 202	Ethics in Sport	
Choose three from the following list:		9

At least one course must be a COM course; at least one course must be a SMGT course.

SMGT courses:

SMGT 101	Sport and Society
SMGT 201	Legal Aspects of Sport
SMGT 204	History of Sport
SMGT 302	Sport Marketing
SMGT 304	Sport Information and Communication
PSYCH 240	Sport Psychology

COM courses:

COM 204	Professional Communication
COM 208	Introduction to Public Relations
COM 209	Journalism
COM 213	Writing for Public Relations
COM 215	Introduction to Radio Production
COM 217	Introduction to Video Production
COM 218	Digital Video Editing
COM 221	Introduction to ADV
COM 304	TV Studio Production
COM 312	Advanced Radio Production
COM 313	Advanced Video Production
COM 314	Magazine and Feature Writing
COM 317	Media Relations
COM 319	ADV Planning: Media Campaigns

STUDIO ART MINOR

The Studio Art minor consists of six courses.

Minor Requirements		**(18 credits)**
ARTS 101	Principles of Drawing	3
ARTS 126	Color and Design	3
ARTH 103	Art History I or ARTH 104 Art History II	3
Choose one of the following sequences		6
ARTS 201 Drawing II ARTS 301 Advanced Studio Drawing OR ARTS 203 Painting ARTS 302 Advanced Studio Painting		
Choose one additional Arts Elective		3

WOMEN'S STUDIES MINOR

The Women's Studies minor consists of six courses. Special topics courses related to women's studies or gender issues could also be counted with permission of the department chair.

Minor Requirements		**(18 credits)**
SOC 102	Introduction to Women's Studies	3
PSYC 241	The Psychology of Girls' and Women's Lives	3
Choose four from the following list:		12
ARTH 201	Art History: A Woman's View	
BIO 204	Human Reproduction	
FASH 342	Fashion and Society	
HIST 203	History of Women	
LS 303	Domestic Violence	
PSYC 205	Human Sexuality	

YOUTH AND CRIME MINOR

The Youth and Crime minor consists of six courses. Social Science majors must take a minimum of 3 CJ/LS courses from the list. CJ/LS majors must take a minimum of 3 psychology courses from the list.

Minor Requirements		**(18 credits)**
CJ 101	Introduction to Criminal Justice	3
CJ 202	Juvenile Justice	3
PSYC 223	Developmental Psychology -Adolescence	3
Choose three from the following:		9
CJ 201	Criminology	
CJ 203	Juvenile Delinquency and Gangs	
CJ 206	Drugs and Society	
CJ 318	Violence and Aggression	
CJ 319	Victimology	
CJ 321	Probation, Parole, and Alternative Sanctions	
LS 303	Domestic Violence	
PSYC 201	Psychology of Drugs and Behavior	
PSYC 218	Group Dynamics	
PSYC 205	Human Sexuality	
PSYC 220	Social Psychology	
PSYC 221	Developmental Psychology – Child	
PSYC 309	Children & Violence	
PSYC 318	Abnormal Psychology	
PSYC 322	Abnormal Child Psychology	
SOC 214	Sociology of Families	

GRADUATE AND PROFESSIONAL STUDIES

Lasell offers a Master of Science in Management (MSM) degree with concentrations in the following areas:

Elder Care Administration
Elder Care Marketing
Fundraising Management
Human Resource Management
Management
Marketing
Not-for-Profit Management
Project Management

In addition, each of these concentrations also offers a five-course graduate certificate option for those students who wish to deepen their knowledge in specific areas of management. Whether it is in the MSM degree program or one of its certificate options, the course of study is designed to provide students with valuable skill-based experience, including engagement in projects and research that apply to actual problems faced by employers and consumers.

The graduate program offers evening courses year round with terms in the fall, spring, and summer and selected week-long offerings in the winter. Courses are offered in a variety of delivery formats: traditional semester courses, six-week modules, intensive week-long classes, semester long hybrid courses combining in-class and on-line experiences, and on-line only classes. Enrollment is offered on a part- or full-time basis.

ADMISSION TO GRADUATE STUDIES

Candidates seeking admission to Lasell College's Master of Science degree programs or a graduate certificate program must hold a bachelor's degree from an accredited institution. Candidates must meet the specific requirements stated on the Application for Graduate Admission and demonstrate through academic background and/or work experience the ability to succeed in graduate studies.

Admission requirements include:

- A completed application
- $40 application fee
- Official transcripts of all college-level coursework
- Two letters of recommendation
- Personal statement emphasizing future academic or career goals.

International graduate program candidates, in addition to the admission require-

ments mentioned above, must submit:

- TOEFL (Test of English as a Foreign Language) score equivalent to a minimum of 550 (paper-based)
- Official academic transcripts of all college level coursework translated to English.
- Certified bank statement, proving one year of tuition and living expenses

Applications are processed on a rolling admission basis for entry terms beginning in September, January, May, and July.

GRADUATE FINANCIAL INFORMATION

Enrollment Policy

When you register as a graduate student at Lasell College, you are agreeing to pay all charges on your account when due. You also acknowledge the billing policies and information stated here.

Tuition and Fees

The following fees apply to Fall Semester 2008, Winter Session 2009, Spring Semester 2009 and Summer Sessions 2009.

Fee Description	Cost
Tuition	$500.00 per credit hour
Comprehensive Fee	$55.00 per semester/session
Late Registration Fee	$100.00
Replacement ID Card	$35.00

Registration deposits of $100.00 (non-refundable) will be due prior to registration for each semester/session. Notices will be sent to students advising them of deposit and pre-registration dates.

Payment Information

Lasell College accepts payments by cash, money order, check, wire transfer, and credit card. Accepted credit cards are Visa, MasterCard, and American Express. To pay with a credit card by phone, please call the Student Accounts Office at (617) 243-2103.

Financial Aid

Graduate students who are attending a minimum of 6 credits in a term may apply for the Federal Stafford loan and/or private student loans.

To apply for the Federal Stafford Loan, students must complete the Free Application for Federal Student Aid (FAFSA) and provide copies of their most recent tax returns to the Student Financial Planning Office. More information may be found about this process and about applying for private student loans on

http://www.lasell.edu/admission/finaid.asp.

If some or all of the expected financial aid and loans do not appear on the statement, the student may not have completed the necessary paperwork or the award may have changed. Payment and/or financial aid must be finalized prior to enrollment. Payment in full is still expected in the event additional paperwork is due to or in process with Student Financial Planning.

Outstanding Balances

The College reserves the right to withhold all of its services to students who have not met their financial obligations to the College. Such services include issuing of transcripts, grades, diplomas, etc. A late charge of 18% per annum will be assessed to accounts not paid by the due date. Late payments will also jeopardize the student's enrollment status. Any check returned unpaid will result in a $25 fine. In the case of delinquent accounts, if an outside collection agency is utilized, the student's account will be assessed collection fees.

Financial Suspension Policy

In extreme cases, a decision may be made to place a student on financial suspension. In the case of financial suspension, the student will receive a letter from the Office of Student Accounts. The notification will inform the student that his/her financial obligations must be settled immediately or he/she will be suspended from the College as of the date specified in the letter. Financial suspension means that the student will not longer be able to attend classes. Financial suspension will continue until the student has met his/her financial obligations to the College. The Office of Student Accounts will notify the appropriate faculty members that the student has been suspended, and should not be admitted into their classes; simultaneously, the Vice President for Academic Affairs Office and the Registrar's Office will be notified of this action.

Refund Policies

Student Account with a Credit Balance

Credit balances for enrolled students will remain on the account unless requested by the student. Refunds will be issued within three weeks of the request and will only be made payable to the student. Refunds occurring as a result of excess loans or financial aid will not be issued until all of the loan and/or aid funds have been received by Lasell College. Students who request refunds prior to the end of the academic year understand that, if additional charges are assessed and/or financial aid is adjusted following the issuance of a refund check, a balance may be due to the College.

Change of Enrollment

Students who remain actively enrolled in the College and reduce their number of credits after the Add/Drop Period will be responsible for 100% of tuition and asso-

ciated fees for the semester.

Withdrawal from the College

Graduate students who withdraw from the college during the fall or spring semester follow the **Withdrawal Schedule** that appears in the **Undergraduate Fees and Expenses** section of this catalog. This schedule applies to students who have completed the appropriate steps to cancel enrollment at Lasell College. Non-attendance does not relieve the student of financial obligation or imply entitlement to a refund. Please contact the Registrar's Office at 617.243.2133 for proper withdrawal procedures. For purposes of recalculating charges and fees, no differentiation is made between voluntary withdrawal, administrative withdrawal, or academic suspension. For non semester academic sessions, graduate students follow the following withdraw-

Winter Session 2009 Withdrawal Adjustment Schedule for Tuition and Comprehensive Fee	
Prior to the Academic Calendar's 'First Day of Classes'	100% refund, less registration deposit
After 'First Day of Classes'	No refund of charges

Fall 2008/Spring 2009/Summer 2009: Six Week Courses Withdrawal Adjustment Schedule for Tuition and Comprehensive Fee	
Prior to the Academic Calendar's 'First Day of Classes'	100% refund, less registration deposit
Through first week* of classes	80%
Through second week* of classes'	60%
Through third week* of classes	40%
Through fourth week* of classes	20%
After fourth week* of classes	No refund of charges

*For purposes of determining account adjustments due to withdrawal, a week of enrollment ends on a Friday, regardless of the number of courses scheduled or attended during that period.

Adjustments to Federal Financial Aid are made in accordance with the regulations set forth by the Federal Department of Education.

ACADEMIC POLICIES

When you register as a graduate student at Lasell College, you are agreeing to follow the academic polices regarding **Academic Dishonesty, Academic Standing, Class Cancellation, Leave of Absence, Military Leave, Withdrawal, College Calendar, College Transcripts, Add/Drop, Course Withdrawal, Course Repeat, Incomplete Grades, Grade Changes, Auditing**, and **Academic Grievance Process**

that are contained in the **Academic Policies** section of this catalog. In addition to those policies, graduate students must also adhere to the following graduate academic policies.

Student's Responsibility

Each student must be constantly aware of progress in meeting requirements for graduation. If there is any question about an individual record, the Registrar's Office should be consulted. Each student must also be aware of deadlines set within each academic year that pertain to academic action and deadlines: these are identified in the Academic Calendar found in the Lasell course catalog, the graduate student hand book, as well as email messages from the Registrar. Students are expected to activate their Lasell email accounts and to check them regularly, as many official notices from the administration and the faculty are sent only as electronic mail.

Graduation Requirements

In order to graduate, each student must earn a minimum of 36 credits of academic work and attain a cumulative GPA (grade point average) of 3.0 or higher.

Dual Concentration

A student may earn two concentrations in the MSM degree provided (a) all requirements for each concentration are completed in good standing, and concurrently (b) all pertinent requirements of the MSM degree are completed successfully, and (c) both concentrations are conferred concurrently.

Full-time Status

A course load of 9 credits is considered full-time.

Change of Concentration

1. The student must initiate this change by speaking with the Dean of Graduate and Professional Studies.
2. If the decision is made to change concentrations, the student fills out the "Change of Major" form. The form must include the signature of the Dean of Graduate and Professional Studies.
3. The student submits the change of major form to the Registrar's Office.

Progress toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average.

International Certificate of Eligibility

International students must carry a minimum of 9 credits per semester to maintain their certificate of eligibility.

Application for Graduation

A student eligible for a degree must apply for graduation through the Office of the Registrar at least one full semester before they expect to complete all requirements for graduation. Failure to comply may result in a delay of receiving the degree by a semester.

Degrees are awarded three times a year in December, May, and August. Commencement exercises are held once a year in May.

Expected Degree Completion:	Completed Application Filed:
December	Prior to September 1
May	Prior to December 15
August	Prior to May 1

Conditional Graduation

Students classified as conditional graduates may participate in the May commencement exercises. To be considered a candidate for conditional graduation a student must have:

a) attained a minimum cumulative GPA of 3.0; and

b) be within two (2) courses (maximum of 6 credits) of completing their graduation requirements.

Class Attendance Policy

The College expects students to attend classes. The College does not, however, set specific guidelines regarding procedures and penalties for absences. Instead, each faculty member sets his/her own guidelines as deemed appropriate for each learning experience. Instructors will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. Students have the responsibility of knowing these attendance policies.

Registration

Students register with the Registrar's Office each semester. Students who are already enrolled pre-register in April for the following Summer and Fall semesters and in November for the following Winter and Spring semesters. A student is officially registered for classes only after all financial obligations to the College have been met.

Academic Standing

The Graduate and Professional Studies Academic Review Committee monitors all students' academic progress toward satisfactory degree completion at the conclusion of each semester. The committee members include, the Dean of Graduate and Professional Studies, the Chair of the graduate Program Committee, the Registrar, and the Administrative Assistant to Academic Affairs (ex officio).

Students are in Good Academic Standing if a cumulative grade point average (GPA) of 3.0 is earned. Any course grade below a B- is an unsatisfactory grade.

When a student receives two unsatisfactory grades, the Graduate and Professional Studies Academic Review Committee will review the student's academic performance and potential for degree competition. They will make a decision to whether the student should remain enrolled in the program or be asked to leave the program.

Students who are not in Good Academic Standing will receive notification from the Dean of Graduate and Professional Studies. Students who do not meet the criteria for return to Good Academic Standing the following semester may be suspended from the College

Academic Probation.

Academic Probation at Lasell College is designed to be educative and constructive; its purpose is to engage students more deliberately in the process of progressing academically.

Students who have a cumulative GPA of less than 3.0 or receive a failing grade (Grade of F) will be placed on Academic Probation.

Appealing the Graduate and Professional Studies Academic Review Committee Decision

Students may write a letter of appeal to the Vice President for Academic Affairs. Guidelines and deadlines for an appeal are included in the letter of suspension. The Vice President consults with staff and faculty in Academic Affairs and Enrollment Management when considering appeals. The decision of the Vice President for Academic Affairs will be final.

Conditions for Returning to the College Following Suspension

Following their first Academic Suspension, students wishing to be readmitted, can apply to the Office of the Registrar after a period of at least one semester has elapsed. Students must provide evidence of their ability to succeed (for example, proof of progress at another institution) to be considered for readmission.

ADDITIONAL GRADUATE STUDIES POLICIES

When you register as a graduate student at Lasell College, you are agreeing to follow the college polices regarding **Alcohol, Automobiles, Differently Abled Students, Drugs, Harassment, Information Systems (IT) use**, and **Smoking**. In addition to these policies, graduate students must also adhere to the following policies:

Accident and Sickness Insurance

The Commonwealth of Massachusetts mandates accident and sickness insurance coverage for all students enrolled in at least 9 credits per semester. Lasell College will initially bill all students for the insurance plan. Students who do not wish to purchase the plan may waive the fee by providing proof of enrollment in a plan with comparable coverage.

If you will be enrolled in at least 9 credits and do not wish to purchase the accident and health insurance offered to Lasell students by Koster Insurance, proof of comparable health coverage must be provided. Please visit www.kosterweb.com and complete the Waiver Section. Students who do not submit valid waivers will be automatically enrolled in Koster's plan and are responsible for payment of the associated fee.

Immunizations

Massachusetts legislation requires all students to either receive a meningococcal vaccine or request exemption by returning a waiver form. The Massachusetts Department of Public Health also requires documentation of immunization for graduate students enrolled in 9 or more credits. If you fall into this group of students, you need to have your healthcare provider complete a certificate of immunization. All required forms should be returned to the Health Center at Lasell College. Forms are available at the Health Center and Office of Graduate Admission.

MSM CURICULLUM

The curriculum for the seven MSM degree concentration options is shown below. The MSM degree program is structured as follows:

- 36 credits are required for the MSM degree, of which up to 6 may be waived based on prior academic work.
- 21 credits (7 courses) comprise the core offerings
- 9 required concentration credits (3 courses)
- 6 related elective credits (2 courses)

MSM Core Requirements (21 Credits)

MGMT 701	Fundamentals of Executive Management*
MGMT 703	Management Information Systems*
MGMT 704	Financial Management*
MGMT 705	Organizational Behavior*
MGMT 706	Marketing Management*
MGMT 707	Operations Management*
MGMT 799	Internship/Research Project Capstone

*Classes may be waived by students with appropriate background and academic achievement up to the limit of two courses.

MSM Concentration Requirements (9 credits)

Elder Care Administration

MGMT 720	Social Gerontology

MGMT 721 Elder Care: Policies and Politics
MGMT 722 Housing & Long-term Care Options

Elder Care Marketing

MGMT 722 Housing & Long-term Care Options
MGMT 724 Marketing to Seniors
MGMT 740 Consumer Behavior

Fundraising Management

MGMT 713 Fund Raising and Development
MGMT 735 Planning and Writing Successful Grant Proposals
MGMT 737 Annual, Capital Campaigns and Major Gifts

Human Resources Management

MGMT 709 Conflict Resolution Through Negotiation
MGMT 728 Human Resource Management
MGMT 731 Human Resource Law

Management

MGMT 728 Human Resources Management
MGMT 749 Ethical Theory in Management
MGMT 751 Business Strategy

Marketing

MGMT 740 Consumer Behavior
MGMT 741 Marketing Research
MGMT 742 Marketing Communications

Non-Profit Management

MGMT 713 Fund Raising and Development
MGMT 748 Social Marketing
MGMT 749 Ethical Theory in Management

Project Management

MGMT 714 Principles of Project Management
MGMT 751 Business Strategy
MGMT 752 Change Management

Two MSM Electives **(6 credits)**

Students may take any MSM course offering to fulfill their elective credits.

MSM Certificate Curriculum

The curricula for the certificate options are shown below. The certificate program is structured as follows:

- 15 credits are required for a graduate certificate
- 9 required concentration credits (3 courses)
- 6 elective credits (2 courses)

Certificate Requirements (9 credits)

Elder Care Administration

MGMT 720 Social Gerontology
MGMT 721 Elder Care: Policies and Politics
MGMT 722 Housing & Long-term Care Options

Elder Care Marketing

MGMT 722 Housing & Long-term Care Options
MGMT 724 Marketing to Seniors
MGMT 740 Consumer Behavior

Fundraising Management

MGMT 713 Fund Raising and Development
MGMT 735 Planning and Writing Successful Grant Proposals
MGMT 737 Annual, Capital Campaigns and Major Gifts

Human Resources Management

MGMT 709 Conflict Resolution Through Negotiation
MGMT 728 Human Resource Management
MGMT 731 Human Resource Law

Management

MGMT 728 Human Resources Management
MGMT 749 Ethical Theory in Management
MGMT 751 Business Strategy

Marketing

MGMT 740 Consumer Behavior
MGMT 741 Marketing Research
MGMT 742 Marketing Communications

Non-Profit Management

MGMT 713 Fund Raising and Development
MGMT 748 Social Marketing
MGMT 749 Ethical Theory in Management

Project Management

MGMT 714	Principles of Project Management
MGMT 751	Business Strategy
MGMT 752	Change Management

Two Electives **(6 credits)**

Students may take any MSM course offering to fulfill their elective credits.

ALLIED HEALTH

Introduction to Allied Health & Sports Studies
AHLT 101 **1 Credit**

This course introduces students to the health and sports professions. Topics include: history of various professions, scopes of practice, laws and regulations, code of ethics and educational requirements. Emphasis is placed on medical terminology. F.

Professional Interactions and Ethics
AHLT 104 **3 Credits**

This is a seminar introducing students to current concepts and theories of medical ethics, values, multiculturalism and patient instruction. This course has a connected learning/service learning component that develops professional communication skills, patient education and recognition of cultural, ethical and socioeconomic diversity. Connected-learning activities include working in discipline-specific environments as well as Lasell Village and service organizations. *Prerequisite:* AHLT 101. Corequisite: PSYC 101. S.

Lifestyles and Human Behavior
AHLT 107 **3 Credits**

This course focuses on the benefits of a healthy lifestyle and the interactive principles of human behavior across the lifespan from adolescence through adult development. Topics include exercise adherence and maintenance, weight management, smoking cessation, and stress management. F, S.

Medical Pathology
AHLT 201 **3 Credits**

Major pathophysiologic concepts are explored using a body systems approach relating them to the practice of the health care professional. Theories relating etiology, pathogenesis and clinical manifestations are used to study common disease processes. The course also describes the impact of cellular dysfunction, interpretation of medical laboratory tests and drug interaction and pharmacology for the health care provider. The course encourages critical analysis of clinical data to identify logical connections and integration. *Prerequisites:* BIO 205, AHLT 101. F.

ANTHROPOLOGY

Principles of Cultural Anthropology
ANTH 101 **3 Credits**

Cultural anthropology offers the student a cross-cultural, comparative perspective on the human condition. In this course, students explore the varieties of ways in which human societies are organized socially, economically, and politically. The diversity of artistic and religious expression in the world's cultures is also analyzed. Students gain an appreciation for the unique perspective of anthropology, including how anthropologists conduct fieldwork and contributions anthropology can make to social change. Alternate S.

Human Origins
ANTH 103/BIO 103 **3 Credits**

In the past, humans were considered the only species to make tools, think rationally, use language, and develop cultural innovations to deal with the environment. Today, we recognize that we share many biological and behavioral similarities with the other primates. This change in perspective invites many questions. What is it that makes us different from other primates? Why did the earliest ancestors of humans diverge from the ancestors of modern chimpanzees, bonobos, and gorillas? How did we become the dominant life forms of the planet? To address these questions, this course offers a detailed introduction to the discipline of physical (biological) anthropology through a presentation of the human evolutionary record, a consideration of what living primates can tell us about the human condition, an exploration of the present diversity of modern humans, and a discussion of the biocultural basis of human behavior. As needed.

Folklore
ANTH 210 **3 Credits**

This course examines myth, song, and art as expressions of society's cultural values. The course includes a comparative analysis of how different societies use folklore to maintain the social order. *Prerequisite:* Any 100 level social science course. As needed.

Special Topics in Anthropology
ANTH 212-312-412 3 Credits

The course examines special topics from the perspective of anthropology, looking at the diversity of forms that cultures have adopted to deal with human concerns. Its purpose is to allow faculty and students to explore issues that meet special interests but which may not be offered on a regular basis. Courses could be offered at the 200, 300, or 400 levels, depending on the level of work to be required and the number of pre-requisites for the course.

ART HISTORY

Art History I
ARTH 103 3 Credits

This course presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting. F.

Art History II
ARTH 104 3 Credits

This course presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting. S.

Special Topics in Art
ARTH 107 3 Credits

This course introduces students to the study of Art History by focusing on one theme, one artist, or one form of art. Painting, sculpture, architecture, as well as prints and drawings may be considered. Stylistic, cultural, and historic elements are components of the course. F.

Art History: A Woman's View
ARTH 201 3 Credits

This course presents a survey of paintings, sculpture, photography, and architecture of women artists from medieval times to the present. The course investigates the role of the female form in art as created by female artists, the impact of women artists in context of their own time, and issues of art and sexual politics. Artists covered include Sophonisba, Anguiscola, Artemisia Gentileschi, Elisabeth Vigee-Lebrun, Rosa Bonheur, Mary Cassatt, Berthe Morisot, Kathe Kollwitz, Diane Arbus, and Louise Nevelson. *Prerequisite:* Either ARTH 103, ARTH 104, HIST 203, PHIL 202, or permission of the instructor. As needed.

ART STUDIO

Studio Drawing I
ARTS 101 3 Credits

This course introduces students to a variety of drawing tools and media. Drawing from life, line, tonality, illusional space, and perspective are explored. Creativity and individual expression are stressed. S.

Three-Dimensional Design
ARTS 120 3 Credits

This course introduces students to the notion of creating within three-dimensional space. Line, composition, planes, volume, and surfaces are studied from both additive and subtractive perspectives. Students construct various models and/or maquettes. Problem solving and individual expression are emphasized. F, S.

Principles of Design and Color*
ARTS 126 3 Credits

This course is an introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. This is a lecture/discussion/critique course with visual material, critical essays, individual expression, and museum/gallery trips. F, S.

Watercolor
ARTS 130 3 Credits

This is an introductory course on watercolor painting that incorporates various techniques such as glazing, wet on wet, graduated tone, and negative painting. Students acquire understanding of basic color theory and composition. They

experiment with the different relationships of wet paper, dry paper, and pigments. S.

Studio Drawing II
ARTS 201 **3 Credits**

This course offers the experienced drawing student a chance to continue building life drawing, human figure, and still life and landscape skills. In addition to studio work, students learn what is necessary to advance their knowledge of design by studying the masters. Periodic class discussions help students learn visual analysis and a general approach to the criticism of art. *Prerequisite:* ARTS 101 or permission of instructor. F, S.

Painting
ARTS 203 **3 Credits**

This course introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection are addressed. *Prerequisite:* ART 101 or permission of instructor. F.

Digital Photography
ARTS 219 **3 Credits**

This course provides an introduction to the basic concepts of digital imaging as applied to photography. With hands-on experience using applicable technology, modern developments are presented that lead to applications of digital imaging combining traditional photographic ideas with electronic media. Students have the opportunity to learn how to operate image manipulation software using scanning equipment, software tools and output devices by executing new assignments and applying these technologies to their photographic process. F,S.
Students are responsible for providing their own digital camera.

Digital Photography II
ARTS 220 **3 Credits**

This course is designed to explore and further develop the student's opportunity to look at digital photography in terms of design and communications factors including color, visual design, lighting, graphics and aesthetics. *Prerequisite:* ARTS 219 S.
Students are responsible for providing their own digital camera.

Advanced Studio Drawing
ARTS 301 **3 Credits**

This course is for students who wish to advance their drawing skills to a higher level. In addition to refining techniques with various drawing media, such as ink, graphite, and mixed media, students address perceptual and aesthetic issues in relation to their own work within contemporary and historical contexts. The expressive character of lines, tones, and marks are studied as inseparable from fundamental concepts and content of drawing. Developing a unique and personal vision is a primary consideration. *Prerequisite:* ARTS 201 or permission of instructor. F.

Advanced Studio Painting
ARTS 302 **3 Credits**

This course is designed for students who wish to advance their painting skills to a higher level. In addition to refining painting techniques, students address perceptual and aesthetic issues in relation to their own work within contemporary and historical contexts. Merging inquiry and intuition, students are expected to commit to discovering individual creative expression. *Prerequisite:* ARTS 203 or permission of Department Chair. S.

ATHLETIC TRAINING

Prevention and Care of Athletic Injuries
AT 201/AT 201L **4 Credits**

This course is a basic athletic training course providing an overview of prevention, recognition, and initial management of common athletic injuries. The lab component introduces basic taping and wrapping skills, immobilization techniques, and selected protective equipment. F.

Clinical Athletic Training I
AT 203 **3 Credits**

This course requires a minimum of 125 hours of supervised clinical education experience at affiliated athletic training sites. Clinical education experiences include working with intercollegiate athletic teams with an emphasis placed on under-

standing the operation of an AT facility, policies and procedures, implementation of emergency techniques and first aid, and engaging in professional interactions. The laboratory component of the course meets 2 hours weekly and focuses on musculoskeletal anatomy and on-the-field injury evaluations. *Prerequisites:* AHLT 101, AHLT 104, AT 220 and permission of Department Chair. F.

Clinical Athletic Training II
AT 204 **3 Credits**

This course requires a minimum of 125 hours of supervised clinical education experience at affiliated athletic training sites. Emphasis is placed on the athletic trainer's role in working with an athletic team. The lab component meets two hours/week to develop additional taping skills, review emergency techniques, environmental conditions, and anatomical landmarks. *Prerequisites:* AT 203 and permission of the Department Chair. Corequisite: AT 350. S.

Techniques of Emergency Care
AT 220 **3 Credits**

This course emphasizes principles and techniques for recognition and management of life-threatening and non-life-threatening medical emergency situations. The lab component includes techniques for immobilization, airway management, athletic equipment management, and removal in emergency situations. F,S.

Clinical Athletic Training III
AT 302 **3 Credits**

This course requires between 150 and 225 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Students obtain further experience with the daily operations of the athletic training room, increasing their involvement with administrative and treatment techniques. Students may have peer teaching responsibilities. The lab component meets two hours/week with identification of anatomical landmarks and evaluation techniques being stressed. Prerequisite: AT 204 and permission of the department chair. *Corequisites:* AT 351 and AT 304. F.

Therapeutic Modalities
AT 303/AT 303L **4 Credits**

This course is an examination of the treatment of athletic injuries through the use of cold and heat modalities, hydrotherapy, and electrical modalities. Emphasis is placed on theoretical and physiological effects on healing, and on indications and contraindications for use of each modality. *Prerequisite:* PHYS 111. S.

Therapeutic Exercise and Rehabilitation Techniques
AT 304/AT 304L **4 Credits**

This course presents intermediate and advanced principles and techniques of rehabilitation of athletic injuries. Emphasis is placed on designing rehabilitation progressions and integrating them appropriately for return to sport activity. The lab component focuses on proper techniques for specific exercises, exercise contraindications, and use of special rehabilitation equipment. This is a writing intensive course. *Prerequisite:* BIO 205 F.

Clinical Athletic Training IV
AT 305 **3 Credits**

This course requires between 150 and 225 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Students are exposed to increasing amounts of responsibility and advanced tasks within the role of the athletic trainer. Students may have peer teaching responsibilities. The laboratory component of the course meets 2 hours weekly and focuses on orthopedic evaluation techniques for the upper extremity. Prerequisites: AT 302 and permission of Department Chair. *Corequisite:* AT 303. S.

Athletic Injury Assessment for the Lower Extremities
AT 350/AT 350L **4 Credits**

This course focuses on techniques for orthopedic and neurological assessment of musculoskeletal injuries to the lower extremities and low back. The lab component emphasizes developing clinical skills including palpation of bony landmarks, manual muscle testing, goniometry measurements, stress tests and special tests. This is a writing intensive course. *Prerequisites:* AT 201, BIO 205 and permission of Department Chair. S.

Athletic Injury Assessment for the Upper Extremities
AT 351/AT 351L **4 Credits**

This course focuses on techniques for orthopedic and neurological assessment of musculoskeletal injuries to the upper extremities, thorax, and cervical spine. The course includes assessment of head and facial injuries. The lab component emphasizes developing clinical skills including palpation of bony landmarks, performing stress and special tests. Prerequisite: AT 201 and permission of Department Chair. F.

Athletic Training Seminar
AT 401S **3 Credits**

This course is designed to introduce, review, and discuss current issues and special topics in the field of athletic training and sports medicine. Further emphasis is placed upon the compilation and presentation of a researched topic within the field of athletic training. The course also helps to prepare the student to take the NATABOC national examination, and is the capstone course for the athletic training major. *Prerequisite:* Senior status and completion of all 300 level AT courses. S.

Organization and Health Care Administration for the Athletic Trainer
AT 403 **3 Credits**

This course presents administrative concerns of the certified athletic trainer including: development of policies and procedures, legal issues, budget management, facility planning, staffing, hiring process, medical insurance issues, drug testing. This is a writing intensive course. *Prerequisites:* Senior status, completion of all 300 level AT courses. S.

Clinical Athletic Training V
AT 404 **4 Credits**

This course requires between 180-275 hours of supervised clinical experience in the Lasell College Athletic Training facility or an affiliated site. Students have increasing responsibility for coordinating all aspects of athletic training services for an athletic team. Increasing amounts of administrative and peer teaching responsibilities are provided. The lab component meets for two hours/week with refinement of evaluation and rehabilitation techniques being stressed. *Prerequisites:* AT 305 and permission of the Department Chair. F.

Clinical Athletic Training VI
AT 405 **3 Credits**

This course requires between 150-225 hours of supervised clinical experience at the Lasell College Athletic Training facility or an affiliated site. Increased emphasis on research and rehabilitation techniques are stressed, with peer teaching and presentations. The lab component meets for two hours/week to review anatomical landmarks and special techniques. Prerequisite: AT 404 and permission of the Department Chair. *Corequisites:* AT 403 and 901S. S.

Advanced Techniques of Athletic Training
AT 420 **4 Credits**

This course focuses on advanced assessment and rehabilitation techniques. Other topics include: pharmacology, radiology, and psychosocial aspects of care. Emphasis is placed on appropriate methods of triage and referral for injury, illness, and other medical and psychosocial problems. Prerequisites: Senior status, completion of all 300 level AT courses, AHLT 201. F.

Seminar: Current Topics in Athletic Training
AT 430 **3 Credits**

This course presents current issues and special topics in athletic training and sports medicine. *Prerequisite:* Senior status and completion of all 300 level AT courses. As needed.

BIOLOGY

Principles of Biology
BIO 101 **4 Credits**

This is an introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions that characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosyn-

thesis, protein synthesis.) *Corequisite:* BIO 101L. F.

Diversity of Living Organisms
BIO 102 **4 Credits**

This course emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics, a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. *Corequisite:* BIO 102L. S.

Human Origins
BIO 103/ANTH 103 **3 Credits**

In the past, humans were considered the only species to make tools, think rationally, use language, and develop cultural innovations to deal with the environment. Today, we recognize that we share many biological and behavioral similarities with the other primates. This change in perspective invites many questions. What is it that makes us different from other primates? Why did the earliest ancestors of humans diverge from the ancestors of modern chimpanzees, bonobos, and gorillas? How did we become the dominant life forms of the planet? To address these questions, this course offers a detailed introduction to the discipline of physical (biological) anthropology through a presentation of the human evolutionary record, a consideration of what living primates can tell us about the human condition, an exploration of the present diversity of modern humans, and a discussion of the biocultural basis of human behavior. As needed.

Nutrition for Living
BIO 110 **3 Credits**

This course focuses on the function of nutrients and their requirements throughout the life cycle. The course reviews current nutrition issues as they relate to personal health. Topics include disease prevention, weight and fitness management, fad diets and nutritional trends. F, S.

Human Biology
BIO 112 **4 Credits**

This is a one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems are emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine. *Corequisite:* BIO 112L. As needed.

A Healthy Lifestyle
BIO 142 **3 Credits**

This course studies disease processes and prevention. Students are introduced to strategies for personal health promotion including stress, fitness and lifestyle management. Topics for discussion include communication, problem solving, conflict resolution and intervention for addictive behaviors. F, S.

Human Reproduction
BIO 204 **3 Credits**

This course studies the anatomical, physiological, and hormonal aspects of human reproduction. The structure and function of the reproductive systems are connected to relevant health issues such as fertility and sterility, in vitro fertilization techniques, fetal and neonatal care, and contraception. Various socioethical controversies, such as abortion and human cloning, may also be discussed. As needed.

Anatomy and Physiology I
BIO 205 **4 Credits**

This is a comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course introduces students to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, and nervous. The laboratory component includes dissection. Students should have successfully completed one year of at least secondary (high school) level Biology before electing this course. *Corequisite:* BIO 205L. S.

Anatomy and Physiology II
BIO 206 **4 Credits**

This course is a continuation of BIO 205. The following systems are covered during the semes-

ter: endocrine, digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component includes dissection. Prerequisite: BIO 205. *Corequisite:* BIO 206L. F.

Human Nutrition

BIO 210 **3 Credits**

This course studies the effects, benefits and sources of major nutrients. It includes an overview of nutritional issues involved in disease processes with a special focus on patient assessment and development of diet therapies for specific diseases. *Prerequisites:* BIO 205 and BIO 206. F.

Genetics

BIO 310 **3 Credits**

This course introduces students to concepts that describe the biological basis of heredity. The course begins with a historical and scientific analysis of Mendelian genetics. This is followed by an examination of DNA structure, the nature of chromosomes and genes, genetic control of cellular metabolism, the impact of gene mutations, and an introduction to recombinant DNA technology. The course concludes with the etiology of various genetic diseases and the science, ethics and politics of human gene therapy. As needed.

BUSINESS

Contemporary Issues in Business

BUSS 101 **3 Credits**

This course is designed to familiarize students with a various aspects of the business world. Areas covered include: private enterprise, forms of ownership, legal aspects, management, marketing, human resources, operations management, labor relations, and finance. In addition, students become aware of how business functions are integrated into an organization to achieve specific goals. F, S.

Financial Accounting

BUSS 201 **4 Credits**

This course provides students with an applied knowledge of the fundamental accounting process and procedures used in business. Students learn how to identify and record business transactions. In addition, students learn how to create financial statements, as well as how to become intelligent users of financial information. F,S.

Managerial Accounting

BUSS 202 **4 Credits**

In this course, students gain experience in the development and use of information within an organization. Course topics include: cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. *Prerequisite:* BUSS 201 with a C or better. F,S.

Financial Management

BUSS 203 **3 Credits**

This course provides an introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk, return, and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisites: BUSS 101, HTA 101, or FASH 101, BUSS 202 with a C or better, ECON 102. F, S.

Federal Income Taxation

BUSS 204 **3 Credits**

This course explores principles of personal, business, and corporation taxes. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. *Prerequisite:* BUSS 201. S.

Legal Environment of Business

BUSS 205/LS 205 **3 Credits**

This course provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F, S.

Law of Commercial Transactions

BUSS 206/LS 206 **3 Credits**

Subjects in this course include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. *Prerequisite:* BUSS 205. As needed.

Personal Finance
BUSS 207 **3 Credits**

This course provides the foundation for understanding and using personal financial planning techniques. This framework is the basis for all financial decisions large and small. Topics covered are personal financial planning, consumer credit, budgeting, investments, and banking procedures. Risk analysis regarding portfolio management and tax liabilities is also examined. Alternating years.

Financial Statement Analysis
BUSS 208 **3 Credits**

This course examines financial statements and other financial reports with a view towards using accounting information in making investing, lending and other potential management decisions. Students explore methods of constructing, comparing and analyzing these statements and reports and the various use of such analyses. *Prerequisite:* BUSS 202 with a C or better. S.

Management Information Systems
BUSS 212/ITEC 212 **3 Credits**

This course takes a managerial approach to information technology concepts and applications. Given the pervasiveness of computer technology in today's world, professionals in various fields of endeavor often have a major responsibility for determining their organization's information needs and for designing and implementing information systems that support those needs. Students study concepts and relevant issues related to information technology with the goal of understanding how it can be effectively used to improve their organization's overall effectiveness and increase its level of success. *Prerequisite:* BUSS 101. F. S.

Overview of Health Care Industry
BUSS 216 **3 Credits**

In this course, students explore the health care delivery system in the United States, its history, origin, and how it evolved over time. Each functional area and service is covered, including analysis of the problems facing our health care system, such as the rising costs of health care and the need for reform. Office management, medical records, and documentation are addressed. *Prerequisite:* BUSS 101, HTA 101, or FASH 101. As needed.

Marketing
BUSS 220 **3 Credits**

In this course, fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution selling, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included. *Prerequisites:* BUSS 101, HTA 101, or FASH 101 and ECON 101. F, S.

Organizational Behavior
BUSS 224 **3 Credits**

In this course, students study individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics are emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include: structure, leadership, and change. Teaching modalities include case studies and role-playing. This is a writing intensive course. *Prerequisite:* PSYC 101 or SOC 101 F,S.

Entrepreneurship and New Venture Creation
BUSS 231 **3 Credits**

Entrepreneurship drives global innovation and economic growth. This course exposes business students to the study of entrepreneurship and the venture creation process. Topics include analyzing new business opportunities, developing business propositions, new venture planning and financing, marketing activities, financial controlls, and other topics relevant to the entrepreneurial process. Students interact with faculty, local entrepreneurs, and small business owners/managers. As a culmination activity of this course, students are responsible for the development and presentation of a business plan. *Prerequisite:* BUSS 101. S.

Operations Management
BUSS 232 **3 Credits**

This course explores the application of mathematical models to business decisions such as resource allocation and logistical concerns. Students are exposed to linear programming, transportation models, and various other quantitative tools. *Prerequisites:* BUSS 101, HTA 101, or FASH 101, MATH 203. F, S.

The American Enterprise Experience
BUSS 233 **3 Credits**

This course studies the American enterprise experience from colonial times until the present. The course touches upon the business component of the American experience beginning with the individual artisan-merchant through the great innovators and organizers of the 19th and 20th centuries and beyond. The historical events, cultural changes, social upheavals, and political shifts that have influenced the development of the American business environment are the core of the study. *Prerequisite:* BUSS 101, HTA 101, or FASH 101. F.

Ethics in Business
BUSS 235 **3 Credits**

This course provides students with a general introduction to the discipline of ethical analysis in its application to management. A presupposition of the course is that ethical considerations are an integral part of management practices. This course analyzes how managers can more effectively deal with issues that arise in society. *Prerequisite:* BUSS 101, HTA 101, or FASH 101. F.

Intermediate Accounting I
BUSS 301 **3 Credits**

This course builds on concepts developed in Financial Accounting. Concentration is on the preparation of financial statements with an in-depth review of cash, receivables, inventories, and plant assets. It also covers the concept of the time value of money and the application of present value techniques to accounting valuations. *Prerequisites:* BUSS 201 with a C or better and BUSS 202 with a C or better. F.

Intermediate Accounting II
BUSS 302 **3 Credits**

This course is designed to continue the concepts of financial accounting and present a more thorough analysis of the requirements of the Financial Accounting Standards Board. Included in this course are earnings per share calculations, lease accounting, and pension accounting. The cash flow statement is also studied. *Prerequisite:* BUSS 301 with a C or better. S.

Cost Accounting
BUSS 303 **3 Credits**

Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied in this course, as are budgetary controls and the reporting procedures used by management. *Prerequisite:* BUSS 202 with a C or better. F.

Working Capital Management
BUSS 304 **3 Credits**

This course explores working capital management, credit management, working capital funding, and the major sources of financing debt and equity. Students undertake financial analyses of theoretical models and real-world firms and organizations, recommend financing strategies, and present their findings by using management reporting methods. *Prerequisite:* BUSS 203. S.

International Accounting
BUSS 305 **3 Credits**

This course addresses significant accounting matters experienced by multinational companies. Accounting matters include currency transactions and translational transfer price, and management planning and control. *Prerequisite:* BUSS 302. F, alternating years.

International Finance
BUSS 307 **3 Credits**

This course studies the ways and means to reduce financial risk involved in international financial management. The course deals with the interrelationship between the international monetary environment and financial planning for corporations with overseas operations. It analyzes the effects on international financial planning of such

factors as exchange rate fluctuations, currency restrictions, and tax regulations. It intensively examines financial aspects of multinational business including foreign investment, trade, and transfer of funds. *Prerequisite:* BUSS 203. S.

Government and Not-for-Profit Accounting
BUSS 308 **3 Credits**

This course introduces financial accounting and reporting issues related to state and local government and non-profit organizations, including universities and health care facilities. *Prerequisite:* BUSS 301 with a C or better. S, alternating years.

Fraud Examination
BUSS 309 **3 Credits**

This course covers techniques for identification and detection of asset misappropriation schemes and fraudulent financial statements, who commits fraud and why, and controls to prevent and detect problems. *Prerequisite:* BUSS 302 with a C or better. F, alternating years.

Investments
BUSS 311 **3 Credits**

This course is designed to acquaint students with the fundamentals of investing. The strategies used to create money from financial capital are thoroughly examined. Fnancial instruments such as stocks, bonds, mutual funds, futures, options, and commodities are explored. The measurement tools used to assign risk and rate of return, performance, and value are covered. Students learn how to develop, analyze, and maintain a portfolio. Regulatory and ethical issues are examined and considered in the decision-making process. *Prerequisite:* BUSS 201 with a C or better. F.

Risk Management
BUSS 312 **3 Credits**

The basics of risk management are covered in this course. Problems of liability and personal loss exposures of a business are examined. Private insurance programs such as health and life insurance, and employee benefit plans are examined and assessed. *Prerequisite:* BUSS 203. Alternating years.

Business Negotiations
BUSS 313 **3 Credits**

This course examines various negotiating tactics and techniques as they relate to different situations and environments. Particular attention is paid to buyer-seller communications, including negotiations of contracts and agreements. Students study the strengths and weaknesses of strategies used by both buyers and sellers. *Prerequisites:* BUSS 201, BUSS 220 and MATH 104. F.

Health Care Organization & Administration
BUSS 316 **3 Credits**

This course is designed to acquaint students with how a health care organization functions. Planning, organizing, directing, and controlling the organization are explored. Students look at health care from an administration and managerial standpoint. *Prerequisite:* BUSS 216. As needed.

Managing U.S. Health Care Resources
BUSS 317 **3 Credits**

In this course, students acquaint themselves with the resources available within the health care industry. Such areas as health insurance, Medicaid, Medicare, community services, and the national health agency are examined. Human resources, health care institutions, managed care, and public health agencies, and their value are also explored. *Prerequisite:* BUSS 316. As needed.

Consumer Behavior
BUSS 320 **3 Credits**

This course examines the behavior of individuals and markets in relation to the purchase decision, including post-purchase evaluation and consumption. A behavioral science approach is taken. *Prerequisite:* BUSS 220. F.

Marketing Communications
BUSS 322 **3 Credits**

This course focuses on a broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the adver-

tising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning. *Prerequisite:* BUSS 220. S.

E-Commerce
BUSS 324 **3 Credits**

This course examines the progress of the Internet, World Wide Web, and related technologies for the marketing, selling, and distribution of goods and services. Much has happened in this arena and new developments occur at a high rate. The course encompasses a scan of the environment with the help of student projects, guest speakers, readings, and lectures. *Prerequisites:* BUSS 220 and ITEC 212. F.

Sales Principles & Management
BUSS 325 **3 Credits**

This course analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; modern sales practices; corporate sales planning; sales-force policies; time and territory management; forecasting, budgeting; and expense control. *Prerequisite:* BUSS 220. F.

New Product Development
BUSS 329 **3 Credits**

New products and services are crucial to the successful growth and increased profits in many industries. A major goal of this course is to help students learn to use an analytic decision-making approach in developing and marketing new products and services that meet customer needs in the consumer, industrial, and service settings. At the end of the course, the student should understand the role of decision models in analytic marketing decision making; be able to follow the basic steps in opportunity identification, design, testing, and implementation; and know how to read and interpret new product and service market research. *Prerequisite:* BUSS 220. S.

Managing Change
BUSS 330 **3 Credits**

This course examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, are examined. *Prerequisite:* BUSS 224. F.

Capital Markets
BUSS 331 **3 Credits**

This course offers an extensive examination of both money and capital markets. Students get "hands-on" experience evaluating long and short-term instruments. To connect theory to practice, students conduct technical and financial analyses. The basic characteristics of these markets and their contribution to the portfolio are explored. The case method is used to provide students with "real world" decision-making situations. *Prerequisite:* BUSS 203. S.

Cross-Cultural Management
BUSS 332 **3 Credits**

This course explores the process of cross-cultural management and the challenges of working internationally. The course focuses on international organizational behavior and human resource issues and practices in global organizations. The course is divided into three parts. The first focuses on understanding the cultural roots of behavior in organizations, the second on the Organizational Behavior and Human Resource Management issues that are relevant to international managers, and the third seeks to prepare students for international assignments. *Prerequisite:* BUSS 224. F, S.

Nonprofit Management
BUSS 334 **3 Credits**

Managing in the nonprofit sector is different than in the for-profit sector. In this course students explore businesses that do not intend to maximize profit and retain it for future expenditures. Managers must operate under more regulated conditions and must be well prepared to interact within the public sector. Not-for-profit managers must be well versed in public policy and other regulations that affect them. Students engage in projects that put them in contact with non-profit organizations. *Prerequisite:* BUSS 101, HTA 101, or FASH 101. As needed.

Management & Society*
BUSS 335 **3 Credits**

This course is designed to acquaint students with the effects of business decisions upon society. Students examine the relationships between business, government, and society, and how each entity must coexist with the other. Ethical issues and public policy are considered when making business decisions. This is a writing intensive course. *Prerequisites:* BUSS 101, HTA 101, or FASH 101, Junior standing. F.

Human Resource Management
BUSS 336 **3 Credits**

This course examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. The course also addresses current issues affecting the human resource manager, including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies are used to prepare students for the personnel and related tasks involved in a management position. *Prerequisite:* BUSS 224. F.

Managing the Small to Mid-sized Company
BUSS 337 **3 Credits**

This course focuses on the challenges and opportunities of managing a growing entrepreneurial venture. Using practical management techniques, students address the management of rapidly growing entrepreneurial firms. Through a variety of learning activities, including case studies, reading, and visiting entrepreneurs, students examine companies during dynamic transition. The course specifically addresses the challenges faced by companies in various stages of growth and in particular the exceptional challenges caused by rapid growth. A particular focus is on the growth of family-run businesses. *Prerequisites:* BUSS 201 and BUSS 231. F.

Labor Relations
BUSS 338 **3 Credits**

The focus of this course is on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies are discussed with emphasis on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition are included in discussions. Students participate in case studies and simulations. *Prerequisite:* BUSS 336. As needed.

Internship Seminar
BUSS 399 **1 Credit**

The seminar is offered to assist students in planning their internship, including exploration of potential sites. Securing an internship is the main objective for each student enrolled in the seminar. As a part of the course, students develop resumes appropriate for use in securing internships, become familiar with appropriate interviewing techniques, and visit a job fair. Additional topics include: networking, career development, and issues in the workplace. The course must be completed before students begin their internships. *Prerequisite:* Minimum Sophomore standing. F,S.

Advanced Accounting
BUSS 401 **3 Credits**

This course examines specialized topics in financial accounting. Problems associated with the partnership form of business organization, including partnership formation, division of income and losses, changes in ownership, and partnership liquidation are reviewed. Topics also include the subject of business combinations with emphasis on consolidated financial statements of parents and subsidiaries and elimination of intercompany transactions, accounting for foreign operations, and fund accounting as it relates to municipalities. *Prerequisite:* BUSS 302. F.

Advanced Topics in Cost Accounting
BUSS 403 **3 Credits**

This course examines behavioral implications of the cost accounting system, particularly as illustrated in areas of transfer pricing and measurement of segment performance. Students also take an in-depth look at activity-based costing. *Prerequisite:* BUSS 303 with a C or better, Junior standing. As needed.

Auditing
BUSS 404 **3 Credits**

This courses examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students examine the role of both the independent public accountant and the internal auditor, and study various control and reporting techniques involved in auditing. *Prerequisites:* BUSS 302, BUSS 303, and Senior Standing. S.

Accounting Theory
BUSS 405 **3 Credits**

This course aims at developing understanding of generally accepted accounting principles and of the underlying theory upon which they are based, essentially through study and analysis of publications of the American Institute of Certified Public Accountants and other professional bodies. This course further emphasizes current developments in accounting thought. *Prerequisites:* BUSS 302, BUSS 303, both with a C or better, Senior standing. As needed.

Financial Strategies
BUSS 406 **3 Credits**

This is a capstone course utilizing lecture, discussion, and case analysis to define the process of financial management. The course of study presents the concepts of the advanced capital budget centering on decision-making concerning capital structure, dividend policy, leasing, mergers and acquisitions, reorganization, and international finance and exchange rates. Prerequisite: BUSS 203 with a C or better. S.

Planning and Marketing Health Care Services
BUSS 416 **3 Credits**

This course examines how health care services are marketed. Students develop a marketing plan to offer a health service product. Market research and market development allow students to gather information regarding the needs of their target market. Students research types of coverage offered, costing techniques, and develop effective advertising strategies to fit the target market. *Prerequisites:* BUSS 216, BUSS 220, and BUSS 317. As needed.

Special Topics in Accounting
BUSS 418 **3 Credits**

This course provides students with an opportunity to study topics of special interest, which may vary each time the course is offered. *Prerequisite:* Permission of Department Chair, Senior standing. S, as requested.

Marketing Research
BUSS 420 **3 Credits**

This course examines the process and tools involved in collecting, coding, and analyzing data. This course further integrates the application of computer software in compiling and interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. *Prerequisites:* BUSS 220 with a C or better, MATH 208. S.

Marketing Management
BUSS 421 **3 Credits**

This course is an advanced study of the concepts introduced in BUSS 220. Students apply basic marketing concepts and bring them to practical application. Students explore the development of the product/service through the sale of the final product/service. Market development and maintenance are closely examined. *Prerequisite:* BUSS 220 with a C or better. F.

Global Marketing
BUSS 422 **3 Credits**

The complexity of operating in the global marketplace makes many demands on the marketer. The globalization of marketing takes place after the company has international experience in multiple markets. The three fundamental areas of corporate globalization are covered in this course: (1) integrate sourcing, production, and marketing; (2) allocate resources to achieve a balanced portfolio and growth; and (3) coordinate marketing activities across countries and regions. Importing, exporting, and licensing considerations are explored. *Prerequisite:* BUSS 220 with a C or better. F.

Special Topics in Entrepreneurship
BUSS 425 **3 Credits**

This seminar course offers an in-depth explo-

ration of advanced entrepreneurship topics of current interest and importance. Using case studies and actual entrepreneurial ventures, students explore entrepreneurship with a focus on leadership, marketing, development, management, and growth of new business ventures. Students learn the practical skills needed to succeed as an entrepreneur and how to apply best practices for planning, initiating, and growing new companies. The course also emphasizes the analysis and evaluation of actual entrepreneurial ventures. Subjects vary from semester to semester. *Prerequisites:* BUSS 230 and 337, Senior standing. As needed.

Special Topics in Business
BUSS 430 **3 Credits**

This is a high level, applied course, offered only with permission of the Department Chair. The course consists of a directed, applied project in the student's area of concentration, and may substitute for one elective within the major. Permission of Chair required. As needed.

Marketing Strategy
BUSS 432 **3 Credits**

This course is designed to facilitate the ability to formulate and implement marketing strategy. The course integrates topics covered in other marketing classes. As part of the learning experience, students engage in a simulation program with teams taking charge of a company within a competitive environment. *Prerequisite:* BUSS 220 with a C or better. S.

Business Policy
BUSS 440 **3 Credits**

This capstone course requires students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis is placed on strategy formulation and implementation. The case study method is used. This is a writing intensive course. *Prerequisite:* Senior Business student. F, S.

Internship
BUSS 499 **3 Credits**

The internship is scheduled to take place during the senior year. Students serve as interns for a total of 144 hours over a 12-week period, done concurrently with on-campus course work as shown in the curriculum for each program. Detailed reports, a journal, and other written requirements are to be submitted during and at the conclusion of the internship. The internship supervisor monitors each student's performance and visits each internship site as needed. *Prerequisites:* BUSS 399, Junior or Senior standing, and a 2.0 cumulative average in all business prefix courses. F, S.

CHEMISTRY

General Chemistry I
CHEM 203 **3 Credits**
Lab **1 Credit**

The course begins with a study of measurement and matter. An introduction to atomic theory follows. Mass relationships in chemical reactions are introduced, followed by the study of chemical reactions in aqueous solutions. The gas laws are then covered, followed by an introduction to thermodynamics. Concepts of chemical bonding are studied along with periodic relationships among the elements. Quantum theory is used to explain the electronic structure of atoms. Laboratory experiments complement the material covered in lecture. The laboratory experiments are designed to introduce methods, materials, and equipment of chemistry as well as to illustrate important chemical principles. *Prerequisite:* Math 104. S.

General Chemistry II
CHEM 204 **3 Credits**
Lab **1 Credit**

This second half of this two semester sequence explores areas of solution chemistry, acid/base chemistry, chemical kinetics and physical chemistry, nuclear, and organic chemistry. Physical properties of solutions are explained including vapor pressure lowering, boiling point elevation, freezing point depression and osmotic pressure. The effects of chemical kinetics on reactions are covered. Chemical equilibrium, acid and base equilibrium, and solubiity equilibrium are introduced. Laboratory experiments complement the material covered in lecture. The laboratory experiments are designed to introduce methods, mate-

rials, and equipment of chemistry as well as to illustrate important chemical principles. *Prerequisite:* CHEM 203. F.

COMMUNICATION

Understanding Mass Media*
COM 101 3 Credits

This course surveys the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communication. Students develop a basic understanding of the roles of mass media and their effects on society and the individual. The course focuses on the relationship between mass media and society, so students can identify current trends that are changing the nature and function of traditional mass communication. Students examine and debate many current controversial issues concerning the mass media and their effects on our society and culture. Students discuss significant aspects of mass communication, including ethics and policy formulation that are playing key roles in the materialization of a new global communication era. F.

Introduction to Human Communication*
COM 103 3 Credits

This course is a basic survey of human communication, especially interpersonal and group. Attention is given to perception, language and meaning, listening, theories of persuasion, verbal and nonverbal communication, small group discussion, interpersonal conflict and interviewing. The course focuses on understanding how human communication is fundamentally related to issues of interpersonal relationships, the history of human communication and language development; perception and intrapersonal communication; leadership; group/team work; multicultural diversity in organizations; decision-making; power; public speaking; and ethical challenges. This course helps students to develop and practice skills that will guide effective action in their professional careers and interpersonal relationships. S.

Writing for the Media*
COM 105 3 Credits

This course provides students with a basic introduction to and overview of communication writing that focuses on channels of communication (clients, audiences, formats); creating writing samples; conducting writing exercises; developing strategies for soliciting feedback; and engaging in peer editing exercises. Students learn about various media writing formats, such as news releases, features, profiles, columns, editorials, reviews, speeches, public service announcements, backgrounders, etc. This is a writing intensive course. *Prerequisite:* ENG 101. F.

Effective Speaking
COM 203 3 Credits

This course provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students are taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment is conducive to confidence building and overcoming the fear of speaking. S.

Media Ethics and Society*
COM 205 3 Credits

This course explores such significant questions as: What constitutes sound, ethical communication practice in the mass media professions (TV, radio and internet), advertising, journalism and public relations? What are the moral and practical rules anyone involved in mass media professions must follow to maintain that all-important bond of trust between the client and the consumer of information? What constitutes ethical behavior in the news business, PR and advertising, and why is it vital to the functioning of a democratic society? This course uses two avenues of inquiry; one exploring the philosophical basis of media ethics and another outlining case histories from the media. Current trends in the news and popular culture's view of the ethical lapses in the mass media, journalism, advertising, and public relations are also explored. The examination of media ethics is done from a constructively critical point

of view, with a particular focus on the intersection of media and society. *Prerequisite:* COM 101. F, S.

Professional Communication
COM 206 **3 Credits**

This course is designed to provide an understanding of the most important communication and career related formats of professional writing, including power point presentations, memos, business letters, reports, brief speeches, instructions, newsletters and brochures. Special emphasis is given to various writing processes one must complete on a tight deadline for a business audience of peers, customers or employers. *Prerequisite:* ENG 102. F, S.

Introduction to Public Relations
COM 208 **3 Credits**

In this course, students explore the evolution, theoretical basis for, and practice of professional Public Relations. Students review the history and current practices of Public Relations and examine the differences between: PR and advertising; press relations and public affairs; promotions and news events; marketing and media placements. Students gain insights into the Public Relations function for corporations, high tech companies, government agencies, politics, education, the entertainment industry, sports, and non-profit institutions. Lectures, case studies, readings, group work, guest speakers, and class discussions focus on techniques useful in such areas as local and national publicity, special events, and community and government relations for organizations. *Prerequisite:* COM 101. S.

Journalism
COM 209 **3 Credits**

In this course, students learn reporting and writing techniques necessary to produce a variety of types of articles. Assignments may include politics, sports, entertainment, and interviews. There is discussion of roles of reporters, columnists, editorial writers, editors, photographers, and graphic designers in the daily process of journalism as decisions are made in the newsroom as to what stories to cover; what stories, photographs and video clips to publish or broadcast; and on what page to display them or in which order to broadcast them. The various reporting specialties covered in journalism – Health, Education, Business, Arts, Sports, Lifestyle, Entertainment, Travel - are explored. Students have the opportunity to publish their work in the campus newspaper, The 1851 Chronicle. *Prerequisite:* ENG 102. F.

Intercultural Communication*
COM 212 **3 Credits**

This course examines communication issues that arise from contact between people from different cultural backgrounds in everyday life, social service encounters, and business transactions. Interdisciplinary approaches are applied to the study of how verbal and nonverbal presentation, ethnic, gender, and cultural differences affect communication. The course provides exercises in participation, analysis, and criticism of interethnic and interracial communications in small group settings. Students examine factors of international communication; such as the cultural, economic, political, and social influences and the role of communication in affecting social change in a wide variety of cultures and countries. *Prerequisite:* COM 101 or SOC 101 or PSYC 101.

Writing for Public Relations
COM 213 **3 Credits**

This course serves as a workshop in which students apply the fundamental skills of journalism to the different formats commonly used in writing copy for public relations and advertising, including press releases, public service announcements, profiles, brochures, and advertisements. In addition, students continue to sharpen their editing skills by revising their own work and by copy-editing and critiquing the work of other students. Central to the objectives of this course is that students improve their ability to write clearly and concisely, avoiding common errors in grammar, punctuation, spelling, and usage. *Prerequisite:* ENG 102. S.

Communication Law
COM 214/LS 214 **3 Credits**

This course provides students with a basic understanding of the legal and governmental regulations that apply to communication practitioners. Course topics include the First Amendment,

defamation and libel, invasion of privacy law, copyright, advertising regulation, obscenity, pornography, internet law, protecting "news sources" for journalists, FCC regulations of broadcasting, and the Telecommunications Act of 1996. *Prerequisite:* COM 101 or LS 101.F.

Introduction to Radio
COM 215 **3 Credits**

This course introduces students to the basics of radio from an announcing and production point of view. Students learn both the functionality and art of radio production. Projects include a news announcement, station ID, public service announcement, radio interview and a music format radio show. The course also provides a genuine understanding of the rich history and behind-the-scenes business of radio. F.

Introduction to Video Production
COM 217 **3 Credits**

This course introduces students to the basics of video production from a field production perspective. Students learn both the functionality and art of digital videography with the JVC GR-HD1 video camera and nonlinear editing on Avid Xpress Pro HD. Projects include a video camera roll test, photojournalism (news) package, directorial (narrative) debut and a final group project where students shoot, direct and edit their own creative work. S.

Digital Video Editing
COM 218 **3 Credits**

This course teaches students the basics of editing digital media using the software program Adobe Premiere Pro. The aesthetics of editing are also discussed and analyzed by watching various media. Projects include editing TV commercials, news packages, movie scenes and music videos. It is recommended that students have acquired basic computer skills prior to taking this class. F.

Introduction to Advertising
COM 221 **3 Credits**

This course introduces students to the field of advertising, including the role of promotional elements (advertising, direct mail, promotion, etc.) found in an advertising agency or in the communication program of an organization. In this course, students learn that advertising is more than just ads on television, on a web page or in print. Advertising is a process that starts with research and moves through analysis, planning, action and evaluation. The development of an effective advertising strategy requires an understanding of overall communication processes and theoretical principles, how organizations organize and brand themselves for advertising and other promotional functions, consumer behavior, and how to set goals and objectives. A cooperative learning project requires students to engage in the kind of strategic thinking, planning and execution that is done by advertisers, researchers, media planners, and copywriters. The course also addresses how the advertising industry is regulated and how key social issues and various consumer constituencies can present problems for advertising professionals. *Prerequisite:* COM 101. F.

Advertising Copy and Design
COM 223 **3 Credits**

This course approaches the design and content of advertising from a variety of creative perspectives —from art to copy to production. The aim is to create eye catching, stand-out advertising —the kind that requires concentration, creativity, and focus. Students don't have to be skilled graphic artists, but they do need to be able to explain in detail how a storyboard works and what message is intended for the consumer through an emphasis on: visual effects of the design; use of color and placement; and the significance of slogans, copy, and dialogue. This class duplicates as closely as possible the experience of working in a creative group within a real ad agency. *Prerequisite:* COM 221. S.

TV Studio Production
COM 304 **3 Credits**

TV Studio Production introduces the fundamentals of television production in a TV studio environment at NewTV – Newton's public access television studio. Students learn pre-production planning, live-to-tape directing, and participate in a full television crew to produce high quality PSAs and their very own TV show to be aired on local access television. Throughout the semester, students develop a variety of production skills

through hands-on television studio operation. *Prerequisite:* COM 217. As needed.

Screenwriting
COM 305 **3 Credits**

This course includes writing techniques for series and stand alone productions in television and film. Students work both independently and collaboratively in order to understand industry procedures. Students experiment with several different genres and then develop a major project. *Prerequisite:* ENG 219. As needed.

Broadcast Journalism
COM 306 **3 Credits**

This class introduces students to the basic skills in writing for radio and TV news, including beat reporting, writing, interviewing, and editing. Students critically evaluate newscasts and are introduced to the components of producing them. They also examine ethical challenges that arise when manipulation of images and sound can distort reality and compromise journalistic integrity. *Prerequisite:* COM 209. Alternate S.

Conflict Resolution and Negotiation Strategies
COM 308/LS 306 **3 Credits**

This course is designed to help students increase their understanding of the theoretical assumptions, elements, and processes of interpersonal conflict and negotiation, to increase their ability to objectively analyze conflict situations, and to creatively and productively manage conflict. Alternative Dispute Resolution approaches to litigation for resolving conflicts such as mediation, arbitration, and negotiation are examined. *Prerequisite:* COM 101 or LS 101 or BUSS 101; Junior or Senior standing. S.

Political Communication
COM 310/POLS 310 **3 Credits**

This course focuses on the complex ideas associated with the role of the press in a democracy. The nature and climate of our political processes, particularly elections, have changed dramatically in the past two generations, due in part to the extensive use and influence of the media. Also, media techniques and strategies used by government and political figures continue to change with the emergence of new technologies and the dominance of global media companies. Students learn how to think critically and analytically about the political press and how journalists and politicians frame public policy issues. This course looks critically at whether or not the American press is truly representative of the civic values of democracy, truth and responsible citizenship. *Prerequisites:* Junior/Senior status only; COM 101 or POLS 101 or SOC 101.

Special Topics in Communication*
COM 311 **3 Credits**

This is an advanced, discussion-oriented course in which students study a specific issue in the field of communication. The course will usually focus on mass media, but sometimes on other areas of communication. Students are responsible for substantial written and oral work in research and/or critical analysis of media content. Topics might include: the family on the American stage and screen, violence in the mass media, race, age, or gender images in mass media, the law and mass media, education and mass media. *Prerequisites:* ENG 102 and a 200 level English or Communications course. As needed.

Advanced Radio Production
COM 312 **3 Credits**

This class brings students with basic radio production skills to a whole new level of proficiency. A strong emphasis on radio as a digital medium and digital audio editing with Adobe Audition are covered. Projects include editing music for radio play, writing and mixing radio commercials, producing an all-digital radio show, and creating radio podcasts. Students also develop a genuine understanding of the business of radio. *Prerequisite:* COM 215. As needed.

Advanced Video Production
COM 313 **3 Credits**

This class takes students with basic video production skills to an entirely new level of expertise. The course focuses on pre-production planning, teamwork, lighting, sound, and special effects. The aesthetics of video production are also discussed by analyzing various media. Projects include a special effects reel, television commer-

cial, documentary, and a short screenplay adaptation. *Prerequisite:* COM 217. As needed.

Magazine and Feature Writing
COM 314 **3 Credits**

This course is focused on the longer pieces of magazine writing, such as feature articles and interview profiles, and other forms of narrative, nonfiction journalistic writing. The course includes reading, analyzing, and modeling well-written newspaper and magazine articles that entertain as well as inform readers. Students enrolled in the course have the opportunity to provide editorial support for and submit feature articles for publication to Polished, a Lasell College produced magazine. *Prerequisites:* COM 101, COM 209. F, S.

Communication Research*
COM 315 **3 Credits**

The purpose of this course is to introduce students to methods of social research that are applied to communication theory and practice. This includes both academic research on human communication and the kinds of professional research conducted in media industries, such as journalism, advertising and public relations. Students conduct individual and group research projects during the term. *Prerequisite:* COM 101. F.

Media Relations
COM 317 **3 Credits**

Managing media relations for public relations professionals is the focus of this course. The course is intended to increase students' knowledge of the principles and methods of generating publicity and to introduce the basics of planning and writing media relations campaigns. The rapidly changing nature of global companies and the convergence of new information technologies are influencing the ways that communication professionals achieve their goals. Media relations can be a highly competitive and challenging field, where you must prove your productivity, accuracy, and creativity. Students discuss and experiment with successful strategies for gaining coverage in the press for clients, and they plan a comprehensive media relations program. *Prerequisites:* COM 101, COM 208. F.

Advertising Planning: Media Campaigns
COM 319 **3 Credits**

This course provides an environment for students to become engaged in a professional style media planning and buying campaign, which is an essential strategic focus of the advertising industry. Students develop a full advertising plan based on the current planning structure of a contemporary advertising agency. Working in teams, students conduct a detailed advertising analysis that allows them to provide strategic and creative solutions to problems they have identified in their research. Student teams construct an advertising plan that positions and promotes a product, a message, a politician, or a brand to a consumer audience. Each student team produces a comprehensive media campaign that identifies and targets the appropriate media outlets for advertising placements. The class has a modicum of pressure and intensity that reflects some of the challenges necessary to succeed in the advertising industry. *Prerequisite:* COM 221. S.

Media and Children
COM 321/PSYC 321 **3 Credits**

This course examines the uses and effects of mass communication among children and adolescents. By taking a developmental perspective, the course explores how youth at different stages of cognitive development watch, understand, and respond to media content. The first part of the course focuses on children's uses and processing of media. The second part of the course reviews the effects of various types of content (e.g., advertising, stereotypes, violence). The final part of the course considers the role of interventions (e.g., media literacy, ratings, parental mediation) in preventing media-related outcomes that are harmful and promoting those that are positive. Throughout the course, students are encouraged to critically evaluate the role of media in the lives of children. *Prerequisites:* Junior/Senior status only; COM 101 or PSYC 101.

Internship Seminar*
COM/IDS/HUM 399 **3 Credits**

This seminar helps students to develop objectives and identify potential sites for their internships. Topics include the application of communication

course work to a professional career and the development of skills necessary to locate an internship. The final goal of this course is to secure an internship. *Prerequisite:* Junior standing.

Field Experience
COM/IDS/HUM 400 **3 Credits**

This course provides individually arranged participation in a work setting related to the student's major. Students spend 150 hours at the internship site over the course of the semester. Primary area of responsibility rests with the student in identifying and pursuing an area of interest in consultation with the instructor. Students participate in a one hour seminar each week that focuses on reflective activities that enhance the internship experience. Evaluation of the field experience is based on student performance as reviewed by the employer and instructor at the internship site, as well as the student's participation in the seminar and written assignments. *Prerequisites:* COM 399, Junior or Senior standing.

Media Literacy*
COM 418 **3 Credits**

This capstone course encourages students to take the mass media seriously. It introduces students to various ways of understanding the messages conveyed in newspapers, magazines, films, television and radio programming, advertising, and music videos. Through the critical analysis of media texts, students study the power of the mass media in communicating cultural values and other messages. This is a writing intensive course. *Prerequisites:* COM 101, ENG 102. S.

CRIMINAL JUSTICE

Introduction to Criminal Justice
CJ 101 **3 Credits**

This course is an overview of the history, philosophy, ethics, and legal issues related to the criminal justice system. The course provides an overview of the criminal justice system, focusing on critical decisions with an emphasis on contemporary issues, controversies, and trends. F, S.

Criminology
CJ 201 **3 Credits**

In this course, contemporary criminological theories are analyzed and evaluated with an emphasis on the social construction of crime, criminal offending, and victimization. Theories of crime are distinguished from theories of criminality. Assessments of theoretical advances, including theory integration and general theories of crime are examined. This is a writing intensive course. *Prerequisites:* CJ 101, LS 101 or SOC 101. F,S.

Juvenile Justice
CJ 202 **3 Credits**

This course focuses on the history and philosophy of juvenile justice, landmark court cases, police handling of juveniles, the juvenile court, the deinstitutionalization of status offenders, and juvenile rehabilitation. *Prerequisites:* CJ 101 (or LS 101) and SOC 101. F.

Juvenile Delinquency and Gangs
CJ 203 **3 Credits**

This course examines juvenile delinquency in relation to the general problem of crime. There is consideration of factors and theories that attempt to explain delinquency, gangs, and status offending. The course also examines delinquent subculture, and programs for control and prevention. *Prerequisite:* CJ 101, LS 101 or SOC 101. As needed.

Criminal Law
CJ 204/LS 204 **3 Credits**

This course examines the history and contemporary practice of criminal law. Topics include the purposes of the law, categories and general features of crime, elements of criminal offenses for prosecution, and categories of defenses. *Prerequisite:* LS 101 or CJ 101. Alternate S.

Forensics
CJ 205/SCI 205 **3 Credits**

This course provides an introduction to the modern methods used in the detection, investigation, and solution of crimes. Practical analysis of evidence such as: fingerprints and other impressions, ballistics, glass, hair, handwriting and document examination, drug analysis, and lie detection are studied. Prerequisite: *CJ 101 or LS 101.* F.

Drugs and Society
CJ 206 **3 Credits**

This course examines the social origins and consequences of the use and abuse of consciousness-altering substances (including alcohol) within American society. It considers how society defines drug use, drug abuse, and social harm, as well as how society responds to drug use and abuse. Included is examination of socio-historical perspectives on drug consumption and control, the structure of legal and illegal drug markets, the relationship between drugs and crime, and competing models of drug policy and enforcement. *Prerequisite:* SOC 101 or CJ 101. S.

Criminal Investigation
CJ 207 **3 Credits**

This course examines the fundamentals of criminal investigation including scientific aids, interviews, interrogations, collection and preservation of evidence, methods of surveillance, follow-up and case preparation. *Prerequisite:* CJ 101 or LS 101. F when offered.

Special Topics in Criminal Justice
CJ 210 **3 Credits**

This course provides specialized offerings in Criminal Justice in order to satisfy interests of both faculty and students. Examples of topics are: Restorative Justice, Children and Violence, and Cyberlaw, Police and Society. S.

Domestic Violence
CJ 303/LS 303 **3 Credits**

This course is designed to introduce students to the basic concepts of the law relating to domestic violence. In addition, this course examines the role of violence among family members in today's society. Topics include child abuse, partner abuse, and elder abuse. *Prerequisite:* LS 101, CJ 101 or any introductory social science course. F, S.

Children & Violence
CJ 309/PSYC 309 **3 Credits**

This course examines the psychological, criminal justice and legal issues surrounding children who experience violence in their lives, either as victims or perpetrators of violence. Topics typically covered are child maltreatment, pedophilia, online child predators, school victimization, domestic violence, juvenile delinquency, child sex offenders, and youth homicide. *Prerequisite:* PSYC 221 or PSYC 223 or CJ 201 or LS 204. As needed.

The American Court System
CJ 311/LS 311 **3 Credits**

This course provides students with a working knowledge of the major structures and basic legal concepts that underlie the criminal courts. In addition, the course covers the assumptions underlying the rules of criminal procedure, how they evolved, and the goals they hope to achieve. Students also learn how the dynamics of the courtroom and the criminal justice system itself affect the actual application of the law. *Prerequisite:* POLS 101. F.

Corrections
CJ 312 **3 Credits**

Corrections is the vast collection of persons, agencies, and organizations that manage convicted criminals. This course examines theories of punishment, the history of corrections, classification and sentencing schemes, prisons, probation and parole, and alternative sanctions. It also explores corrections-related personnel issues, legal issues, and specific concerns dealing with race, age, and gender. *Prerequisite:* Sophomore standing. F or S as needed.

Police and Society
CJ 313 **3 Credits**

This course examines policing from a variety of perspectives. The police role in the philosophical foundations of social control and the emergence, organization, and structure of police systems are examined. There is also an examination of the relationship between the police and the public in different historical, political, and economic contexts and contemporary issues in law enforcement. *Prerequisites:* Sophomore standing. F or S as needed.

White Collar, Occupational, and Organized Crime
CJ 314 **3 Credits**

This course addresses the definition, detection, prosecution, sentencing and impact of white col-

lar, occupational, and organized crime. Special consideration is given to the role of federal law and enforcement practices due to the frequent national and international scope of these types of crimes. *Prerequisite:* Sophomore standing. F or S as needed.

Global Technology and Crime
CJ 315 **3 Credits**

In this course, border, travel, and trade policies are examined in combination with advances in technology. The resulting problems of high technology and international crime require new, globally oriented and cooperative enforcement strategies. Students gain a better understanding of crime control in a global society. *Prerequisite:* CJ 201. S as needed.

Criminal Procedure
CJ 316 **3 Credits**

Criminal procedure refers to the process whereby the criminal law is enforced. Major topics to be covered in this course include: the exclusionary rule: search and seizure; identification; interrogation; trial rights; sentencing; and appeal. Special emphasis is placed upon how the rules of procedure affect the components of the criminal justice system. *Prerequisite:* CJ 101 or LS101. F.

Comparative Justice Systems
CJ 317 **3 Credits**

This course analyzes the different approaches to law enforcement, criminal procedure, criminal law, corrections, juvenile justice, and prevention. The material provides a worldwide overview of cultural and legal traditions that are related to crime and crime rates. Through cross-cultural comparisons, the course examines whether due process-type rights must be sacrificed in order to achieve crime control effectiveness and efficiency. *Prerequisite:* CJ 101 or LS101. F when offered.

Violence and Aggression
CJ 318 **3 Credits**

This course investigates and analyzes aggression and violence as forms of individual, group, and societal behavior. It includes an assessment of anthropological, biological, philosophical, political, and sociological theories. The material is taught in seminar style, with students presenting and critiquing current research findings in combination with lectures. *Prerequisite:* CJ 201. S as needed.

Victimology
CJ 319 **3 Credits**

This course presents an overview of the history and theories of victimology. Students analyze victimization patterns with special emphasis on types of victims and crimes. The course also examines the interaction between victims of crime and the criminal justice system, the victim's rights movement, and services offered to victims of crime. *Prerequisite:* CJ 101, LS 101, or SOC 101. F as needed.

Philosophy of Law
CJ 320/LS 320 **3 Credits**

This course explores selected philosophical issues in law. Topics include human and civil rights, personal autonomy and the right of the state to regulate conduct, the extent to which an individual's rights should be sacrificed for the common good, and other concepts of justice. *Prerequisite:* POLS 210. F as needed.

Probation, Parole, and Alternative Sanctions
CJ 321 **3 Credits**

This course examines the development and application of traditional forms of conditional and unconditional prison release, as well as a variety of new intermediate or alternative sanctions. Different sentencing options are evaluated to determine which, if any, of the theories of criminology or philosophies of sentencing are satisfied by their use. Current research and analytical perspectives are examined. *Prerequisite:* CJ 101 orLS101. F as needed.

Justice, Class, Race and Gender
CJ 323/LS 323 **3 Credits**

This upper-level course is designed to identify and discuss issues unique to individuals of different classes, gender, and/or races or ethnic groups. The course focuses on these issues specifically in the context of the American criminal justice and legal systems. The course explores issues

of diversity relevant to all aspects of the criminal justice system. *Prerequisite:* CJ 101, LS 101 or Soc 101. As needed.

Evidence
CJ 325/LS 325 **3 Credits**

This is an upper-level course that provides a detailed examination of the law of evidence. Topics include types of evidence, principles of exclusion, evaluation and examination of evidence, competency of witnesses, and the rule against hearsay evidence and exceptions to this rule. *Prerequisite:* LS 101 or CJ 101; Junior standing. F.

Justice Studies Internship and Seminar
CJ 401/LS 401 **4 Credits**

This course provides an opportunity for participants to be in an individually arranged, college-supervised internship for 12 hours per week in a professional work setting related to the student's interest. Each student is monitored during the internship by the faculty advisor and attends a corresponding classroom seminar each week. *Prerequisite:* Approval of the Department Chair. F, S.

Criminal Justice Administration
CJ 410 **3 Credits**

This advanced course examines the organization and management of criminal justice agencies. Policy planning, program development, and program evaluation in criminal justice are studied and comprehensive policy planning proposals are developed. *Prerequisites:* CJ 311, CJ 312, and CJ 313. As needed.

Senior Seminar: Special Topics in Crime and Public Policy
CJ 441 **3 Credits**

The course content may vary depending upon the instructor and current issues in policy. The student prepares and presents to the class a research paper upon a topic related to the course content. This is the capstone course for Criminal Justice majors. This is a writing intensive course. *Prerequisites:* PSYC 331 or SOC 331 and Senior standing. F.

ECONOMICS

Principles of Economics-Micro
ECON 101 **3 Credits**

This course is an introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare. *Prerequisite:* Grade of C or better in Math 103 or placement in any math course above Math 103. F, S.

Principles of Economics-Macro
ECON 102 **3 Credits**

This course explores basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems. *Prerequisite:* ECON 101. F, S.

Economics and Society
ECON 103 **3 Credits**

This course is a one-semester investigation of introductory economics with special attention paid to the economics of social issues. Designed for non-business majors, this course covers the basics of economics: supply and demand, economic growth, inflation and the business cycle. Using non-technical economic models, students learn about the structures and processes that underlie modern economic systems. Students apply these analytical tools to current topics relating to education and other social issues. Students who pass this course are able to take upper-level economics courses that have either ECON 101 (Microeconomics) or ECON 102 (Macroeconomics) as a prerequisite. *Prerequisite:* A grade of C or above in Math 103 or placement in any math course above Math 103. S.

Environmental Economics
ECON 204/ENV 204 **3 Credits**

This course explores economic problems associated with environmental issues. The course introduces modeling and analytical tools used in the field. The course first examines the problem of market failure in the presence of externalities and public goods, and considers public policy responses to these market failures, including command-and-control regulations, tax and subsidy incentives, and marketable pollution permits. The course then addresses the methods to measure the costs and benefits of environmental improvements and how these types of analysis are used in public policy decisions. These decisions are analyzed in the context of problems such as air pollution, ozone depletion and global warming, threats to biodiversity, and development. *Prerequisite:* ECON 101.

Money and Banking
ECON 250 **3 Credits**

This course explores the structure, operation and control of financial institutions in the United States. The course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy are examined, along with current domestic and international monetary issues. *Prerequisites:* ECON 101 and ECON 102. S.

International Trade and Finance
ECON 301 **3 Credits**

This course examines theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system. *Prerequisites:* ECON 101 and ECON 102. F.

Economics of Poverty and Discrimination
ECON 325 **3 Credits**

This course is primarily concerned with distributive economics. It examines the economic cost and burden of poverty as well as discrimination and its consequences for policy determination. *Prerequisite:* ECON 101 or ECON 102. As needed.

Economics of Health Services
ECON 330 **3 Credits**

This course focuses on the methods of financing health services, including the role of health insurance. The relationship between expenditures for medical care and the economy's health level are examined. A review and analysis of other countries' approaches to health services is also included. *Prerequisite:* ECON 101 or ECON 102. As needed.

EDUCATION

Teaching and Learning in American Schools
ED 110 **4 credits**

This course provides students pursuing or considering initial teacher licensure with an overview of the teaching profession. Students study and discuss history and philosophies of education systems, as well as current trends and issues. Massachusetts professional standards and requirements for licensure are explored. This course is a prerequisite for all other ED courses. Twenty-five hours of observation and tutoring in varied school settings are required.

Seminar on Contemporary Issues
ED 112 **1 credit**

Designed and led by Lasell students enrolled in ED 426, the course includes discussion, reflection, and service related to a contemporary issue. Course is offered as needed.

Early Literacy Teaching and Learning
ED 206 **4 credits**

This course explores literacy development in the preschool and early elementary years, including transitions to reading and writing, role of phonemic awareness and phonics in emergent and early literacy, varied assessments to measure developing literacy, instructional strategies and materials to support young learners. 25 prepracticum hours.

This is a writing intensive course. *Prerequisite:* ED 110. F.

Elementary Literacy Teaching and Learning
ED 208 **4 credits**

This course explores literacy development in the elementary years (through grade 6), including reading in content areas, fluency, reading/writing connections, varied assessments to measure literacy development, and instructional strategies and materials to support elementary learners through grade 6. 25 pre-practicum hours. Prerequisite: ED 206. S.

Teaching Writing in Secondary Schools
ED 209 **3 Credits**

This course introduces students to the various approaches to teaching writing in secondary schools. It focuses on different genres of writing and includes the use of graphic organizers to aid in writing. Students participate in a pre-practicum where they are afforded the opportunity to experiment with different alternatives to teaching writing. F.

Special Needs Learners: Definitions, Characteristics, and Modifications
ED 211 **3 credits**

This course introduces students to characteristics of learners with special needs in regular classroom settings. Students focus on definitions; causes; assessments; medical, emotional, and behavioral differences; and educational interventions for students with various conditions including mental retardation; learning disabilities; attention deficit hyperactivity disorder; emotional and/or behavioral disorders; differences in communication, hearing, vision, cognitive, and physical ability; and special gifts and talents. F

Teaching Science Concepts: PK – grade 2
ED 312 **3 Credits**

Students examine early childhood science curricula and teaching strategies in this "hands on" thematically taught course. The course examines ways of connecting science concepts with other areas of the early childhood curriculum. Discovery inquiry, exploration, cooperative learning, experimentation, and science vocabulary are addressed. The connections between children's understanding of science and cognitive development are explored. *Prerequisite:* Pass all required MTEL. F.

Special Methods in Teaching History
ED 318 **3 Credits**

This course presents current and innovative pedagogy to effectively teach history. Students explore and experiment with a variety of ways to present material and plan activities that engage learners. A variety of graphic organizers, writing aids, and mnemonic devices is introduced. A pre-practicum of 25 hours is required. S.

Special Methods in English
ED320 **3 Credits**

This is the final course in the certification program for Teachers of Secondary English. Teaching English is holistic and should encompass all literary skills (reading, writing, speaking, listening, and viewing). Students explore and experiment with a variety of teaching approaches and assessment methods that can be used to integrate these skills. A pre-practicum is required. S.

Teaching in Inclusive Classrooms: Birth – Grade 6
ED 326 **3 credits**

In this course, students develop knowledge and skills necessary to teach special needs learners in regular classrooms, including strategies for working with co-teachers and aides. Topics include legal guidelines, referral processes, Individualized Educational Plans (IEP), professional resources, and classroom management strategies including modifications, adaptations, adaptive/assistive technology, and accommodations. *Prerequisites:* ED 211; pass all required MTEL or department permission. S.

Literacy Assessment and Instruction
ED 327 **4 credits**

This course explores strategies for integrating the language arts and teaching literacy across the curriculum for learners through grade 6, including

assessment for planning and evaluation, classroom organization, management, unit and lesson planning, and resources. This is a writing intensive course. *Prerequisite:* ED 208; MTEL pass required. F.

Teaching and Applying Mathematics: Grades 1 – 6
ED 328 **3 credits**

This course provides practice in using state and national curriculum standards, teaching strategies, and instructional resources for effective math instruction. There is a particular focus on connections with elementary curriculum. *Prerequisites:* MATH 103, 104, and 105; senior standing; pass all required MTEL. F

Science Concepts and Curriculum: Grades 1 – 6
ED 329 **3 credits**

This course provides opportunities to integrate science content with state and national curriculum standards and resources to develop effective science lessons. The course includes practice in integrating science concepts with elementary curriculum and facilitating a local science fair. *Prerequisites:* senior standing; pass all required MTEL. F

Teaching Mathematical Concepts: PK – grade 2
ED 335 **4 Credits**

This course covers the development of pre-math skills, "number sense," "one to one" correspondence, meaning of operations, estimation, graphing, and patterns. The use of developmentally appropriate materials, manipulatives, technology, and children's literature for the teaching of math are addressed. The exploration of a variety of math curricula, assessment techniques, and the use of the Massachusetts Curriculum Frameworks for designing instruction are examined. Includes a 25-hour pre-practicum. *Prerequisite:* Pass all required MTEL F.

Topics in Education
ED 340 **3 credits**

This course explores current issues and policies in education, emphasizing their background, development, varied perspectives, and current relevance for educators. Topics vary each semester, but may include reading comprehension strategies, classroom uses of children's literature, art and music as educational media in preschool settings, policies related to curriculum content and standards, and appropriate uses of assessments. *Prerequisites:* Junior standing or permission of instructor. May be repeated for credit when topics change. As needed.

Classroom Field Experience/Prepracticum: Early Childhood Education
ED 417 **3 Credits**

Students are provided with 150 hours of supervised placement experience in classrooms appropriate for their concentration. Students observe and assist their cooperating teacher with classroom responsibilities. A weekly seminar provides a forum for discussion of pre-practicum-related issues. Permission of the Department Chair required. F.

Social Studies, Multiculturalism and the Arts for Elementary Education
ED 418 **3 Credits**

In this course, students explore research on social studies education as well as the teaching methods and related teaching materials that encourage learning in this discipline among children in an elementary school setting. In addition, students examine a variety of ways to effectively integrate the arts into the elementary curriculum. S.

Classroom Field Experience/ Prepracticum: Elementary Education
ED 419 **3 Credits**

This course provides students with 150 hours of supervised placement experience in classrooms appropriate for their concentration. Students observe and assist their cooperating teacher with classroom responsibilities. A weekly seminar provides a forum for discussion of pre-practicum related issues. Permission of the Department Chair required. F.

Social Studies, Multiculturalism, & the Arts for Early Childhood
ED 420 **3 Credits**

In this course, students explore research on social studies education as well as the teaching methods and related teaching materials that encourage learning in this discipline among children in the early childhood education setting. In addition, students examine a variety of ways to effectively integrate the arts into the early childhood curriculum. S.

Curriculum Integration
ED 421 **3 credits**

In this capstone course, students integrate theory and previous field experiences with their 150-hour pre-practicum. Research and discussion topics include classroom management and organization, use of various curriculum materials and resources, and ethical issues in educational settings. Students design a classroom-based research project which will be completed during the practicum (ED 496 or 498). *Prerequisites:* Senior standing, pass all required MTEL, concurrent enrollment in ED 417 or ED 419. F.

English Practicum in a Secondary School I and II
ED 422 & 422L **6 Credits**

Students spend a semester in a secondary school setting for student teaching. A seminar is included. Topics of discussion include the ethics of teaching, legal and moral responsibilities, student confidentiality, and working with parents. Permission of the Department Chair required. *Prerequisite:* Passing scores on all required sections of the MTEL.

Pre-practicum in Secondary English
ED 423 **1 credit**

Through observation, reflection, and regular meetings with public school and Lasell faculty, students become familiar with the curriculum and organization of middle and/or high schools in preparation for the practicum. F

History Practicum in a Secondary School I and II
ED 424 & 424L **6 Credits**

Students spend a semester in a secondary school setting for student teaching. A seminar is included. Topics of discussion include the ethics of teaching, legal and moral responsibilities, student confidentiality, and working with parents. Permission of the Department Chair required. *Prerequisite:* Passing scores on all required sections of the MTEL.

Pre-practicum in Secondary History
ED 425 **1 credit**

Through observation, reflection, and regular meetings with public school and Lasell faculty, students become familiar with the curriculum and organization of middle and/or high schools in preparation for the practicum. F

Advanced Teaching Seminar
ED 426 **3 credits**

This seminar offers intensive coaching on practical aspects of course development and design, management of class discussion, and selection of class assignments in a college course setting. Students may collaborate with faculty members teaching existing courses, or may design and teach a one-credit seminar (ED 112). Course is offered as needed. *Prerequisite:* Department Chair permission.

Professional Standards and Ethics in Education
ED 494 **3 credits**

Taken concurrently with ED 496 or ED 498, this seminar engages students in ethical questions such as student confidentiality, testing, and communicating with various constituencies as well as practical aspects of preparing for an initial teaching position. It includes conducting and reporting on the classroom-based research project that was designed in ED 421. *Co-requisite:* ED 496 or ED 498. S

Practicum for Pre-K-2
ED 496 **9 Credits**

This practicum provides experience in two early childhood education settings. One setting is in Preschool or Kindergarten and the other setting is in grade one or two. Students spend five days a week in the classroom, assuming increasing responsibility that culminates with a "take over"

week. A weekly seminar provides a forum for discussion of practicum-related issues. Topics of discussion include the ethics of teaching, legal and moral responsibilities, student confidentiality, and working with parents. Permission of the Department Chair required. *Prerequisite:* Passing scores on all required sections of the MTEL. S.

Practicum for 1-6
ED 498 **9 Credits**

Students are placed in elementary schools for a five day a week placement. Students assume increasing responsibility and end with a "take over" week in the classroom. A weekly seminar provides a forum for discussion of practicum related issues. Topics of discussion include the ethics of teaching, legal and moral responsibilities, student confidentiality, and working with parents. Permission of the Department Chair required. *Prerequisite:* Passing scores on all required sections of the MTEL. S.

ENGLISH

English as a Second Language Workshop
ENG 098 **2 Credits**

This course is designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. The course includes listening, speaking, reading, grammar, and writing with particular emphasis on the communication skills necessary to succeed in an academic setting. Placement in this course is based on English assessments. F, S as needed.

English as a Second Language
ENG 099 **2 Credits**

This course is designed for students for whom English is a second language. It is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments. F, S as needed.

Basic Writing
ENG 100 **2 Credits**

This course develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment. F.

Writing I
ENG 101 **3 Credits**

This course concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, non-graded papers, graded papers, and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course. Students must receive a grade of "C" or higher in order to pass this course. F, S.

Writing II
ENG 102 **3 Credits**

This is a continuation of ENG 101 that concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Recent Fiction, and Family in Literature. Students must receive a grade of "C" or higher in order to pass this course. *Prerequisite:* ENG 101. F, S.

Academic Reading and Writing
English 104

This elective writing course is designed for any student who recognizes the need for additional work on reading and/or writing following completion of ENG 101 and 102. The course focuses on close reading and academic writing in response to readings from across the academic disciplines. Students develop and reinforce their skills in using reading strategies and in selecting and integrating text from a reading, analyzing

issues, and synthesizing ideas in a focused and coherent essay. *Prerequisites:* ENG 101 and ENG 102

English Literature: Selected Themes and Writers
ENG 201 **3 Credits**

This course offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. *Prerequisite:* ENG 102. As needed.

The Structure of the English Language*
ENG 208 **3 Credits**

This course focuses on essential elements of the structure of the English language: its phonology (sound structure), morphology (word structure), and syntax (sentence structure). Students draw on their own knowledge of language as they examine spoken English, they then study the relationship between spoken and written language. As students discuss issues pertinent to teachers and to writers, the relevance of linguistic analysis both to written language development and to writing practice is considered. *Prerequisite:* ENG 102. F, S,

Introduction to Literature and Literary Studies*
ENG 209 **3 Credits**

This is a foundations course required for the major and the minor in English. The course provides an introduction to a variety of forms and styles in poetry, drama, short story, fiction and memoir, or essay, including European, African, North, Central and South American, and Asian literature. The focus is on interpreting texts, including an introduction to preferred approaches of various schools of interpretation and standards for supporting one's interpretation. Students become familiar with the conventional elements of each genre and the terminology of critical interpretation. The course introduces print and database tools for research on literature. *Prerequisite:* ENG 102. F.

Survey of American Literature
ENG 210 **3 Credits**

This course surveys representative periods, authors and themes in American literature from beginnings in Native American oral literature through the present day. It includes study of American Romanticism and the American Renaissance; Civil War and Reconstruction; and American modernism through post-modernism. This is a writing intensive course. *Prerequisite:* ENG 102. F.

Modern Drama
ENG 211 **3 Credits**

This survey course introduces students to some of the great works of drama in the modern era (from the late 19th century through the present). The plays are considered in terms of performance, as well as in literary terms, with a focus on how the philosophies and sensibilities that have come to be called "modernism" and "post-modernism" are reflected in these plays, both on the page and on the stage. Readings include "modern classics" by such writers as Ibsen, O'Neill, Brecht, and Beckett, as well as more recent ones. As needed.

Literature for Young Adults
English 212 **3 Credits**

This course is a survey of current books written for adolescent and teen readers. It prepares students to evaluate young adult books in terms of literary quality, reader interest, and social and political perspective. Strategies for use in the classroom are explored. A variety of genres of books are examined. *Prerequisite:* ENG 102. (This course does not fulfill the Humanities General Education requirement.) F.

The Mystery Novel: The History of Detective Fiction
ENG 214 **3 Credits**

This course examines the history of one type of genre fiction, the mystery, beginning with texts from the late nineteenth century and ending with contemporary novels. Emphasis is on the development of the form, the social context of the texts including historical background, changes in popular taste, and analysis of the popularity of the genre. *Prerequisite:* ENG 102. As needed.

Contemporary Literature
ENG 217 **3 Credits**

This course explores representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd. *Prerequisite:* ENG 102. S.

Representative Writers from Major Periods in British Literature
ENG 218 **3 Credits**

This course surveys British writing in poetry, fiction, and drama with a focus on key periods in the development of British literature. Emphasis is on representative writers in each period. Periods and movements surveyed include literature of the Anglo-Saxon period, Medieval, Renaissance, Restoration and the 18th Century, Romanticism, Victorian, Modern, and Contemporary or Postmodern. This is a writing intensive course. *Prerequisite:* ENG102. S.

Creative Writing
ENG 219 **3 Credits**

In this course, students explore various types of creative writing including fiction, poetry, and screenwriting. Students do a wide range of in-class and out-of-class writing assignments, and have the opportunity to select one form for a major project. *Prerequisite:* ENG 102. As needed.

Lyric Poetry
ENG 222 **3 Credits**

This course considers the lyric poem in global contexts, with attention to poetic voice, composition, sense and sound. Form and content are examined in medieval to modern meditative and lyric poems. *Prerequisite:* ENG 102. As needed.

Topics in Ethics and Morality in Literature
ENG 223 **3 Credits**

This course focuses on the roles that ethics and morality play in a variety of literary texts. Emphasis is on analysis of characters' decisions and choices that relate to ethical issues as well as to the formation of their ethical codes. Characters' positions relating to ethical systems and the prevailing morality of their society are considered. Literature is selected from diverse genres and traditions. The topic of the course changes each semester. Topics may include: Literature of Human Rights, Prison Writing, Literature and the Environment, or Literature of War. *Prerequisite: ENG 102. F.*

Film and Literature
ENG 224 **3 Credits**

This course explores the historical development, techniques, and critical appreciation of significant films, stressing various contributions and problems of the screenwriter, actor, director, cinematographer, and editor. *Prerequisite:* ENG 102. As needed.

The Short Story
ENG 225 **3 Credits**

This course studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker. *Prerequisite:* ENG 102. As needed.

From Sounds to Sentences: The Acquisition of English.
ENG 235/PSYC 235 **3 Credits**

This course considers the acquisition of human language as a biologically-based and species-specific communication system. The interaction, from infancy through early and later childhood, between biological preparedness and environmental influence is studied at the same time as the development of phonology (sound system), lexicon (vocabulary), syntax (sentence structure), and pragmatics (language use). The developmental phases through which a young learner passes as the language systems develop are also studied in this course. Bilingualism, dialect, language disorder, and early written language development are also considered. *Prerequisite:* ENG102. As needed.

Stories of Origin: Sacred Texts, Mythology and Lore
ENG 304 **3 Credits**

This course considers both written and oral tradi-

tional texts. Texts originating in expressions of faith, devotion, cultural origin or expression, and ethnic identity are examined, with attention to narration, characterization, sacred mystery, moral /ethical content, and interpretation. Readings include selections from Ancient Greek and Roman literature; the Bible and/or the Qur'an, and world myths and folktales. *Prerequisite:* Any 200 level English course. As needed.

The British Novel
ENG 306 **3 Credits**

In this course, readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. *Prerequisite:* Any 200 level English course. As needed.

Special Topics in Literature
ENG 311 **3 Credits**

This is an advanced course that concentrates on an interdisciplinary approach to literature. The focus is on one theme, one author, one period, or one genre. Students are responsible for substantial written and oral work in analysis, criticism, and/or research. Topic examples are Parent-Daughter Relations in American Fiction and the Politics of Shakespeare. *Prerequisites:* Any 200 level English course. As needed.

Literature of the Post-Colonial World
ENG 312 **3 Credits**

This course studies issues, movements or traditions in literatures that respond to a history of colonization and/or imperialism. Latin American, African and Asian cultures or traditions are emphasized in English or English translation; issues addressed might include matters of publication and criticism, myths about the "third world," nationalism, fundamentalism, human rights, technology and cultural resistance. Examples might include The Novel in India, Caribbean Dub Poetry, Prison Writing, Major South African Writers, Magical Realism. *Prerequisite:* Any 200 level English course. As needed.

American Multi-Ethnic Literatures
ENG 313 **3 Credits**

This course focuses on the history, variety, and aesthetic conventions of one or more racial-ethnic traditions in American writing. Individual courses might focus on African-American, Latino, Asian-American or Native American literature, or provide a survey of several traditions. Examples include American Multi-Culture, A America, or Contemporary Latino Literatures. *Prerequisite:* Any 200 level English course. As needed.

Classics of World Literature: Themes and Authors
ENG 340 **3 Credits**

This course explores representative fiction, poetry, or drama by major figures in world literature centering on a theme such as love, tragedy, comedy, immortality, madness, wasteland, quest for knowledge, voyages, or exploration. *Prerequisite:* Any 200 level English course.

ENVIRONMENTAL STUDIES

Introduction to Environmental Studies
ENV101 **3 Credits**

This course uses case studies to explore global environmental challenges and engages students in considering sustainable solutions. Solutions that promote a healthy environment, social equality, and economic viability are discussed. Students explore steps individuals, organizations, and communities can take to reduce their ecological footprint and to slow global warming. Leaders from community organizations and local government agencies are invited to discuss issues with students.

Environment, Ethics, and Society
ENV102 **3 Credits**

This course explores issues and problems arising out of ethical considerations related to the general environment and specific ecosystems. Also considered are the moral aspects of famine relief, population control, and resource use. The foundations for beliefs and worldviews regarding nature and the human relationship to it are explored. In addition, the variety of philosophical

perspectives and pragmatic choices and actions people take related to environmental ethics are studied.

Dynamic Earth
ENV 110/SCI 110 **3 Credits**

Climate change has become one of the most discussed environmental issues of our day. This course explores the dynamics of the Earth System to examine climate change and other global environmental changes. Past, present, and future changes to the global Earth System are discussed. Both the natural and human dimensions of global changes to the Earth's lithosphere, atmosphere, hydrosphere, and biosphere are explored. S.

Environmental Law and Policy
ENV 201 **3 Credits**

This course examines the role of law and politics in the management of natural resources and the environment. The course first reviews the major US environmental protection legislation and then explores the process of developing and establishing environmental policy related to water, air, energy, and land resources. Historical and contemporary circumstances that influence public policy decisions, the influence of science and technology, social and economic paradigms, ad ethics and values are discussed. Even though the emphasis is on domestic U.S. policies and institutions, international issues are addressed, including how US domestic environmental policies influence and are influenced by global forces.

Environmental Economics
ENV 204/ECON 204 **3 Credits**

This course explores economic problems associated with environmental issues. The course introduces modeling and analytical tools used in the field. The course first examines the problem of market failure in the presence of externalities and public goods, and considers public policy responses to these market failures, including command-and-control regulations, tax and subsidy incentives, and marketable pollution permits. The course then addresses the methods to measure the costs and benefits of environmental improvements and how these types of analysis are used in public policy decisions. These decisions are analyzed in the context of problems such as air pollution, ozone depletion and global warming, threats to biodiversity, and development. *Prerequisite:* ECON 101.

Environmental Science
ENV 211/SCI 211 **3 Credits**

During this course, students examine the basic principles of ecology and the problems encountered in making public policy decisions relevant to environment issues. The class focuses on strategies that mitigate the conflict between environmental protection and economic growth. Topics include: ecosystem dynamics, human populations growth, human interactions with environment, natural resources and pollution, global energy use, and the environmental link between economics, politics and human health. A research paper, possibly in the form of a group project, is required. *Prerequisite:* At least Sophomore standing or permission of the instructor. F.

Environmental Science Lab
ENV 211L/SCI 211L **1Credit**

This intensive field course will complement the Environmental Science course by providing students the opportunity to learn about the environment through real world inquiry. Students will spend time in the field examining local natural resource and sustainability issues. Students will learn key measurement techniques in the environmental field and improve data analysis skills. Field trips to public facilities such as recycling centers and water treatment plants will be included.

History of Environmentalism
ENV 301 **3 Credits**

Over the past century, the environmental movement has gained steadily in power, prestige, and public support. This course explores the movement from early thinkers to the growth of environmental organizations into the largest collective movement on earth. Key individuals, organizations, and events that have led up to the contemporary environmental movement are discussed. Particular focus is paid to the environmental movement in New England.

Natural Resource Management/GIS
ENV 302 **3 Credits**

This course surveys natural resource issues from global to local scales through the use of geographic information systems (GIS). GIS, remotely sensed images, and global positioning systems are used as tools in managing community natural resources. Students map natural resources and community features to explore management strategies. Students work with town commissions, state agencies, and environmental organizations to obtain spatial data for analysis.

Environment and Social Justice
ENV 303 **3 Credits**

All people should have the right to live in and enjoy a clean and healthful environment. However, access to clean air and water, exposure to excessive noise, and access to natural areas is inequitable in our society. This course explores how racial, economic, and cultural backgrounds influence access to a clean and safe environment. Local, national, and international issues of the environment and social justice are explored. Students engage with local community organizations on projects promoting environmental justice.

Internship I
ENV 400 **4 Credits**

This internship is scheduled to take place during the junior year and introduces students to challenges faced by companies, non-profit organizations, or government agencies. Placement is tailored to meet the student's career goals and interests in the environmental field. Students work 150 hours over the course of the semester alongside professionals in the field. Written reflections are submitted during and at the conclusion of the internship as well as regular meetings with the internship supervisor. The internship supervisor monitors each student's performance and visits each internship site as needed. *Prerequisites:* ENV101, ENV102, ENV211, ENV 201, ENV211. S

Internship II
ENV 401 **4 Credits**

This internship is scheduled to take place during the fall of the senior year. The primary area of responsibility rests with the student in identifying and pursing the internship, with the support of the Environmental Studies faculty. Students may choose to work for a private company, non-profit organization, or government agency, working 150 hours over the course of the semester. Written reflections are submitted during and at the conclusion of the internship. The internship supervisor monitors each student's performance and visits each internship site as needed. *Prerequisites:* ENV101, ENV102, ENV211, ENV 201, ENV211. F.

Environmental Studies Senior Seminar
ENV 420 **3 Credits**

This course is designed as a capstone course in which students combine knowledge obtained throughout the Environmental Studies course of study. Emerging topics are discussed, and students complete a capstone project. Environmental career opportunities are also discussed along with resume development, networking, interview techniques, and other career development skills.

FASHION DESIGN/PRODUCTION

Pattern Generation I
FASD 101 **3 Credits**

This is an introductory course where students first become aware of the relationship of pattern drafting to the three dimensional form. Its focus is on the drafting of the original basic patterns also referred to as slopers. The skirt, pant and bodice fronts and backs are drafted, constructed and analyzed. Emphasis is placed on the various body contours and their relationship to the basic patterns. Students complete an original design project. F, S.

Pattern Generation II
FASD 102 **3 Credits**

This course is a continuation of Pattern Generation I. The more advanced basic slopers, the sleeve, torso, knit torso and lycra torso basics are constructed and analyzed. Knit designs are produced and emphasis placed on the various tech-

niques required for work with stretch fabrics. Fashion Show participation required. *Prerequisite:* FASD 101. F, S.

Basic Clothing Construction
FASD 103 **3 Credits**

This course is the application of the techniques needed for garment construction by the designer. The focus is on the construction of the basic garment elements, using both industry and home sewing techniques. An understanding of fashion design as a three-dimensional art form is used to gain knowledge of various styles and details to be utilized in designing garments. F, S.

Advanced Basic Clothing Construction
FASD 104 **3 Credits**

Advanced Basic Clothing Construction is a continuation of the applications and techniques learned in Basic Clothing Construction. The focus of this course is to enhance the knowledge already gained and to take it to the next level by introducing students to industrial machines and equipment. The understanding of fashion design as a three-dimensional art form is applied to the knowledge of various styles and details that are necessary in designing garments at a professional level. *Prerequisite:* FASD 103 or permission of Department Chair. F, S.

Flat Pattern Design I
FASD 201 **3 Credits**

This course emphasizes industry methods of producing patterns from the basic slopers. Dart manipulation is introduced to the student as a means of developing original design ideas. Sleeves, pockets, collars and closures are also covered. *Prerequisite:* FASD 102. F.

Flat Pattern Design II
FASD 202 **3 Credits**

This course is a continuation of Flat Pattern Design I as more advanced design methods are covered. Students learn to achieve different silhouettes and produce style variations. Grading as a means of creating a variety of sizes is studied. Through class participation and project presentation, students develop a professional attitude and commitment to fashion. Fashion Show participation is required. *Prerequisite:* FASD 201. S.

Fashion Illustration
FASD 215 **3 Credits**

This course emphasizes the techniques essential to the development of the illustrations and drawings of fashion figures and their related apparel. Theoretical elements of structure are applied to fashion illustration as well as practical exercises that assess the sensation and perception of the stylized graphic presentation. *Prerequisite:* ARTS 101 or ARTS 120 or ARTS 126. F, S.

Fashion Design Concepts
FASD 220 **3 Credits**

Potential fashion design ability is discovered and developed in this course by uncovering students' creativity through the art of sketching their designs, thus giving them a set of guidelines for the growth of a critical eye in the development and understanding of fashion design concepts. Students also consider the human anatomy in order to better understand fashion design as a three-dimensional art form. *Prerequisite:* FASD 215. F.

Fashion Design Internship
FASD 305 **3 Credits**

The internship gives students the practical training and work experience necessary in their development as fashion trend analysts as well as fashion designers. It is recommended that this be done in the spring semester of the junior year (so that the student wishing to complete an internship can also take advantage of the study abroad program internship offering). The course instructor monitors the internship with feedback from the internship site supervisor and the Department Chair. Students are required to complete a journal that is comprised of a list of measurable goals and objectives. The intent of the internship is to provide the student a theoretical approach with a structured work/learning experience. *Prerequisites:* FASD 103, FASD 201 and permission of Department Chair if applying for Study Abroad Program.

Accessories Design
FASD 330 **3 Credits**

This course explores the category of accessories

while fostering creativity and advanced drafting and construction skills. Various areas of inquiry are explored for prototype development, such as millinery, handbags, and glove making. The history of accessories is discussed along with jewelry and shoe design. *Prerequisites:* FASD 202, FASD 220. F.

Technical Patterns
FASD 331 **3 Credits**

Various specialized areas such as couture, children's and men's wear are covered in this course. Research, written work, and oral presentations are required. Garments are selected, designed and constructed. This course gives students a wider variety of design experiences and helps them in selecting a later area of specialization. Fashion Show participation is required. *Prerequisite:* FASD 202. S.

Draping
FASD 340 **3 Credits**

In this studio course, students learn to use the three-dimensional form to create designs. The draped designs are converted to flat patterns for reproduction. Emphasis is placed on more elaborate garments for this couture technique. Both full and 1/2 scale dress forms are used for design projects. This is a writing intensive course. *Prerequisites:* FASD 103, FASD 202. S.

Tailoring/Couture Detail
FASD 350 **3 Credits**

This course is designed to improve students' clothing construction skills as they pertain to the fashion designer. Specialized fabrics, trims and decorative applications are incorporated into samples. The custom and contemporary methods of tailoring are also covered with emphasis placed on the pressing, molding and shaping of fabrics. The techniques learned in this course carry over for use in the construction of the students' own original designs in other courses. *Prerequisite:* FASD 104. F.

Senior Thesis Development
FASD 409 **3 Credits**

This is a studio course simulating an industry experience. Included are design development, trend forecasting, pattern drafting, writing, and visual communication skills. Each student is required to develop a line or collection of complete outfits that will be completed in FASD 410 (Senior Thesis Production) Students are expected to go beyond basic designs and to challenge themselves by establishing a distinct design style. *Prerequisites:* ARTS 126, FASD 215, FASD 220, FASD 330 and senior standing. Corequisite: FASD 465.

Senior Thesis Production
FASD 410 **3 Credits**

This course is the culmination of the senior capstone project. Each student is required to produce a line or collection of complete outfits that are featured in the spring fashion show and showcased in a personal portfolio. Each student completes a concept statement and camera-ready page for inclusion in their portfolio and the fashion show program. This is a studio course simulating industry experience. *Prerequisite:* FASD 409. *Corequisite:* FASD 466.

CAD I - LECTRA
FASD 465 **3 Credits**

This course introduces students to the use of technology in the apparel design industry. Students take fully developed hands-on technical skills and learn to apply them to state of the art industry programs. Organizing business files, developing patterns through digitization, pattern manipulation, and plotting are explored on the "LECTRA" system of software. Students also examine the history of computers as a way to understand the global role technology plays in the apparel business. *Prerequisites:* FASD 202 and Junior Standing. F.

CAD II- LECTRA
FASD 466 **3 Credits**

In this course, a continuation of CAD I, students explore the use of technology in the apparel design industry. Using pattern generated files created in FASD 465, garments are now brought into the arena of mass production. Grading by hand is reviewed; grade tables are created; assigning attributes, nesting and plotting are covered. This course also includes the creation of specifica-

tion packages. Marker making is introduced. *Prerequisite:* FASD 465. S.

FASHION MERCHANDISING

Contemporary Issues in Fashion Merchandising
FASH 101 **3 Credits**

This course gives students a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers; and retail merchandising of fashion. An interdisciplinary approach to the fashion business as it relates to cultural, historical and economic features is a central theme. F, S.

Fashion History*
FASH 200 **3 Credits**

This course focuses on the evolution of fashion and its impact on history and world cultures from the time of early civilization to present day. Students study fashion as a cultural language with identifiable characteristics. This is a writing intensive course. *Prerequisites:* ENG 101, ENG 102, and/or permission of instructor. F, S.

Merchandising Planning and Control
FASH 201 **3 Credits**

A study of modern inventory control systems, this course provides an understanding of the concepts and calculations necessary in successful merchandising, and familiarizes students with the terminology in operating statements, retail method of inventory, planning seasonal purchases, methods of figuring markups, turnover, stock-sales ratios, open-to-buy, markdowns, and terms of sale. The course explores development policies and procedures used in retailing, with emphasis on retail business breakdown. F, S.

Textile Arts
FASH 202 **3 Credits**

This course is an introduction to surface design through fabric manipulation: students learn to apply design principles and elements to the surface decoration of fabrics. Experimentation with dyes on natural and synthetic fabrics is encouraged. A variety of techniques to create 3-D effects for fabric surface embellishment are explored and researched. Students create a collection of resource samples and produce fabric lengths suitable for garment. The course explores a variety of textile methods such as fabric printing, shibori, felting, batik, and spraying transfer; also appliqué, creative embellishment, free machine embroidery and others. As needed.

Textiles
FASH 210 **3 Credits**

This course is an introduction to the essential elements of the textiles industry through the study of the production of fibers, fiber content, fiber properties, and methods of weaving and knitting fabrics. Other topics include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students also experience burn testing of textile fabrics, observing chemical reactions and visit a working textile mill. F, S.

Retail Management
FASH 211 **3 Credits**

This course provides students with an understanding of the principles of retail management. Specific elements of these principles are discussed throughout this course. Topics include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making, and the critical reasoning associated with retail store practices. Application of these principles are demonstrated through role playing, oral discussion, the case study methodology, and class lectures. *Prerequisite:* BUSS 101 or FASH 101. F, S.

Visual Merchandising
FASH 212 **3 Credits**

This course is a first-hand study of a visual approach introducing students to current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual mer-

chandise planning, and display shop concepts. All students participate in an off-campus program of visual presentations with area retailers. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are explored. *Prerequisite:* FASH 101 or permission of Chair. F.

Visual Promotion
FASH 301 **3 Credits**

This course studies various promotion activities, including fashion shows, apparel/ accessories advertising, fashion publicity, and special events that include the development of promotional themes. Students develop and install visual merchandising concepts and prepare press kits that motivate the media to provide the store or designer free publicity. Students also prepare print presentations and train in television, video production, and broadcasting. *Prerequisite:* FASH 212. S.

Retail Operations/Analysis
FASH 302 **3 Credits**

This course utilizes a computer-driven application that represents the most comprehensive merger between retail merchandising, sales management, and microcomputer technology. The course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis; retail store planning, design, and merchandise logistics; retail financial management; and media planning. *Prerequisites:* FASH 211. As needed.

History of 20th Century Fashion*
FASH 303 **3 Credits**

This course focuses on a deeper understanding of the social, economic and technical changes that have caused an unprecedented revolution in attitudes toward dress throughout the 20th century. Various fashion shocks such as two world wars, the impact of new fibers and manufacturing techniques, the influence of radical new designers, and a succession of post-war youth explosions are explored. *Prerequisite:* ENG 102 and FASH 101 or permission of instructor. F, S.

Interior Display and Design
FASH 304 **3 Credits**

This course introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture, lighting, design, and show. Drafting techniques are emphasized, as are presentation skills. *Prerequisites:* FASH 212. S.

Apparel Product Development
FASH 309 **3 Credits**

This course covers modern methods for product design and development. The cornerstone is a project in which teams of students conceive, design and model a physical product. Class sessions are conducted in workshop mode and employ cases and hands-on exercises to reinforce key ideas. Topics include identifying customer needs, concept creation, product planning, industrial design, and design-for-manufacturing. *Prerequisites:* FASH 211, or BUSS 220 or FASD 220. As needed.

Trend Forecasting
FASH 315 **3 Credits**

This course teaches students to improve their fashion forecasting ability through a combination of research, analysis, and presentation. Students learn the fundamental techniques for researching, selecting, and comprehending the necessary information to forecast style and color trends for future seasons. *Prerequisite:* FASH 101. As needed.

Fashion and Society*
FASH 342 **3 Credits**

This course evaluates the concept of fashion in society as non-verbal communication, as an expression of national identity through a historical study of the role that fashion plays in society, and its impact on human behavior. The connection between clothing, culture, social events, economic status, and geographical location are thoroughly examined in order to create topics for discussion and investigation. Students explore their own fashion habits, as well as those of others, through evaluation of clothing as symbols of adornment, social position, and as a form of communication. Ethnic influences on society are also studied. *Prerequisite:* PSYC 101 or SOC 101. S.

Internship Seminar
FASH 401 **3 Credits**

This course is designed to provide students with work preparation, simulated business activities, case studies, and meetings with faculty and industry experts. The course is divided into two components, career development and retail strategies, each of which is designed to prepare students for work assignments. This is a writing intensive course. *Corequisite:* FASH 403. Senior Standing.

Internship-The Field Assignment
FASH 403 **3 Credits**

This internship is a semester long assignment that includes different seasonal situations. The student holds a position with a major retailer or a fashion-related organization. The field assignment provides the student with hands-on experience in the business of fashion. There are three objectives for this assignment: 1) exposure to major areas of the fashion/retail operation, 2) first-hand experience in the operation segment of fashion and/or retailing, and, 3) acquisition of professional skills required for this ever-changing industry. *Corequisite:* FASH 401. Senior Standing.

International Retailing
FASH 406 **3 Credits**

This course teaches students the importance of the global economy through study of retailers who operate internationally. Students learn the legal, social, cultural, and economic environments that affect the distribution of consumer products worldwide. Case studies are provided on a wide range of international retailers, encompassing both department stores and independent retailers. *Prerequisites:* ECON 102, and FASH 211 or BUSS 220. As needed.

Apparel Manufacturing Management
FASH 408 **3 Credits**

Senior merchandising students formulate a comprehensive business plan for a senior design student's collection. Elements of the plan include trend and market research, a marketing strategy, media plan, and financial projections. *Prerequisites:* BUSS 220 and FASH 302. As needed.

FIRST YEAR SEMINAR

The First Year Seminar
FYS 101,103 **1 or 3 Credits**

This is a theme-based course that engages students in a specific area of interest while providing support for a smooth transition into the Lasell College community and the Connected Learning philosophy. Students develop skills in speaking, reading, writing, research, technology and learning strategies through engaging activities, reading, class discussions, team projects, field trips, and explorations of the campus. Civic engagement and service learning activities are often part of this course. This requirement may be fulfilled by taking one of the following courses: FYS 101, FYS 103 or HON 101. F.

FOREIGN LANGUAGES

FRENCH

Elementary French I
FREN 101 **3 Credits**

This course provides students with the basic elements of French grammar and conversation; includes use of Language Lab. It is open to students who are at the beginning of French language study (who have not had more than one year of secondary school French.) F.

Elementary French II
FREN 102 **3 Credits**

This is a continuation of FREN 101. Strong emphasis is placed on the spoken language. This course includes an introduction to French culture through readings and discussions; extensive use of the Language Laboratory. Prerequisite: FREN 101 (with "C" or better) or demonstrated competency through placement testing. S.

Intermediate French I
FREN 201 **3 Credits**

This course offers an integrated approach to the study of French language, literature, and culture. It includes grammar review and literary discussions to develop a firm command of the language; includes use of Language Lab. *Prerequisite:* FREN 102 (with "C" or better) or equivalent or permission of instructor. As needed.

Intermediate French II
FREN 202 **3 Credits**

This is a continuation of FREN 201 with further emphasis on the integration of language skills with French literature and culture. Individualized materials of practical use in a student's major are incorporated. *Prerequisite:* FREN 201 (with "C" or better) or permission of instructor. As needed.

French Civilization I & II
FREN 301-302 **3-3 Credits**

These courses include composition and conversation with emphasis on the political, social, and cultural life of France and other French speaking societies. Social problems in contemporary society are examined through readings. The courses are conducted in French. *Prerequisite:* FREN 202 (with "C" or better) or permission of instructor. As needed.

JAPANESE

Elementary Japanese I
JPN 101 **3 Credits**

This course introduces students to basic elements of Japanese through the multiple skills of listening, speaking, reading and writing; includes use of the Language Laboratory. It is open to students who are at the beginning of Japanese language study (who have not had more than one year of secondary school Japanese.) As needed.

Elementary Japanese II
JPN 102 **3 Credits**

This is a continuation of Japanese 101. Emphasis is placed on the spoken language and mastery of basic kanji characters. The course includes some readings in the hiragana writing system, and includes extensive use of the Language Laboratory. *Prerequisite:* JPN 101 (with "C" or better) or permission of the instructor. As needed.

SPANISH

Elementary Spanish I
SPAN 101 **3 Credits**

This course introduces students to the basic elements of Spanish through the multiple skills of listening, speaking, reading, and writing; includes use of Language Lab. It is open to students who are at the beginning of Spanish language study (who have not had more than one year of secondary school Spanish.) F.

Elementary Spanish II
SPAN 102 **3 Credits**

This is a continuation of SPAN 101. Strong emphasis is placed on the spoken language. The course includes an introduction to Hispanic culture through readings and discussions as well as extensive use of the Language Lab. *Prerequisite:* SPAN 101 (with "C" or better) or demonstrated competency through placement testing. S.

Intermediate Spanish I
SPAN 201 **3 Credits**

This course reviews grammar and its application to spoken and written Spanish. It includes readings and discussion of literary and cultural texts to develop a firm command of the language as well as use of the Language Lab. *Prerequisite:* SPAN 102 (with "C" or better) or equivalent or permission of instructor. F, S.

Intermediate Spanish II
SPAN 202 **3 Credits**

This is a continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. *Prerequisite:* SPAN 201 (with "C" or better) or permission of instructor. S.

Spanish Civilization I & II
SPAN 301-302 **3-3 Credits**

These courses study composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. The courses are conducted in Spanish. *Prerequisite:* SPAN 202 (with "C" or better) or permission of instructor. As needed.

GEOGRAPHY

World Geography
GEOG 220 **3 Credits**

This course surveys the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues. F, alternate years.

GRAPHIC DESIGN

Drawing for Graphic Design
GRAP 201 **3 Credits**

This illustration course is designed to develop students' compositional and drafting skills. Using traditional and mixed media techniques, students expand their visual vocabulary for successful graphic communications. *Prerequisite:* Foundation Art Courses. F.

Lettering
GRAP 203 **3 Credits**

This is an introduction to the art, craft and history of letterforms. Beginning with calligraphy and continuing with digital imaging, students gain a historical perspective of the development of letterforms and how they influence modern communications. This is a writing intensive course. F.

Graphic Design I
GRAP 204 **3 Credits**

This is an introduction to the theoretical and practical aspects of graphic design, with an emphasis on developing a working vocabulary. Students are challenged with conceptual design exercises that promote the essential values of good research, process, and presentation practices. *Prerequisite:* GRAP 201. S.

Graphic Design II
GRAP 205 **3 Credits**

This course builds on the foundational principles that are introduced in Graphic Design I. Students strengthen their design skills through a series of design briefs in the areas of print and electronic media. Reflective writings and research assignments contribute to improved critical thinking and writing skills. Prerequisite: GRAP 204. F.

Typography I
GRAP 301 **3 Credits**

This course incorporates the use and appreciation of expressive letterforms since the invention of the printing press. With a historical overview that illuminates the terminology used by professional designers, students are encouraged to explore their own means of typographic expression. The fundamentals of structure, spacing, and rhythm are emphasized as they influence form and function. *Prerequisites:* ITEC105 and GRAP 203. S.

Typography II
GRAP 302 **3 Credits**

In this course, students build on their design practice with explorations of the application of typography to a variety of forms and contexts. This is a process-oriented course focused on the advancement of a personal "typographic voice." Students learn to structure informational hierarchies (sequencing of typographic materials across multiple pages). Issues of personal interpretation and legibility are emphasized. *Prerequisite:* GRAP 301. F.

Graphics Media/Photographics
GRAP 305 **3 Credits**

This course involves the study of the graphic image and how visual messages are used in a diverse public media. Photography and digital image manipulation, with an emphasis on technical techniques, give the student skills that contribute to effective communication. *Prerequisite:* ARTS 219 F.

Poster and Image Design
GRAP 306 **3 Credits**

This advanced level course involves the student's technical and critical thinking skills with a foundation of design principles. Through challenging projects, students develop provocative graphic imagery that stimulates, educates, and communicates complex, practical messages in a clear manner. *Prerequisite:* GRAP 205. S.

Sequencing of Motion
GRAP 307 **3 Credits**

In this course, students develop conceptual and visual problem-solving skills as they relate to motion studies and time based art. Through demonstrations, studio sessions, and critiques students create portfolio quality animation and motion study work that is foundational for both Fine Art and Graphic Design. *Prerequisite:* GRAP 205. F.

Graphic Design for the Marketplace
GRAP 309 **3 Credits**

In this course, the advanced graphic design student creates a self-directed curriculum built upon a collection of prepared design briefs. With established methods of research, conceptualization, innovation, and art production the student is offered "real world" challenges for graphic design solutions. A portion of this course is devoted to presenting the student with an overview of sound business practices and ethical guidelines for a career in commercial art. *Prerequisites:* GRAP 205 and GRAP 302. S

Publication Design
GRAP 401 **3 Credits**

This course involves the graphic design student in the theoretical and practical processes of successful publication design through research, conceptual explorations, studio practice, and presentations. This course offers experience in the design of print and electronic publications in order to prepare them for a diverse career in graphic design. Prerequisite: *ITEC 105. S.*

Senior Portfolio Development
GRAP 403 **3 Credits**

This course prepares the design student for effective and personalized presentation of their design work. Students are encouraged to prepare a physical "book" portfolio with interchangeable pages to allow customization of presentations. They are also encouraged to establish their own web presence by building an e-portfolio on a web site with their own URL. *Prerequisite:* Senior Standing. F.

Senior Thesis Project
GRAP 404 **4 Credits**

Students engage in individual research and writing practice that challenges them to articulate and demonstrate their personal philosophy of design. This course also provides the graphic design student an opportunity to clarify their professional goals. This is a writing intensive course. *Prerequisite:* Senior Standing Only. S.

Senior Practicum Assignment
GRAP 406 **4 Credits**

The senior practicum provides an opportunity for students in the final semester of their design program to produce a series of self-directed works that apply the art theory and studio techniques they have been incorporating over the last four years. This body of work will be presented in a Senior Show at the end of their final semester. *Prerequisite:* Senior Standing Only. S.

HISTORY

World Civilization to 1500
HIST 103 **3 Credits**

Beginning with pre-history, this course explores early civilizations and then follows developments in a global context, showing interconnections between Asia, Africa, and Europe. Emphasis is placed on cultural, social, economic, religious, and political developments. F.

World Civilization Since 1500
HIST 104 **3 Credits**

This course emphasizes themes of interrelatedness and mutuality of influence between East and West. Internal as well as external developments are explored. Questions of exclusiveness, intolerance, and cooperation are examined. S.

American Civilization I
HIST 123 **3 Credits**

This course examines the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War. F.

American Civilization II
HIST 124 **3 Credits**

This course is a continuation of HIST 123 from the period of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There is some examination of American political life in the nuclear age. S.

History of Women (U.S.)
HIST 203 **3 Credits**

This course explores the social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis is on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed. *Prerequisite:* a 100 level history course or ENG 102. As needed.

Recent American History: 1960-to-Date
HIST 204 **3 Credits**

This course focuses on the presidencies beginning with Kennedy to the present. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Topics range from the Vietnam War to the Iraq War; the weakening of Congress and the expansion of the presidency; the women's movement; changes in popular culture; and domestic economic developments. *Prerequisite:* a 100 level history course or ENG 102. As needed.

African American History
HIST 207 **3 Credits**

This course explores the history of African-Americans in the United States from their African beginnings to the present. It traces the lives and status of African-Americans, enslaved and emancipated, as they confronted the barriers of legal, institutional and cultural prejudices; examines the socioeconomic and political experiences of blacks in America; and investigates strategies of accommodation, resistance, and protest in the struggle of African-Americans to gain human and firstclass citizenship rights. This is a writing intensive course. *Prerequisite:* a 100 level history course or ENG 102. As needed.

Sub-Saharan Africa After 1800
HIST 208 **3 Credits**

This survey of sub-Saharan African history explores the ongoing story of African political, social, and economic developments from the post trans-Atlantic slave trade period to the present. The course includes treatment of the impact of European merchants, missionaries, and adventurers on Africa from the time immediately preceding imperialism and colonialism up through the emergence of nationalism and decolonization and liberation movements. The new nation-states, their post-colonial economies, and their developing systems of justice, education, and rule are investigated. Finally, topics such as soil erosion, disease, conservation, famine, and Africa's relationships with the wider world are discussed. *Prerequisite:* a 100 level history course or ENG 102. As needed.

China from 1600 to the Present
HIST 209 **3 Credits**

This course is a survey of modern Chinese history with major emphasis on the period from 1800 on. There is exploration of the notion of "modernism" in intellectual and social context and examination of traditional continuities, as well as political and economic changes influenced by revolution of Western and Japanese imperialism, and the national disintegration of China. An investigation is undertaken of the rise of the new ruling elite, beginning with Mao and the cult surrounding him, including his impact on other parts of the world. The course also includes a brief examination of the "other" Chinas Hong Kong and Taiwan and their influence in the shaping of China's contemporary domestic and foreign policies. This is a writing intensive course. *Prerequisite:* a 100 level history course or ENG 102. As needed.

Latin America from the Colonial Period to the Present
HIST 210 **3 Credits**

This survey looks at Latin American history from pre-Columbian to contemporary times. Emphasis is on native cultures, the "discovery" of

the New World, European presence, colonialism, imperialism, the creation of the peasantry, wars of independence, the formation of nation-states, the role of the military, slavery and racism, development and underdevelopment, the Catholic Church, liberation theology, poverty, and revolution. Major emphasis in South America is on Argentina, Columbia, Peru, Chile, Venezuela, and the Portuguese speaking nation of Brazil. The course also includes examination of foreign intervention and inner instability in Mexico, including struggles for democracy, economic rights, and social justice. In the Hispanic Caribbean and Central America, especially, Cuba, Puerto Rico, Dominican Republic, Guatemala, Belize, Costa Rica, Nicaragua, and Panama, land and labor systems, gender relations, race and ethnicity, and varied forms of rule are discussed. This is a writing intensive course. Prerequisite: *a 100 level history* course or ENG 102. As needed.

The Middle East and the Islamic World Since 1800
HIST 211 **3 Credits**

This course looks at the Middle East and its relations with the wider world from the appearance of Napoleon to the present. Topics include attempts at reform and modernization in the Ottoman Empire, the impact of Western imperialism on the region as a whole, twentieth century developments in the area, including nationalism, pan-Arabism, pan-Islamism, the cult of the personality, coup, revolution, Zionism, and the Palestinian-Israeli confrontation. The economic and social impact of oil, the influence of fundamentalism, and the Great Power rivalry down through the position of the United States toward the area are investigated. The efforts of Iran to gain acceptance in/by the contemporary world, as well as the shifting attitude of Egypt toward modernity are examined. Finally, connections between the region and the rest of the Islamic world are explored. This is a writing intensive course. P*rerequisite:* a 100 level history course or ENG 102. As needed.

Revolutions and Revolutionary Thought
HIST 231 **3 Credits**

This course provides an analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. *Prerequisite:* a 100 level history course or ENG 102. As needed.

Modern Japan: History and Culture
HIST 321 **3 Credits**

This course examines Japan from earliest times to the present, with emphasis on its contacts with the West in the last four centuries and its development as a world power. Much consideration is given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. *Prerequisite:* See NOTE below. As needed.

Special Topics in History
HIST 323 **3 Credits**

This course explores a single topic for the entire semester. Possible topics include Islamic civilization; India in the twentieth century; nationalism and imperialism in the last two centuries; United States and the world in the twentieth century; the African-American in the development of the United States. This course may be repeated for credit provided the topic is different each time. *Prerequisite:* See NOTE below. As needed.

The Intellectual Origins of Western Civilization
HIST 325 **3 Credits**

This seminar traces the roots of modern western thought from ancient Greece through the Enlightenment by discussing and analyzing selections from the writings of major European thinkers. The seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. *Prerequisite:* See NOTE below. As needed.

Europe and the World in the Age of Expansion
HIST 330 **3 Credits**

This course examines political, economic, social, scientific, and religious developments that con-

tributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited is also explored. The period covered is from the mid-fifteenth century through the eighteenth century. *Prerequisite:* See NOTE below. As needed.

The History of Everyday Life: Introduction to Social & Cultural History
HIST 337 **3 Credits**

This seminar introduces students to the work and methodologies of social and cultural historians. The main focus of these historians in on certain social groups, such as peasants, slaves, poor workers, women, etc., who have been seemingly powerless for much of history. This course explores the significant roles these groups have in fact had in the development of human history. In studying these roles, students gain a better understanding of the continuities and changes in daily life among ordinary people. Lastly, since this course takes a comparative approach, students develop a heightened consciousness of contemporary social and cultural structures. *Prerequisite:* See NOTE below. As needed.

The Nature and Meaning of History
HIST 352 **3 Credits**

The first half of this course examines selective theories of history from Herodotus through Braudel. The second part investigates the historiography of a single topic according to student interest. Readings are selected to introduce the student to interpretive issues surrounding the selected topic. The perspectives of several practicing historians are considered. Students write a research paper. Prerequisite: Intended for history majors and as a capstone course for history minors; open to others who have successfully completed at least three history courses and have the permission of the instructor. Writing intensive course. *Prerequisite:* See NOTE below. As needed.

NOTE: Prerequisite for all 300 level history courses is any 200 level history course or the permission of the instructor.

HONORS

Honors Colloquium
HON 101 **3 Credits**

This course engages students in the power and excitement of study and debate on an unexpected topic. Each topic explores the relevance and complexity of contemporary issues, cultures, and ideas; the impact of race, class, gender and sexuality; and interdiciplinary approaches to understanding the world. It is designed to develop critical thinking and writing as well as oral presentation skills. Past topics have included: cultural notions of clothing, bodies, and body art; sex and death; telling life stories; truth, terror, love and lies; human creativity; interesting uses and abuse of science and technology; and on. Honors 101 offers all students a special seminar discussion with College President Michael Alexander and other events. Restricted to Honors Progam students. F,S.

Honors Seminar I — Leadership
HON 205 **3 Credits**

This course explores recognized models for effective leadership in selected fields and careers. Potential areas include: Science, the Arts, Health, Education, College and Community Service, Business, Politics, Law, and Government. Students are actively involved in course content and recommendations. This course includes a service-learning component. A reflective project is completed on identified leadership areas. *Prerequisite:* HON 101 or permission of Honors Program Director. S.

Honors Seminar II — Interdisciplinary Topics*
HON 305 **3 Credits**

This course is designed for Juniors in the Honors Program. It involves close study of an interdisciplinary topic and includes research. Students share responsibility for the design of class sessions, including facilitation of class discussions and presentation of research. Topics vary each year. *Prerequisites:* Junior status, HON 101 and

HON 205, or permission of Honors Program Director. F.

Honors Capstone
HON 401 **1 Credit**

This course is designed for seniors in the Honors Program only. It is linked to the capstone course in each student's major. All seniors in the Honors Program meet once a month both semesters to discuss work in their major capstone courses and to reflect on their academic development. Students report on progress with individual projects (that may include service) and make presentations of their capstone work and academic development, culminating in public presentations at the end of the semester. *Prerequisites:* Senior status, all Honors core courses complete, or permission of Honors Program Director. F, S.

HOSPITALITY AND EVENT MANAGEMENT

Introduction to the Hospitality and Tourism Industry
HTA 101 **3 Credits**

This course examines the Hospitality and Tourism industry with emphasis on its business functions and how they integrate into the organizational goals of this industry. The infrastructure and interrelationships of lodging, travel, tourism, and food service organizations are examined. Career opportunities, current operational issues, and emerging trends in hospitality and tourism are explored. F.

Introduction to Special Events Management
HTA 102 **3 Credits**

This course focuses on components of organizing and executing an event. Components such as: Request For Proposals (RFPs), Banquet Orders (BOs), and contract negotiations, are introduced. This course is hands-on, allowing the student to apply basic skills and techniques for negotiating with suppliers and service contractors. This is a project driven course. S.

Practicum I
HTA 103L **1 Credit**

In this course, students learn practical skills in facility operations and management, food and beverage service, inventory control, cost control, reservation systems, and serving client needs by working ten hours a week over a five-week period during the semester. This can be done at Lasell Village or any other service facility designated as a connected-learning site. This must be done under supervision of a responsible employee and a Hospitality and Event Management faculty member. *Prerequisite:* Sophomore standing. F, S.

Practicum II
HTA 104L **1 Credit**

In this course, students continue to gain practical experience in their field of study by working ten hours a week over a five-week period during the semester. This is done under the supervision of a responsible employee and a Hospitality and Event Management faculty member. *Prerequisite:* Sophomore standing. F, S.

Food and Beverage Management and Lab
HTA 111 **4 Credits**

This course provides an overview of restaurant and food service management with a focus on service. Topics include menu planning, food production systems, wine and beverage, catering, dining room operations, personnel, and sanitation. Field trips and guest speakers are scheduled during the semester. The lab consists of hands-on experience in food preparation under the direct supervision of a food service professional. Students work side-by-side with experienced professionals and learn the details of working in a commercial kitchen. F.

Front Office and Guest Service Management
HTA 122 **3 Credits**

This course provides an overview of front office operations with analysis of the workflow related to forecasting, reservations, registration, check-out, guest accounting, and night audit functions. Effects of management decisions on customer satisfaction are discussed in class, and case studies

focus on the challenge of running a profitable hotel while providing quality service. S.

Strategies for Meeting Planning
HTA 217 **3 Credits**

This course provides an overview of conference planning and group coordination as it relates to the sale and final contract. Students become familiar with Meetings, Expositions, Events, and Conventions (MEEC), destination specialists, travel planners, and their place of importance within the industry. Site evaluations are analyzed as they relate to group needs. Emphasis is placed on the development of a group resume agenda, illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. F.

Convention Sales and Group Planning
HTA 218 **3 Credits**

This course is an examination of the basic skills and techniques needed to develop accurate meeting budgets. Students are provided with instruction and practice on negotiating with suppliers and service contractors, i.e., hotels, airlines, car rentals, design companies, entertainment, security, signage, ground transportation companies, and sponsors. Analysis of service options, contractual and legal liability issues, cancellation clauses and penalties are covered. *Prerequisites:* HTA 122 and HTA 217, or permission of the Department Chair. S.

Reservation Systems Technology
HTA 220 **3 Credits**

This course provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. This course uses the SABRE reservation system. Focus is given to basic principles of fare construction — domestic and international. Manual and automated ticketing procedures are studied as well as the completion of all accountable and non-accountable documents. S.

Hospitality Operations Management
HTA 222 **3 Credits**

This course examines the organization and management roles of event and facility managers in the Hospitality Industry. Through workshops and projects, students have the opportunity to practice sales techniques, business communications, office procedures, planning, and budgeting. Emphasis is on the examination and management of various facilities as they relate to events being planned within the industry, and evaluation of their effectiveness. Field trips to local hotels are included. This is a writing intensive course. *Prerequisite:* HTA 101. S.

Advanced Food and Beverage Management
HTA 224 **4 Credits**

This course examines the details of food and beverage management, with an emphasis on running a profitable operation. Topics include purchasing, receiving, storage, production, and cost control. Case studies are incorporated into class discussions. The lab consists of hands-on-experience in food preparation under the direct supervision of a food service professional. Students work side-by-side with experienced professionals and learn the details of working in a commercial kitchen. Specific topics include hot and cold food preparation, bakery production, safety and sanitation, receiving, inventory, and catering. *Prerequisite:* HTA 111. S.

Travel Destinations – Western Hemisphere
HTA 227 **3 Credits**

This course examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis is given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. F.

Travel Destinations – Eastern Hemisphere
HTA 228 3 Credits

This course examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis is given to accessibility, tourism infrastructure, historical, and cultural aspects. S.

Special Events Management
HTA 322 3 Credits

This course explores the complex area of special event planning, including social and business events, retail promotions, meetings, conventions, benefits, and other public events. The course provides students with a basis for using research as a tool to plan and organize special events. The class works towards understanding and practicing the five important elements of successful event planning such as Budgeting, Site-Selection, Food and Beverage, Promotions, and Site Logistics. This course requires the execution of a successful event. Prerequisite: *HTA 102. F.*

Seminar on Hospitality, Travel and Tourism Administration
HTA 401 3 Credits

This course is a capstone course in Hospitality and Event Management that focuses on current trends and issues in the service industry. Operational and theoretical topics are explored through a variety of readings, case studies and class discussions. Students complete an applied thesis or practicum project in an area related to their special hospitality and tourism interests. This is a writing intensive course. *Prerequisite:* Senior standing. S.

Managing Quality in Hospitality and Tourism
HTA 402 3 Credits

This course explores the application of quality management theories and techniques in hotel, travel and tourism operations with a focus on organizational effectiveness. Case studies and real-life examples facilitate students' synthesis of previous knowledge with the principles of service quality, and excellence. *Prerequisites:* BUSS 224 and MATH 208. F.

Resort and Casino Management
HTA 404 3 Credits

This course provides students with an introduction to the hospitality management specialization of Resort and Casino Management. Topics include: what defines resorts/casinos, their organizational structure, service in their environment, profit or non-profit, and professionals in resort/casino management. This course includes guest speakers and field trips. S.

Internship I
HTA 420 6 Credits

Hospitality and Event Management students are involved in practical on-the-job experience (250 contact hours) in a professional environment. Each student develops a learning contract with the site supervisor and faculty member that includes an internship-related project. Evaluation of the internship experience is based on performance of the student as reviewed with the employer and faculty member. *Prerequisites:* Senior standing and approval of faculty advisor. F, S.

Internship II
HTA 422 3 Credits

This is an additional internship opportunity (150 contact hours) in a professional environment. The work experience must include leadership responsibilities or a formal internship training schedule. A faculty member communicates regularly with the student's employer. *Prerequisites:* Senior standing and approval of Department Chair. F, S.

HUMAN SERVICES

Introduction to Human Services*
HS 101 3 Credits

This course encourages an examination of one's own value system, motivations and interests in relation to the wish to pursue a career working with people. Students are introduced to the history and development of the field: the concept of the social welfare system; resources and services

offered by a range of community agencies; a model to understand social and psychological problems; and interventions to address social needs (interventions range from individual case management and counseling to community organizing and planning). The course highlights a social justice basis for human service work. A service learning requirement enables students to test out their interests and apply the concepts learned in class. F, S.

Case Management and Counseling
HS 210 **3 Credits**

This course introduces students to interviewing skills used by counselors and case managers and to the types of counselor responses that can be effective in human services work. Students learn to assess clients and interventions at the micro, meso and macro levels and explore issues of professional ethics and values. Students also examine cultural contexts as they impact the client, counselor, and client-counselor relationship. Some of the contexts may include race, class, ethnicity, religion, sexual orientation, gender, and immigration status. The course relies heavily on in-class exercises. *Prerequisites:* PSYC 101 and HS 101. F, S.

Foundation Internship
HS 215 **3 Credits**

This internship provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisites: HS 101, HS 210. *Corequisites:* HS 217 and permission of Internship Coordinator. F,S.

Psychological and Ethical Foundations of Fieldwork
HS 217 **3 Credits**

This seminar is taken concurrently with the Foundation Internship (HS 215). The seminar provides a forum for discussing common human service experiences, including pathways to professional careers and practice related issues and includes an introduction to ethical issues such as confidentiality and privacy in the context of an examination of ethical dilemmas. It also gives students an opportunity to build skills necessary to offer direct and indirect assistance to clients at internship sites. Students review professional and research literatures in relation to a topic connected to the internship experience. This is a writing intensive course. *Prerequisites:* HS 101, HS 210. Corequisites: HS 215 and permission of the Internship Coordinator required. See Academic Standards p.88 item 5. F, S.

Advanced Internship I
HS 415 **3 Credits**

Seniors who have met program requirements spend 150 hours this semester in an approved supervised internship. Prerequisites: HS 215, HS 217, and permission of the Internship Coordinator; *Corequisite:* HS 417. Consult Social Science Program Standards, item six, in the Catalog. F.

Field Intervention Strategies
HS 417 **3 Credits**

This seminar is taken concurrently with Advanced Internship I (HS 415). Students integrate theory learned throughout their college career with their fieldwork experience. The seminar further develops professional behaviors such as record keeping, creating and maintaining supervisory relationships, conflict resolution, and job effectiveness. Students are also offered an opportunity to analyze cases and tasks assigned to them in their field placements, providing a theoretical framework for understanding them. There is an intensive examination of the ethical considerations involved in working with clients. Students to identify and develop a research topic and conduct an extensive review of current literature on a topic related to their internship. This is a writing intensive course. Corequisites: HS 415 and permission of the Internship Coordinator. F.

Advanced Internship II
HS 425 **3 Credits**

This internship experience is a continuation of the HS 415. Students spend 150 hours this semester working in an approved supervised field site. *Prerequisite:* 415; *Corequisite:* HS 427. Consult Social Science Program Standards, item six, in the Catalog. S.

Systems and Organizational Change
HS 427 **3 Credits**

This seminar is a continuation of Field Intervention Strategies (HS 417) and is taken concurrently with Advanced Internship II (HS 425). Students continue to integrate theory with practice through an increased focus on the analysis of the social dynamics of the site in which they are interning. Analysis of the delivery of services (both direct and indirect) to clients includes an examination of ethical dilemmas. Students also have an opportunity to explore career development issues through examination of the graduate school and employment processes. Students develop a project requiring review of current literature and analysis of systems related to their internship. This is a writing intensive course. *Prerequisites:* HS 415, HS 417 and either SOC 331 or PSYC 331. *Corequisite:* HS 425. S.

HUMANITIES

Mexico in Context
HUM 205/SVL 205/ SOC 205 **4 Credits**

This fall semester course includes fifteen hours of service during the term and two weeks of community service and study in Mexico during January break. The course provides an introduction to Mexican history and culture and offers a variety of perspectives on globalization, poverty, and human rights. The experience in Mexico includes individual home stays with Mexican families and a minimum of 60 hours of manual labor and reflective intellectual work, including class sessions, as well as structured and unstructured encounters with business owners, farm workers, university students, and city officials in two cities in Veracruz, Mexico. The goal of service-learning in the state of Veracruz is not to change Mexico, but to learn about the country from Mexicans, and about the impact of the United States on its neighbors. The course and trip fulfill a Multicultural Area of Inquiry requirement. Students must apply and may only register with the permission of the Mexico program director.

Humanities Internship Seminar
HUM 399 **1 Credit**

This seminar helps students to develop objectives and identify potential sites for the senior internship. Topics include the application of humanities course work to a professional career and the development of skills necessary to locate an internship. The final goal of this course is to locate an appropriate internship. *Prerequisite:* Junior or Senior standing, Humanities majors only. F.

Humanities Field Experience
HUM 400 **4 Credits**

This course provides individually arranged participation in a work setting related to the student's major. Students spend 150 hours at the internship site over the course of the semester. Primary area of responsibility rests with the student in identifying and pursuing an area of interest in consultation with the instructor. Students participate in a one-hour seminar each week that focuses on reflective activities that enhance the internship experience. Students complete written exercises about and evaluations of the experience. Evaluation of the field experience is based on student performance as reviewed by the employer and instructor at the internship site as well as the student's participation in the seminar and written assignments. *Prerequisites:* Junior or Senior standing, approval of instructor, IDS 399, Humanities majors only. S.

Seminar in Humanities
HUM 420 **3 Credits**

This capstone course focuses on the acquisition of knowledge and the solution of problems. The topic will change; however, the course emphasizes extensive research projects related to students' fields of interest. This is a writing intensive course. *Prerequisites:* Senior standing, Humanities and IDS majors only. F, S.

INFORMATION TECHNOLOGY

Information Technology for the PC
ITEC 103 **3 Credits**

The major focus of this course is to provide students with a foundation upon which to develop

decision-making, problem-solving, and critical thinking skills relating to computer use on a personal and career-oriented basis. The course is focused on four major areas: computer hardware, computer software, information literacy, and online communication skills. F, S.

Introduction to Digital Design
ITEC 105 **3 Credits**

This course offers an introduction to the Adobe Creative Suite 2, including Illustrator, Photoshop and InDesign. Students learn image generation and image editing in both pixel-based and vector-based environments as well as page composition for publishing. By knowing which applications make the best choices for image and text editing, students optimize their workflow. F, S.

Programming I
ITEC 106 **4 Credits**

This course is the first part of the C++ programming series that prepares students to design, implement, debug, and document computer programs using techniques that lead to a standardized programming style. Topics include control structures, functions, arrays, pointers and strings, and classes and data abstraction. Students should expect to spend additional time in the computer lab. *Prerequisite:* ITEC 101 or permission of instructor. F.

Programming II
ITEC 107 **4 Credits**

This course is a continuation of ITEC 106. Topics include sorting and searching, pointers and linked lists, files, object-oriented programming, units and program design, and recursive programming. Students should expect to spend additional time in the computer lab. *Prerequisite:* ITEC 106. F.

Desktop Publishing I
ITEC 202 **3 Credits**

This course is designed to provide students with an introduction to desktop publishing concepts using the Macintosh operating system and industry standard software. Instruction is focused on the development of an eye for what constitutes professionally designed desktop publishing products. F.

Advanced Desktop Publishing II
ITEC 203 **3 Credits**

Advanced Desktop Publishing is a course intended for students who are interested in acquiring communication skills related to the design of brochures, newsletters, and technical publications. *Prerequisite:* ITEC 202 with a C or better. As needed.

Illustration Software
ITEC 205 **3 Credits**

This course introduces students to an industry standard illustration program for print, multimedia, and online graphics. Students design logos, business cards, flyers, CD covers, booklets, and PDF files. F, S.

Web Programming
ITEC 206 **3 Credits**

This course offers an introductory yet rigorous treatment of a number of elements involved in the creation of dynamic web pages required by businesses and organizations. Topics include principles of good web design, programming in XML, and scripting languages such as JavaScript and VB Script. *Prerequisite:* ITEC 302. As needed.

Management Information Systems
ITEC 212/BUSS 212 **3 Credits**

This course takes a managerial approach to information technology concepts and applications. Given the pervasiveness of computer technology in today's world, professionals in various fields of endeavor often have a major responsibility for determining their organization's information needs and for designing and implementing information systems that support those needs. Students study concepts and relevant issues related to information technology with the goal of understanding how it can be effectively used to improve their organization's overall effectiveness and increase its level of success. *Prerequisite:* BUSS 101. F. S.

Systems Analysis and Design
ITEC 217 **3 Credits**

This course is a detailed look at the process of systems analysis. This important business function is

the process of analyzing, designing, and developing computerized information systems. Such systems enable organizations to make better and more informed decisions. Topics include the systems development life cycle, understanding IT and its impact on business decisions, tools and techniques used to perform the systems analyst function and other relevant issues. *Prerequisite:* ITEC 101 or ITEC 212 with minimum of C. F.

Database Management Systems
ITEC 220 **3 Credits**

This course is a detailed study of database applications and theory, examining a wide variety of database applications. Leading database software is used to gain an understanding of file management, user interface design, file processing, and other relevant aspects of database management systems. *Recommended prerequisite*: ITEC 212. S.

Data Communications and Networks
ITEC 301 **3 Credits**

This course is an introduction to data communications, design of communications networks, and organizational impacts of data communications and networking. Students acquire an understanding of the fundamentals of data communications and networking, including hardware, software, and data transmission media. Network management issues are covered, such as network design and implementation, security issues, impact of the Internet, etc. *Prerequisite:* ITEC 101 with minimum of C or ITEC 212. As needed.

Internet & the World Wide Web
ITEC 302 **3 Credits**

This course offers a comprehensive exploration of the historical developments related to the Internet as well as an introduction to designing and publishing web pages. Students examine current trends related to Internet use related to communication protocol, security and privacy issues, and electronic commerce. Students design an original web site in XHTML to include tables, graphics, and links based on World Wide Web Consortium guidelines. This course is a prerequisite to Web Programming & Design. S.

Networking
ITEC 303 **3 Credits**

This course builds on the fundamentals discussed in ITEC 301, with an emphasis on project-based work. Topics include computer and networking protocols, networking software, how to troubleshoot networks, network management and security tools. Students set up a local area network, use this LAN to perform several hands-on projects, and take an industry standard network certification test. *Prerequisite:* ITEC 301. As needed.

Photoshop
ITEC 304 **3 Credits**

This course familiarizes students with the Photoshop environment by creating and importing graphics. Students develop a visual understanding of using digital images from digital cameras and from scanned prints and transparencies. Students learn to edit, silhouette, color correct, retouch, crop, rotate and resize images for use in posters, CD covers, and advertising publications. F.

Technology in Education
ITEC 305 **3 Credits**

This course is designed to explore the use of the computer as an educational tool. Students learn how to integrate technology into the classroom as an additional tool designed to complement established and emerging methodologies. Students examine a variety of instructional technologies, utilize computer applications, and implement learning activities using technology. Students participate in a variety of learning experiences including lectures, group discussions, hands-on practice, on-line research, small group projects, and written exercises. As needed.

Web Design I
ITEC 306 **3 Credits**

This course offers an introduction to the development of web pages using a state-of-the-art HTML editor and Web application development and management tool. Students learn how to import existing HTML created web pages for editing purposes as well as author dynamic web pages. *Recommended prerequisite:* ITEC 302. F.

Web Design II
ITEC 307 **3 Credits**

The emphasis of this advanced web programming and design class is on the construction, promotion, and maintenance of a student built web site. Each website is a minimum of 10 pages and includes links, graphics, frames, CGI, calendar, and tables using original photographs taken by the students. *Prerequisite:* ITEC 306 with minimum of C. S.

Wireless Communications
ITEC 309 **3 Credits**

This course studies the current wireless systems — from GSM to PCI. *Prerequisite:* ITEC 301. As needed.

Introduction to Information Security Technologies
ITEC 312 **3 Credits**

This is an introduction to the various technical and administrative aspects of Information Security and Assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. *Prerequisite:* ITEC 303. S.

Technical Writing
ITEC 320 **3 Credits**

This is an intermediate to advanced writing course focusing on the types of writing frequently done in industry, science, and government, which stresses clear, concise wording and logical organization. Students write mechanical descriptions, letters, abstracts, reports, proposals, and instructions. Class time is divided between lecture/discussion on the writing process and writing workshop activities. *Prerequisites:* COM 103 and ITEC 301. S.

Operating Systems
ITEC 322 **3 Credits**

This course studies the design of several operating systems, including Windows and UNIX, as well as an introduction to low-level programming with semaphores, mutexes, etc. *Prerequisite:* ITEC 301. As needed.

Computer Graphics
ITEC 325 **3 Credits**

This is introduction to computer graphics algorithms, programming methods, and applications. The course examines fundamentals of two-and three-dimensional raster graphics. *Prerequisites:* ITEC 107 and ITEC 302. As needed.

Interactive Digital Media
ITEC 327 **4 Credits**

In this course, students create interactive multimedia content for CD-Rom and the world wide Web. They capture, combine, control, and synchronize video, audio, text, and images using authoring environments such as Macromedia Director. Students also write event handlers to control interactive applications. Programming is required. *Prerequisite:* ITEC 325. F, as needed.

Internship Seminar
ITEC 399 **1 credit**

Securing an internship for the following semester is the main objective for each student enrolled in this seminar. Students develop resumes, become familiar with appropriate interviewing techniques, visit a job fair, and update their electronic portfolio. This course must be completed prior to enrollment in ITEC 400. *Prerequisite:* Permission of the chair. F or S.

Internship
ITEC 400 **3 Credits**

The Information Technology Internship consists of 144 hours of work at an approved site done concurrently with weekly 1-hour on-campus meetings with the Internship Coordinator. Detailed documents are submitted throughout and at the end of the Internship. *Prerequisite:* Internship Seminar with a 2.5 cumulative average in all ITEC prefix courses.

Senior Project
ITEC 412 **3 Credits**

This course is designed as a capstone course in which students combine knowledge obtained throughout the Information Technology cur-

riculum with emerging topics from the computer field. Students complete a hands-on project. As needed.

Programming for Digital Media
ITEC 420 **4 Credits**

In this course, students write programs starting from simple navigational scripts and evolving toward interactive object-oriented solutions to problems from domains such as simulation, gaming, instruction, and artificial life. They also build data structures, lists and implement classes to navigate through screens, implement interfaces and control media. Low-level routines are created and used by students to complete programs of their own design. *Prerequisite:* ITEC 327. S, as needed.

INTERDISCIPLINARY

Peer Mentorship and Organizational Leadership
IDS 106 and IDS 107 **1 Credit**

These sequential courses are each one-credit seminars with a service learning component. Students study concepts of mentorship and advising as well as leadership. The service component involves working in the College's First Year Seminar and advising system, serving as a Peer Mentor to first year students.

Peer Mentorship and Organizational Leadership
IDS 108 **1 Credit**

This course is a continuation of IDS 106 and IDS 107. Students in this course work independently and in groups on projects related to first year students and advising. The course has a service component that involves working in the College's advising system, serving as a Peer Mentor to first year students. Students conduct research as part of this course. *Prerequisites:* IDS 106 and IDS 107.

Aging in America
IDS 111 **3 Credits**

The purpose of this course is to present a multidisciplinary overview of issues and problems related to the expanding elder population in the United States. Students examine aging stereotypes, current and projected needs and characteristics of aging populations, and the impact of age-related forces in American society. The course is targeted toward the interests of students in a variety of disciplines and provides a knowledge base from which to build future skills in this area of study and work. Course meets at Lasell Village.

Ethical Issues of Aging
IDS 213 **3 Credits**

The growing interest in ethics and aging has been stimulated by two broad trends: advances in medical technology and the coming of an aging society. This course examines the ethical conflicts associated with clinical bioethics (e.g. end of life decisions, age based rationing) and social policy (e.g. the collapses of the Medicare and Social Security trust funds).

Seminar in Humanities*
IDS 420/HUM 420 **3 Credits**

This capstone course focuses on the acquisition of knowledge and the solution of problems. The topic will change; however, the course emphasizes extensive research projects related to students' fields of interest. *Prerequisites:* Junior or Senior standing, Humanities and IDS majors only. F, S.

LEGAL STUDIES

Foundations of the American Legal System*
LS 101 **3 Credits**

This course is designed to provide students with an introduction to the law. Students are introduced to the basics of the legal system in the United States including its organization and operation. The course covers major areas of law practice and the legal principles that apply. Legal concepts are explained and legal terminology defined. F, S.

Legal Research and Analysis
LS 202 **3 Credits**

This course is designed as an introduction to legal research and analysis. The focus is on the legal research process, not just the components or sources of law. Students learn to perform legal

research in the library and on the computer. The course addresses the role of research in resolving legal issues. *Prerequisite:* LS 101. F.

Justice, Law and the Constitution*
LS 203 **3 Credits**

This course serves as an introduction to American constitutional interpretation. Topics to be covered include legal precedent, legal issues surrounding the executive and legislative branches of the federal government, the role of the Supreme Court as a political institution, and the Court's interpretations of issues dealing with the Bill of Rights to the present. *Prerequisite:* POLS 101. S.

Criminal Law*
LS 204/CJ 204 **3 Credits**

This course examines the history and contemporary practice of criminal law. Topics include the purposes of the law, categories and general features of crime, elements of criminal offenses for prosecution, and categories of defenses. *Prerequisite:* LS 101 or CJ 101. Alternate S.

Legal Environment of Business
LS 205/BUSS 205 **3 Credits**

This course provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F, S.

Law of Commercial Transactions
LS 206/BUSS 206 **3 Credits**

Subjects in this course include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. *Prerequisite:* BUSS 205. As needed.

Legal Aspects of Sport
LS 207/SMGT 201 **3 Credits**

This course is an exploration of the relationship of the law to organized secondary school, collegiate and professional sports. It provides an overview of a wide range of legal principles that relate to the sport management field. This is a writing intensive course. *Prerequisite:* SMGT 101 or LS 101. As needed.

Special Topics in Legal Studies*
LS 210 **3 Credits**

This course provides specialized offerings in Legal Studies in order to satisfy interests of both faculty and students. Examples of topics are: Children and Violence, Cyberlaw, Police and Society, and Law and Education. As needed.

Communication Law*
LS 214/COM 214 **3 Credits**

This course provides students with a basic understanding of the law and governmental regulations that apply to communication practitioners. Course topics include the First Amendment, defamation and libel, invasion of privacy law, copyright, advertising regulation, obscenity, pornography, internet law, protecting "news sources" for journalists, FCC regulation of broadcasting, and the Telecommunications Act of 1996. *Prerequisite:* COM 101 or LS 101. As needed.

Legal Writing and Reasoning
LS 301 **3 Credits**

This course focuses on the development of fundamental skills necessary for successful legal writing that could assist in employment in a law office, such as drafting correspondence, developing various documents, and preparing legal memoranda. It looks at legal research, writing, and reasoning as a continuum, since the results of nearly all legal research must be submitted in written form. Legal writing is examined as a three step process. The steps consist of identifying the document's purpose, audience, and constraints; developing a structure and draft; and editing and rewriting. The course also covers ethical dilemmas that may arise in legal practice. This is a writing intensive course. *Prerequisites:* LS 101 and LS 202. S.

Domestic Violence*
LS 303/CJ 303 **3 Credits**

This course introduces the basic concepts of domestic violence law. In addition, this course examines the role of violence in today's society within domestic relationships. Topics include child abuse, partner abuse, and elder abuse. *Prerequisite:* LS 101, CJ 101 or any introductory social science course. F, S.

Litigation Practice
LS 304 **3 Credits**

This course is designed to provide instruction pertaining to key areas of litigation. These areas include interviewing, document handling, preparing evidence, interacting with clients, and attending trial. *Prerequisite:* LS 301. S when offered.

Comparative Law and Legal Systems*
LS 305 **3 Credits**

This course introduces students to the complex issues involved in comparing various laws and legal systems around the contemporary world. The course focuses on the main legal systems in terms of the structure and sources of their laws and against the historical and political background in which these laws were formed. *Prerequisite:* LS 101. F when offered.

Conflict Resolution and Negotiation Strategies*
LS 306/COM 308 **3 Credits**

This course is designed to help students increase their understanding of the theoretical assumptions, elements, and processes of interpersonal conflict and negotiation, to increase their ability to objectively analyze conflict situations, and to creatively and productively manage conflict. Alternative Dispute Resolution approaches to litigation for resolving conflicts such as mediation, arbitration, and negotiation are examined. *Prerequisite:* COM 101 or LS 101 or BUSS 101; Junior or Senior standing. S.

Tort and Personal Injury Law*
LS 307 **3 Credits**

This course is designed to give the student a basic overview of concepts in tort and personal injury law. Topics to be covered include: defamation, negligence, intentional torts, and general personal injury law. *Prerequisite:* LS 101. F when offered.

Property Law*
LS 308 **3 Credits**

This course provides a study of the tenets of real estate and property law. Basic principles of transactions involving real estate and ownership of property are examined. *Prerequisite:* LS 101. S when offered.

The American Court System*
LS 311/CJ 311 **3 Credits**

This course provides students with a working knowledge of the major structures and basic legal concepts that underlie the criminal courts. In addition, the course explores the rules of criminal procedure, including their underlying assumptions, how they evolved, and the goals they hope to achieve. Students learn how the dynamics of the courtroom and the criminal justice system itself affect the actual application of the law. *Prerequisite:* POLS 101. F.

Philosophy of Law*
LS 320/CJ 320 **3 Credits**

This course explores selected philosophical issues in law. Topics include human and civil rights, personal autonomy and the right of the state to regulate conduct, the extent to which an individual's rights should be sacrificed for the common good, and other concepts of justice. *Prerequisite:* POLS 210. F when offered.

Justice, Class, Race and Gender*
LS 323/CJ 323 **3 Credits**

This course is designed to identify and discuss legal issues unique to individuals of different classes, gender, and/or races or ethnic groups. The course focuses on these issues specifically in the context of the American criminal justice and legal systems. The course explores issues of diversity relevant to various aspects of the criminal justice system. *Prerequisite:* CJ 101, LS 101 or Soc 101. As needed.

Evidence*
LS 325/CJ 325 **3 Credits**

This is an upper-level course that provides a detailed examination of the law of evidence. Topics include types of evidence, principles of exclusion, evaluation and examination of evidence, competency of witnesses, and the rule against hearsay evidence and the exceptions to this rule. *Prerequisite:* LS 101 or CJ 101; Junior standing. F.

Justice Studies Internship and Seminar LS 401/CJ 401 4 Credits

This course provides an opportunity for Legal Studies students to participate in an individually arranged, college-supervised internship for approximately 12 hours per week in a professional work setting related to the student's interest. Each student is monitored during the internship by the faculty advisor and attends a corresponding classroom seminar each week. *Prerequisite:* Senior standing. F, S.

Senior Seminar: Selected Topics in Justice and Law * LS 402 3 Credits

This course is designed to identify and discuss issues of justice in society today, including but not limited to issues of gender, race, and other relevant historical and contemporary political issues and movements. It is the capstone course for the Legal Studies major. This is a writing intensive course. Limited to Legal Studies majors. *Prerequisite:* Junior standing. S.

MATHEMATICS

Students receive an initial math placement based on the placement test score and the student's major. Students may request a math-placement reevaluation with someone from the math faculty. After receiving a math placement or completing a math course, all prerequisites leading to that course are fulfilled and the higher-level course may be used to satisfy lower-level math prerequisites. Students are encouraged to take math courses beyond what is required for their program of study.

Introductory Algebra MATH 103 3 Credits

This is an introduction to algebra beginning with a brief review of operations with real numbers. Topics include: algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems of equations. Restrictions: not open to students who have completed another mathematics course. F, S.

Intermediate Algebra MATH 104 3 Credits

This course is intended to strengthen students' ability in algebra. The course begins with such introductory topics as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. This course also includes an introduction to rational expressions, radicals, and rational exponents. Prerequisite: MATH 103 with a grade of C or better or demonstrated competency through placement testing. Restrictions: not open to students who have completed any 200 or higher level mathematics course (with the exception that students may take 104 currently with or after 204). F, S.

Topics in Mathematics MATH 105 3 Credits

This course provides an overview of mathematics with an emphasis on group activities and projects. Topics may include: problem-solving, number bases, Fibonnaci numbers, inductive reasoning, graph interpretation, basic probability and statistics, set theory and Venn diagrams. *Prerequisite:* MATH 103 with grade of C or better or demonstrated competency through placement testing. As needed.

College Geometry MATH 107 3 Credits

This course is an introduction to the essentials of Euclidean geometry. Topics covered include: reasoning in mathematics, the relationship between algebra and geometry, analytic geometry, proofs and constructive triangles, circles, quadrilaterals, polygons, surfaces and solids, and historical notes about famous geometricians. *Prerequisite:* MATH 103 with a grade of C or better or demonstrated competency through placement testing. F, S.

Precalculus MATH 203 3 Credits

This course prepares students for the study of calculus, physics and other courses requiring precalculus skills. Included is a review of algebra, coordinate geometry, the solution of systems of equations, and the analysis and graphing of linear, quadratic, inverse, polynomial, and rational func-

tions. There is a thorough treatment of exponential, logarithmic, and trigonometric functions. An important goal is for students to develop a geometric understanding of functions and their properties. *Prerequisite:* MATH 104 with a grade of C or better or demonstrated competency through placement testing. Restrictions: not open to students who have completed 205, 206, or any 300 level mathematics course successfully. F, S.

Quantitative Methods for Business
MATH 204 **3 Credits**

This course is an introduction to the various mathematical techniques and quantitative methods used in business to make optimal decisions. Topics covered include: quantitative methods used in practice with spreadsheets, break-even and cost-volume profit analyses, graphical solution of linear programming problems, marketing, financial and production management applications, probability theory and decision making, Bayes' theorem, decision trees and payoff tables, decision analysis, and expected monetary value versus utility as an approach to decision making. *Prerequisite:* Math 103 with a grade of C or better or demonstrated competency through placement testing. F, S.

Calculus I
MATH 205 **4 Credits**

This course is an introduction to limits, continuity, and methods of differentiation. Application to problems in business management and physical science is emphasized. *Prerequisite:* MATH 203 with a grade of C or better or demonstrated competency through placement testing. Restrictions: not open to students who have completed 206, or any 300 level mathematics courses. F, S.

Calculus II
MATH 206 **4 Credits**

This is a continuation of Calculus I, covering integration, functions of several variables, partial differentiation, max-min problems, derivatives and integrals of trigonometric functions and differential equations with applications to business, biological sciences, and physical sciences. *Prerequisite:* MATH 205 with a grade of C or better or demonstrated competency through placement testing. Restrictions: not open to students who have completed 320, 328, or 330. F, S.

Applied Trigonometry
MATH 207 **3 Credits**

This course is an in-depth study of trigonometry with attention to theory, proofs, modeling, and history. Trigonometric and related functions are used to model, analyze, and solve real-life problems. Applications are chosen from disciplines such as agriculture, architecture, astronomy, biology, business, chemistry, earth science, engineering, medicine, meteorology, and physics. Topics covered include a review of trigonometric functions, right triangle trigonometry, analytic trigonometry, vectors and dot products, complex number theory, trigonometric forms of complex numbers, exponential, logarithmic and trigonometric models, Gaussian and logistic growth models, conic sections, and polar equations of conics. *Prerequisite:* MATH 205 with a grade of C or better. As needed.

Introduction to Statistics
MATH 208 **3 Credits**

This is an introductory course in statistics with an emphasis on applications in business and the social and biological sciences. Topics include: data analysis, measures of central tendency and variability, probability, the normal distribution, sampling distributions, confidence intervals, hypothesis testing, correlation, and regression analysis. *Prerequisites:* MATH 104 or MATH 204 with a grade of C or better or demonstrated competency through placement testing and at least Sophomore standing. F, S.

Mathematics Applied to Science
MATH 210 **3 Credits**

This course provides a review of fundamental mathematical concepts such as probability and trigonometric, exponential and logarithmic functions and explores the ways in which these topics and techniques have been applied to investigations in architecture, calculus, exponential growth and decay, logarithmic scales, earthquake analysis, astronomy, biology, medicine, genetics, radiocarbon dating, chemistry, and Newtonian physics. The course is designed to demonstrate the power and utility of mathematics and

explores the development of mathematics during the Middle Ages and the Renaissance, especially in Greek, Hindu and Arabic cultures. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

Finite Mathematics
MATH 212 **3 Credits**

The focus of this course is to develop mathematical models and to demonstrate the utility of various mathematical techniques that are most applicable to the creation of computer algorithms. Topics include functions and models, linear regression, solving systems of linear equations using matrices, matrix algebra and Leontief Input-Output models, linear programming (graphical and simplex methods), principle of duality, estimated and theoretical probability and Marcov Chains. Applications are derived from current real world data and require mastery of Microsoft Excel and graphing calculator technology. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

Differential Equations
MATH 320 **3 Credits**

This is an introduction to the many ways of solving various types of differential equations with emphasis on theory, methods of solution and applications. Topics include solutions of first, second and simple higher order differential equations, homogeneous and non-homogeneous equations, solutions of systems of differential equations using the theory of matrices, and determinants. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

Linear Algebra
MATH 325 **3 Credits**

This is an introductory course in linear algebra blending the requirements of theory, problem solving, analytical thinking, computational techniques, and applications. Topics include in-depth treatment of matrix algebra, linear systems, vector spaces, linear transformations, determinants and computer methods, as well as applications and modeling of real phenomena in transportation systems, archaeology, economics, communications, demography, weather prediction, connectivity of networks, graph theory, and fractals. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

Mathematics Applied to Management*
MATH 328 **3 Credits**

This course explores the art of mathematical modeling of managerial decision problems and the science of developing the solution techniques for these models. Topics include management science techniques used in today's businesses, e.g., break-even analysis, presentation models, linear programming, transportation and assignments problems, decision theory, forecasting and inventory models, Markov analysis, and solution of nonlinear models in business using calculus-based optimization. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

Mathematical Modeling
MATH 330 **3 Credits**

This is an application-oriented course on how to solve real word problems from the social, medical and life sciences, business, and economics by setting up a mathematical model of the situation and then developing techniques for analyzing these models and solving them. Topics include the modeling process, linear models, financial models, modeling using proportionality, fitting linear and nonlinear models to data graphically, the least-squared criterion, linear programming models, modeling using the derivative, matrix and probability models, Markov chain models, and modeling interactive dynamic systems. *Prerequisite:* MATH 206 with a grade of C or better. As needed.

MUSIC

Music Appreciation I
MUS 101 **3 Credits**

This is a survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim, Germany, and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra. F.

Music Appreciation II
MUS 102 **3 Credits**

In this course, music of the Romantic period and the twentieth century through Stravinsky is studied in detail. S.

World Music
MUS 104 **3 Credits**

This course introduces students to the world of music through analysis and examination of music and culture from different ethnic groups. The musical characteristics of India, the Middle East, Indonesia, Sub-Saharan Africa, Latin America, Native American Indians, Ethnic North America, and the musical culture of Europe are addressed. Students listen to a selected repertoire and analyze the music and readings about music in class. S.

Introduction to Blues/Theory/Improvisation
MUS 108 **3 Credits**

This course is designed for students who want to increase their understanding and appreciation of music, covering genres including blues, pop, and jazz. Music theory, blues theory, harmony, and chordal theory are examined. Through a combination of listening to recordings and live examples, students apply their knowledge and gain a deeper understanding of music. F, S.

Musical Comedy
MUS 201 **3 Credits**

This is a survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's The Beggar's Opera) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied. As needed.

Popular Music
MUS 203 **3 Credits**

This is a detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan. As needed.

The History of Jazz
MUS 215 **3 Credits**

This is an in-depth study of the history of Jazz with an overview of the influences of African traditions and the development of the blues. Students gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered range from Dixieland to contemporary styles with an emphasis on swing and bebop. F.

PERFORMING ARTS

Chorus
PERF 101 **1 Credit**

This course focuses on developing basic steps for voice technique and group singing. The class meets for two hours as most of the work for the course is done during class time. Students are presented the basic principles of singing and apply those to vocal ensemble singing. The repertoire is based on the vocal ensemble formed, yet the song literature includes works from different styles and periods. This course may be repeated for credit. F, S.

Contemporary/Blues Vocal Chorus
PERF 102 **1 Credit**

The contemporary blues chorus introduces students to blues, pop, and jazz styles of singing. Harmony, rhythm, phrasing, pitch, and song interpretation are studied and practiced. There are at least two performances each semester. As needed.

Basic Acting
PERF 105 **3 Credits**

This course provides the beginning student interested in acting with the basic skills involved in the art. Explorations include: physical awareness and the use of the body as expressive tool; intellectual and emotional approaches to creating a role; and the uses for imagination and creativity that actors apply. Students work both individually and interactively on acting exercises and master basic text analysis for actors as an aid to building a character. F.

Introduction to the Arts of Theater*
PERF 107 **3 Credits**

This is an introduction to the principles and practice of the correlated arts that constitute the production of a play in the theatre. It includes analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course. S

Intermediate Acting
PERF 201 **3 Credits**

This course is designed for acting students who wish to further develop, refine, and apply acting techniques in a performance-oriented environment. Using voice, body, imagination, technique, and research, students explore the challenge of acting in more complex media, styles, and dramatic literature. Techniques for acting for the camera are introduced, as well as individual coaching for students' strengths and weaknesses. The development and application of the monologue, scene work from world literature, working with another actor, and character analysis are covered. Performance opportunities are available in concert with Lasell productions. *Prerequisite:* PERF 105/DRMA 103X or PERF 107/DRMA 101. As needed.

PHILOSOPHY

Introduction to Philosophy
PHIL 101 **3 Credits**

This course is an introduction to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values. As needed.

World Religions
PHIL 106 **3 Credits**

This course provides an overview of the major religious traditions: Taoism, Confucianism, Hinduism, Buddhism, Judaism, Christianity, and Islam. Central themes from these traditions are studied through selected scriptures and texts of each tradition. As needed.

Ethics
PHIL 110 **3 Credits**

This course is an introduction to analysis of conduct, moral reasoning, and foundation of ethical values in a search for the ultimate meanings of human experience. The following specific problems are examined: life and death issues; human experimentation; sexuality; truth-telling in medicine; honesty in business; cheating and lying; stealing and reparation; egoism, obligation; and capital punishment. As needed.

Aesthetics
PHIL/IDS/ENG 202 **3 Credits**

This course explores creativity, interpretation, expression, style, symbolism, evaluation, art, and society–all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. *Prerequisite:* ENG 102. As needed.

Existentialism
PHIL 203 **3 Credits**

This course examines such questions as: "who am I?" "what relationship(s) do I have with myself?" "with others?" "with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. *Prerequisite:* ENG 102. As needed.

Philosophies of Love
PHIL 204 **3 Credits**

This is an investigation of affectivity centering on different meanings of the emotion "love," including friendship, spirituality, ecstasy, and romance. The course is a philosophical inquiry into the person-as-sexed, freedom, choice, responsibility, object, subject, and authenticity. Readings are drawn from philosophy, history, psychology and literature. S.

Political and Social Philosophy
PHIL 205/POLS 205 **3 Credits**

This course introduces students to the primary

understandings of social and political justice. Theory is related to practical and political problems. The notion of peace is also addressed. We shall wonder about the nature of the state and mutual obligations between governors and the governed. What makes a government legitimate? What freedoms and controls are needed to make modern society work? How do we choose to structure the ways in which we live together? In other words, what does it mean to be a participatory member of a particular society or a citizen of a particular country? Selected topics may include morality and human rights, status and treatment of women, hunger, poverty, and the environment. *Prerequisite:* ENG102. As needed.

Knowing and Reality: East and West
PHIL 208 **3 Credits**

This course is a comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. *Prerequisites:* PHIL 101 and PSYC 101. As needed.

PHYSICS

General Physics I
PHYS 111 **3 Credits**
Lab **1 Credit**

This is the first semester of a one-year course that surveys the field of physics at a non-calculus level. Topics include motion in one and two dimensions, force, uniform circular motion, work and energy, and statics of rigid bodies. The laws of thermodynamics are introduced. Laboratory experiments are conducted to complement the material covered in lecture. *Prerequisite:* MATH 203 or equivalent with a grade of C or better. *Corequisite:* PHYS 111L. F.

General Physics II
PHYS 112 **3 Credits**
Lab **1 Credit**

This is a continuation of PHYS 111. Topics include waves motion, electric potential, electric current, resistance, capacitance, and magnetism. Geometrical and wave optics are introduced. Atomic and quantum theory are also included. Laboratory experiments are conducted to complement the material covered in lecture. *Prerequisite:* PHYS 111. *Corequisite:* PHYS 112L. S.

POLITICAL SCIENCE

American Government and the Political Order
POLS 101 **3 Credits**

This is an examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts that serve as the basis for the field of political science. F, S.

State and Local Government
POLS 201 **3 Credits**

This course begins with the constitutional and legal basis for state and local government. The functions of the executive and legislative branches are examined. Governmental bureaucracy and budgetary processes are studied as well as political parties, interest groups, public opinion, and political reporting in the press. F, S.

Issues in Contemporary Political Thought
POLS 202 **3 Credits**

This course is an interdisciplinary introduction to selected contemporary American political issues. This course is designed to create a deeper understanding and interest in these issues and develop students' capacities as citizens who will challenge the present and enrich the future. Its topics change frequently to keep up with the latest developments in the field. Throughout the semester, the local impact or local reflection of national issues are also discussed. Discussion of gender, class and race relations are integrated throughout the semester. As needed.

Political and Social Philosophy
POLS 205/PHIL205 **3 Credits**

This course introduces students to the primary

understandings of social and political justice. Theory is related to practical and political problems. The notion of peace is also addressed. We shall wonder about the nature of the state and mutual obligations between governors and the governed. What makes a government legitimate? What freedoms and controls are needed to make modern society work? How do we choose to structure the ways in which we live together? In other words, what does it mean to be a participatory member of a particular society or a citizen of a particular country? Selected topics may include morality and human rights, status and treatment of women, hunger, poverty, and the environment. *Prerequiste:* ENG102. As needed.

Contemporary Issues in International Relations
POLS 208 **3 Credits**

Basic concepts and major contemporary problems of international relations are examined in this course. Topics include the Middle East, East-West relations, deterrence versus disarmament, human rights, and developing countries. Throughout the semester, the local impact of national issues are discussed. Alternate S.

Political Theory
POLS 210 **3 Credits**

In this course, central questions in political theory are addressed. What is justice? What is freedom? What is the state? What makes a government legitimate? Is there any general obligation to obey the state? The course also focuses on theories of modernity and communities, the evolution of liberalism and individualism, and the relationship between politics and economics. Readings range from the Greeks to modern thinkers. *Prerequisite:* ENG 102. Alternate F.

Political Communication
POLS 310/COM 310 **3 Credits**

This course focuses on the complex ideas associated with the role of the press in a democracy. The nature and climate of our political processes, particularly elections, have changed dramatically in the past two generations, due in part to the extensive use and influence of the media. Also, media techniques and strategies used by government and political figures continue to change with the emergence of new technologies and the dominance of global media companies. Students learn how to think critically and analytically about the political press and how journalists and politicians frame public policy issues. This course looks critically at whether or not the American press is truly representative of the civic values of democracy, truth and responsible citizenship. *Prerequisites:* Junior/Senior status only; COM 101 and POLS 101 or SOC 101.

Policy-Making and The Political Process
POLS 320 **3 Credits**

This course examines the dynamics of public policy-making in the United States at the national, state, and local levels. The course explores the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. *Prerequisite:* POLS 101. Alternate S.

PSYCHOLOGY

Introduction to Psychology
PSYC 101 **3 Credits**

This course provides an introduction to the study of human behavior, feeling and thought. The course includes areas such as learning, personality, the relation between the brain and behavior, human development and psychopathology. Although the focus is on topics studied by contemporary psychologists, classical theories are also covered. F, S.

Psychology of Drugs and Behavior
PSYC 201 **3 Credits**

The course examines the relationship between drugs and behavior, including evidence about the effects of drugs on the brain. Several classes of drugs, including chemically or psychologically addictive substances, psychoactive and therapeutic agents, as well as recreational drugs, are examined. Drug use is related to psychological variables such as personality structure and interpersonal relationships, and theories of addictive processes and factors influencing drug use are examined, as are treatment strategies. *Prerequisite:* PSYC 101. F.

Psychology of Personality
PSYC 202 **3 Credits**

This course introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Case studies are examined with the intent of making theories more practical and useful. *Prerequisite:* Any 200 level psychology course. S.

Human Sexuality
PSYC 205 **3 Credits**

This course is designed to introduce factual information about gender identity and gender role theories, sexual preference and sexual orientation, and psychosexual development. The course examines issues related to research on human sexuality and behavior, as well as sexual education, sexual disorders, and societal impacts on sexuality. Students are challenged to think critically about many issues surrounding human sexuality and all of its manifestations. *Prerequisite:* PSYC 101. As needed.

Special Topics in Psychology
PSYC 206, 306, 406 **3 Credits**

This course provides for specialized offerings in psychology in order to allow faculty and students to explore issues that meet special interests. Courses could be offered at the 200, 300, or 400 levels, depending on the level of work to be required and the number of pre-requisites for the course. As needed.

Dynamics of Small Groups
PSYC 218 **3 Credits**

This class examines the basic theory and application necessary to understand and facilitate small groups. Topics may include group types, formation, roles and stages; group process; cultural awareness; group interventions and ethics within the field of psychology and human service; therapeutic value of groups; and the family, classroom, and peers as small groups. *Prerequisite:* PSYC 101 or SOC 101. As needed.

Social Psychology
PSYC 220 **3 Credits**

This is an introduction to the study of social interactions from a psychological perspective. Research reviewed focuses on topics such as: social perception, group interaction, attitude formation, attitudinal change, aggression, conflict, and pro-social behavior. *Prerequisite:* PSYC 101. F.

Developmental Psychology Child
PSYC 221 **3 Credits**

This course examines the physical, cognitive, linguistic, social, and emotional development of the child from birth to adolescence. The contributions of social and cultural experiences as well as the role of biological factors in development are examined as are major theories of development. Students are introduced to the research approaches used to study human development and may be required to carry out observations in various settings. *Prerequisite:* PSYC 101. F, S.

Developmental Psychology – Adolescence
PSYC 223 **3 Credits**

This course examines the adolescent period of life as a period of multiple simultaneous changes in the mind and body that set the stage for adult life. Particular attention is paid to gender differentiated experiences in adolescence; how males and females differ in their experience of the changes that occur during adolescence. The role of culture in determining the adolescent experience is discussed. *Prerequisite:* PSYC 101. F, S.

From Sounds to Sentences: The Acquisition of English.
PSYC 235/ENG 235 **3 Credits**

This course considers the acquisition of human language as a biologically-based and species-specific communication system. The interaction, from infancy through early and later childhood, between biological preparedness and environmental influence is studied at the same time as the development of phonology (sound system), lexicon (vocabulary), syntax (sentence structure), and pragmatics (language use). The developmental phases through which a young learner passes as the language systems develop are also studied in this course. Bilingualism, dialect, language disorder, and early written language development are also considered. *Prerequisite:* ENG102. As needed.

Sport Psychology
PSYC 240 **3 Credits**

This course examines settings such as school, recreational, and professional where sport activities occur. It covers topics such as motivation, anxiety, competition, cooperation, gender issues, and age and developmental level in relation to sport activities. Behavioral problems such as substance abuse and eating disorders, along with psychological factors in prevention and treatment of injuries are included. *Prerequisite:* PSYC 101. Alternate S.

The Psychology of Girls and Women's Lives
PSYC 241 **3 Credits**

This course utilizes intrapersonal, psychosocial, and sociocultural perspectives to explore the psychological strengths and problems experienced by girls and women. Topics may include the mental health system, eating disorders, depression, women in families, violence against women, friendship, identity and diversity, immigrant experiences, biological influences, sexuality, issues at school and in the workplace, leadership, and research bias. Literature is examined critically for gender, racial, ethnic, and sexual preference biases, power dynamics, and limitations imposed on both females and males by gender imperatives. *Prerequisite:* PSYC 221 or PSCY 223, or permission of the instructor. Alternate F.

The Biological Basis of Behavior
PSYC 302 **3 Credits**

This course examines current research in the fields of biology, neuroscience, and psychology that explain the role of neural mechanisms in evoking and controlling human behavior. Topics include: thirst and hunger, sleep and arousal, sexual behavior, emotion, aggression, learning, memory, and mental disorders. *Prerequisite:* BIO 101, BIO 112, BIO 205 or. S.

Forensic Psychology
PSYC 307 **3 Credits**

This course deals with the application of psychological knowledge to the judicial process and the criminal justice system. Topics covered include effects of defendant, juror and case characteristics on verdicts, variables affecting eyewitness accuracy, identification and testimony, and the role of forensic psychologists in competency and criminal responsibility assessments as well as criminal profiling. *Prerequisite:* CJ 201 or PSYC 318. S.

Children &Violence
PSYC 309/CJ 309 **3 Credits**

This course examines the psychological, criminal justice, and legal issues surrounding children who experience violence in their lives, either as victims or perpetrators of violence. The course examines the psychological impact of violence on children as well as the role of the criminal justice system in addressing issues of violence in children's lives. Topics typically covered are child maltreatment, pedophilia, online child predators, school victimization, domestic violence, juvenile delinquency, child sex offenders, and youth homicide. *Prerequisites:* PSYC 221, PSYC 223, CJ 201, or LS 204. Alternate S.

Developmental Psychology Adult Development and Aging
PSYC 314 **3 Credits**

This course examines the psychological development that occurs during the adult years. It begins with the transition years of the young adult and concludes with bereavement and death. Topics include formation of various forms of adult identities, the establishment of both family and casual social relationships, and the strategies used to deal with the physical, social, and cognitive transformations during the adult years, including aging processes. The course also examines theoretical accounts of aging and adaptation to extended life spans, characteristic of contemporary industrial societies. *Prerequisites:* PSYC 101 and one of the following: PSYC 212, PSYC 221, PSYC 223 or ED105. S.

Psychology of Diversity
PSYC 316 **3 Credits**

This course explores diversity and its relation to identity, relationship, and power. Areas of diversity that may be a focus of the course include race, class, gender, ethnicity, sexual orientation, religion, immigration status, disabilities, aging and/or health status. Students study diversity on micro, meso and macro levels including perspec-

tives on individual and group identity, prejudice and discrimination, and psychological well-being. Students are challenged to explore their own identities and the assumptions they make about various forms of diversity. *Prerequisites:* PSYC 101 or SOC 101 and a 200 level social science course. S.

Abnormal Psychology
PSYC 318 **3 Credits**

This course examines the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. *Prerequisite:* PSYC 202 or PSYC 220. F.

Behavior Change
PSYC 319 **3 Credits**

This course reviews the principles of human behavior based upon behavior therapy, social learning theory, and operant conditioning techniques. The course includes the study of positive control, aversive control, modeling behavior, token economy systems, and extinction procedures used to produce change in human behavior. Attention is paid to the ethical implications of controlling human behavior in educational, mental health, and medical settings. The material is relevant to those who are or will be working in organizations that serve people with developmental disabilities, children, adolescents and the elderly. *Prerequisite:* any 200 level psychology course. Alternate S.

Media and Children
PSYC 321/COM 321 **3 Credits**

This course examines the uses and effects of mass communication among children and adolescents. By taking a developmental perspective, we will consider how youngsters at different stages of cognitive development watch, understand, and respond to media content. The first part of the course will focus on children's uses (including the role of media in the development and socialization of self) and processing of media (including patterns of attention and comprehension). The second part of the course will review the effects of various types of content (e.g., advertising, stereotypes, violence). During the last part of the course, we will consider the role of interventions (e.g., media literacy, ratings, parental mediation) in preventing media-related outcomes that are harmful and promoting those which are positive. Throughout the course, students will be encouraged to critically evaluate the role of media in the lives of children. *Prerequisites:* Junior/Senior status only; COM 101 and PSYC 101. As needed.

Abnormal Child Psychology
PSYC 322 **3 Credits**

Abnormal Child Development examines common psychological disorders that affect children and adolescents. Students review factors that contribute to emotional, behavioral, cognitive and social problems in children and adolescents, as well as specific diagnostic criteria of psychological disorders. In addition, treatment of childhood disorders is discussed. *Prerequisite:* PSYC 221.

Brain Function and Dysfunction
PSYC 323 **3 Credits**

This course provides a survey of contemporary knowledge of the human brain, examining normal developmental brain processes and common brain functions. The course also covers common disorders and emphasizes understanding the impact of atypical brain development and the consequences of brain trauma. Intervention strategies and treatment are included. *Prerequisites:* Either BIO 101, BIO 112, or BIO 205. Alternate F.

Cognitive Processes
PSYC 328 **3 Credits**

This course studies the ways that humans learn, remember, communicate, think, and reason. Emphasis is on the role of experimental data in development and evaluation of cognitive theories. *Prerequisite:* any 200 level psychology course. S.

Experimental Design in Psychology
PSYC 331 **4 Credits**

This laboratory course covers concepts of scientific method in psychology including the logic of experimental and correlational designs, issues of control, sampling, measurement of variables, ethical issues in research, use of online professional

search procedures, and writing in APA style. As part of the lab, students carry out an experiment and learn to use SPSS to create a database and perform statistical analyses. *Prerequisites:* MATH 208 and either PSYC 101 or SOC 101 or permission of the instructor. F.

Psychology Research Assistantship
PSYC 333 **3 Credits**

This course is designed to enable 1-3 students to assist a faculty member who is engaged in research. The faculty member mentors the student(s) through the research process. The process may involve some or all of the following components: Literature review of previous research on the topic, development of the research proposal and project design, development of any materials needed for the research, completion of IRB application, follow-through with the IRB recommendations and approval process, implementation of the research, analysis of the data, and presentation of the work through writing, conference presentation, or Lasell presentation. *Prerequisite:* SOC or PSYC 331 and Permission of Department Chair. Students may enroll in the course for up to two semesters. As needed.

Assessment of Individual Differences
PSYC 345 **3 Credits**

This course studies a wide variety of tests and measurements used to assess intelligence, aptitude, achievement, and personality in clinical and counseling psychology, in education, and in business. Consideration of history and theory of these tests is complemented by discussion of practical concerns related to their selection, their administration, and their interpretation in specific settings. Prerequisites: MATH 208 and PSYC 101. S.

SCIENCE

Science for Educators I
SCI 103 **3 Credits**

This course provides education students with an introduction to the scientific principles governing the contemporary technological world. Topics include scientific methodologies, gravity, energy, electricity, magnetism, light, and introductory chemistry. Laboratory experiments are conducted to complement the material covered in lecture. F.

Science for Educators II
SCI 104 **3 Credits**

This course provides education students with an introduction to earth science, astronomy, and environmental science. Topics include the weather, solar system, stars, the universe, and global pollution. Laboratory experiments are conducted to complement the material covered in lectures. S.

Principles of Astronomy
SCI 105 **3 Credits**

This course is an introduction to descriptive astronomy. The course covers general physical principles that lead to an understanding of how the universe was formed, the laws of planetary motion, how stars shine, and the creation of black holes. Other special topics in astronomy are covered. Special evening sessions for observing the stars and planets may be offered. F.

How Things Work
SCI 106 **3 Credits**

This course explores how things from our everyday lives work according to the rules of nature. The principles that influence how objects fall, cars move, scales weigh, planes fly, stoves heat, copiers copy give insight into the workings of the universe. Connections between our immediate surroundings and the universe at large are illustrated. As needed.

Dynamic Earth
SCI 110/ENV 110 **3 Credits**

Climate change has become one of the most discussed environmental issues of our day. This course explores the dynamics of the Earth System to examine climate change and other global environmental changes. Past, present, and future changes to the global Earth System are discussed. Both the natural and human dimensions of global changes to the Earth's lithosphere, atmosphere, hydrosphere, and biosphere are explored. S.

Forensics
SCI 205/CJ 205 **3 Credits**

This course provides an introduction to the modern methods used in the detection, investigation, and solution of crimes. Practical analysis of evidence such as: fingerprints and other impressions, ballistics, glass, hair, handwriting and document examination, drug analysis, and lie detection are studied. *Prerequisite:* CJ 101 or LS 101. F.

Environmental Science
SCI 211/ENV 211 **3 Credits**

During this course, students examine the basic principles of ecology and the problems encountered in making public policy decisions relevant to environment issues. The class focuses on strategies that mitigate the conflict between environmental protection and economic growth. Topics include: ecosystem dynamics, human populations growth, human interactions with environment, natural resources and pollution, global energy use, and the environmental link between economics, politics and human health. A research paper, possibly in the form of a group project, is required. *Prerequisite:* At least Sophomore standing or permission of the instructor. F.

Topics in Contemporary Science
SCI 302 **3 Credits**

This course explores current issues in science and provides critical perspectives for non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, or contributions of women in science. *Prerequisite:* At least Junior standing or permission of the instructor. S as needed.

Revolutions in Science
SCI 305 **3 Credits**

This is an historical look at science over the past five centuries, focusing on the revolutionary breakthroughs that have occurred and the various human perceptions of them. Students learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Topics include: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), and Einstein and relativity. *Prerequisite:* Junior standing or permission of the instructor. S as needed.

Research Design and Methodology
SCI 340 **3 Credits**

This is a study of current research methods and research tools with specific applications to the fields of allied health. Topics include data acquisition, sampling, instrumentation or testing devices, research design, testing procedures, and treatment of data. Each student must participate in a research project based on course material. *Prerequisite:* MATH 208. S.

SERVICE LEARNING

Seminar for Writing Tutors
SVL 104 **1 Credit**

In this course, students are trained as peer writing tutors and work two hours per week in the Academic Achievement Center. Students participate in weekly seminars and individual tutoring supervision; preparation involves assigned readings and both reflective and analytic writing on the tutoring experience. F, S.

Seminar for Math Tutors
SVL 107 **1 Credit**

This course is about learning to tutor, and tutoring to understand mathematics in depth. It targets Math Minors (and other students who are strong in math) and trains them as tutors/mentors for peers who need extra math help. Students maintain a journal of their weekly tutoring experience (one hour a week in the Academic Achievement Center) and participate in a weekly MATH SENSE seminar, which is a discussion-based training/coaching class. They are provided with special guidelines, math tutoring tips, problem solving strategies, and communication skills to improve their math knowledge and tutoring skills. Here, they also get the opportunity to share their ideas and experiences from tutoring math. Permission of the instructor required. S.

Volunteers in Tax Assistance (VITA)
SVL 108 **1 Credit**

This course consists of study and training in fed-

eral income taxation, as well as tax return preparation using IRS software for electronic filing. Students also learn how to file Massachusetts returns electronically and conduct research on selected federal and state income tax issues. After passing a proficiency test at the conclusion of the training, students receive an IRS certificate. The test is provided by the IRS and requires the students to recognize tax status and income issues in the preparation of appropriate tax returns. Upon being certified by the IRS, students can prepare basic tax returns in the program without personal liability. Using computer software, students prepare and electronically file taxpayers' returns as a community service. Pass/Fail. S.

Service-Learning {linked credit option}* SVL 115, 215, 315, 415 — 1 Credit

This course is linked to selected three or four credit courses. Course content includes both community service and related written and/or oral assignments. Students wishing to enroll in SVL 115, 215, 315, or 415 (level corresponds to that of the host three or four credit course) must have the permission of the course instructor. Restrictions: Students can be enrolled only once in a linked credit option in a given semester; can enroll in a linked credit option for up to, but not more than, three total semesters. To receive credit for the linked, one-credit option, a student must receive a passing-grade credit in the host course, which must be either three or four credits. The linked credit cannot be taken pass/fail, and cannot be linked to a course that is taken pass/fail. Degree Requirements: This course earns Arts and Sciences or Unrestricted elective credit. It does not satisfy other degree requirements unless authorized by an academic department. F, S.

Service as Community-Building SVL 202 — 1 Credit

This course provides a forum for community service house residents to explore challenging service opportunities. The residents have opportunities to examine past service experience in order to identify more clearly with a cause or find an area about which they wish to learn more. They also have opportunities to research service needs for Greater Boston or for their hometowns, and to challenge themselves to envision events that would meet those needs. The course explores different ways of gaining insight into and knowledge of the service-learning field through discussion, peer-led activities, reflection, learning circles, and guest speakers. The materials and discussion serve to empower the residents to find and/or initiate meaningful service events. Open only to service house residents. Pass/Fail.

Service-Learning Internship SVL 201 — 2 credits

The Service-Learning Internship provides individually arranged participation in a community-based or other non-profit organization in which the student provides 100 hours of meaningful service to that organization. Less commonly, students may also be placed at a for-profit organization to work on a service project for the community. The primary area of responsibility rests with the student in identifying and pursuing the internship, with support of the Center for Community-Based Learning. Students meet regularly with the Director of the CCBL to discuss the internship. Evaluation of the internship is based on the students' reflections about that experience, a site visit, and communication with the internship site supervisor. Students may do six credits of service-learning internships. *Prerequisite:* At least Sophomore standing and the approval of the Director of the CCBL and the agency representative are required. This internship fulfills unrestricted elective credit; it does not supplant any internship requirement within a major.

Mexico in Context* SVL 205/HUM 205/ SOC 205 — 4 Credits

This fall semester course includes fifteen hours of service during the term and two weeks of community service and study in Mexico during January break. The course provides an introduction to Mexican history and culture and offers a variety of perspectives on globalization, poverty and human rights. The experience in Mexico includes individual home stays with Mexican families and a minimum of 60 hours of manual labor and reflective intellectual work, including

class sessions, as well as structured and unstructured encounters with business owners, farm workers, university students, city officials in two cities in Veracruz, Mexico. The goal of service-learning in the state of Veracruz is not to change Mexico, but to learn about the country from Mexicans, and about the impact of the United States on its neighbors. The course and trip fulfill a Multicultural Area of Inquiry requirement. Students must apply and may only register with the permission of the Mexico program director. F.

Service-Learning Internship
SVL 301 **3 credits**

The Service-Learning Internship provides individually arranged participation in a community-based or other non-profit organization in which the student provides 150 hours meaningful service to that organization. Less commonly, students may also be placed at a for-profit organization to work on a service project for the community. The primary area of responsibility rests with the student in identifying and pursuing the internship, with the support of the Center for Community-Based Learning. Students meet regularly with the Director of the CCBL to discuss the internship. Evaluation of the internship is based on the students' reflections about that experience, a site visit, and communication with the internship site supervisor. Students may do six credits of service-learning internships. *Prerequisite:* Junior or Senior standing and the approval of the Director of the CCBL and the agency representative are required. This internship fulfills unrestricted elective credit; it does not supplant any internship requirement within a major.

SOCIOLOGY

Introduction to Sociology
SOC 101 **3 Credits**

This course explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order. F, S.

Introduction to Women's Studies
SOC 102 **3 Credits**

This course is designed to help students develop a critical framework for examining feminist thought and gender-related behaviors. Utilizing sociology, anthropology, history and literature the course examines the roles and stereotypes society ascribes to women and how those roles impact the development of a feminist perspective in a contemporary world. Alternate F.

Sport and Society
SOC 103/SMGT 101 **3 Credits**

This course explores the factors that shape sport in a culture and how sport mirrors the society in which it exists. It examines the contributions of recreational and competitive sport to a culture. It includes the role of business in sport and how business interests in sport have served as a catalyst for growth. F.

Mexico in Context
SOC 205/HUM 205/ SVL 205 **4 Credits**

This fall semester course includes fifteen hours of service during the term and two weeks of community service and study in Mexico during January break. The course provides an introduction to Mexican history and culture and offers a variety of perspectives on globalization, poverty and human rights. The experience in Mexico includes individual home stays with Mexican families and a minimum of 60 hours of manual labor and reflective intellectual work, including class sessions, as well as structured and unstructured encounters with business owners, farm workers, university students, city officials in two cities in Veracruz, Mexico. The goal of service-learning in the state of Veracruz is not to change Mexico, but to learn about the country from Mexicans, and about the impact of the United States on its neighbors. The course and trip fulfill a Multicultural Area of Inquiry requirement. Students must apply and may only register with the permission of the Mexico program director.

Special Topics in Sociology
SOC 208, 308, 408 **3 Credits**

This course examines different topics from a soci-

ological perspective with the goal of allowing faculty and students to explore issues that meet special interests. Courses could be offered at the 200, 300, or 400 levels, depending on the level of work to be required and the number of prerequisites for the course. As needed.

Sociology of Families
SOC 214 **3 Credits**

This course examines the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered. *Prerequisite:* SOC 101. F, S.

Contemporary Social Problems
SOC 221 **3 Credits**

This course examines conditions and issues that result in tension and disorder. Examples drawn primarily from American society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. *Prerequisite:* SOC 101. F, S.

Race and Ethnic Relations
SOC 301 **3 Credits**

This course examines the changing nature of race and ethnic relations with primary emphasis on the United States. Topics include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. *Prerequisites:* PSYC 101 or SOC 101 and a 200 level Social Science course. F, S.

Sociology of Education
SOC 304 **3 Credits**

This course analyzes education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. *Prerequisites:* SOC 101 and a 200 level Social Science course. As needed.

Sociological Theory
SOC 310 **3 Credits**

This course is a historical survey of classica and contemporary theories in sociology. Theories are examined as explanatory tools in the understanding of social structure and social change, and as reflections of the societal conditions from which they emerged. *Prerequisites:* Any 200 level Sociology course and Junior or Senior status. As needed.

Research Methods in the Social Sciences
SOC 331 **4 Credits**

This laboratory course introduces students to the basic methods used in sociological research. Topics covered include scientific method, measurement, sampling, experiments, survey research, and qualitative approaches such as content analysis and field studies, and ethical issues in conducting research. As part of the lab, students learn to use SPSS to perform statistical analysis and to access and draw upon large data sets. Students learn to use professional online search procedures and write reports in accepted professional formats. *Prerequisites:* MATH 208 and either PYSC 101 or SOC 101 or permission of the instructor. S.

Sociology Research Assistantship
SOC 333 **3 Credits**

This course is designed to enable 1-3 students to assist a faculty member who is engaged in research. The faculty member mentors the student(s) through the research process. The process may involve some or all of the following components: Literature review of previous research on the topic, development of the research proposal and project design, development of any materials needed for the research, completion of IRB application, follow-through with the IRB recommendations and approval process, implementation of the research, analysis of the data, and presentation of the work through writing, conference presentation, or Lasell presentation. *Prerequisite:* SOC or PSYC 331 and

permission of Department Chair. Students may enroll in the course for up to two semesters. As needed.

Social Policy
SOC 335 **3 Credits**

This course examines historical and contemporary factors influencing the making of social policy and introduces the student to processes used to identify and solve social problems. Special attention is given to the relationships of values to social policy and the impact of social policy decisions on the provision of social and human services. Approaches to the analysis of social policy are examined. *Prerequisite:* 200 Level SOC course. S.

Selected Topics in Women's Lives
SOC 406 **3 Credits**

This capstone course examines topics important to the study of women's issues. Representative topics that might be covered include violence against women, women in public life, social policy related to women, women and work, and reproductive issues. *Prerequisite:* one of the following: SOC 102, PYSC 303, or HIST 203. As needed.

SPORT MANAGEMENT

Sport and Society
SMGT 101/SOC 103 **3 Credits**

This course explores the factors that shape sport in a culture and how sport mirrors the society in which it exists. It examines the contributions of recreational and competitive sport to a culture. It includes the role of business in sport and how business interests in sport have served as a catalyst for growth. S.

Introduction to Sport Management
SMGT 102 **3 Credits**

This course exposes students to the various career options that exist within sport management. General principles and practices of the sport industry are explored, and students become aware of the role various career choices play within sport. F.

Legal Aspects of Sport
SMGT 201/LS 207 **3 Credits**

This course is an exploration of the relationship of the law to organized secondary school, collegiate, and professional sports. It provides an overview of a wide range of legal principles that relate to the sport management field. This is a writing intensive course. *Prerequisite:* SMGT 102 or LS 101. F.

Ethics in Sport
SMGT 202 **3 Credits**

This course examines theories of ethics as well as personal moral development as applied to sports. It explores the importance of personal ethics and organizational responsibility and the role of professional ethics in sport management. As needed.

Sport Management Pre-practicum I
SMGT 205 **1 Credit**

This course is designed to allow students to complete 30 hours of supervised fieldwork with the Lasell College athletic department or at an approved off-campus site. *Prerequisites:* SMGT 102 and approval of Department Chair. F, S.

Sports Administration
SMGT 206 **3 Credits**

This course studies the basic concepts, theories and organizations of administration as applied to sport. Areas covered include budgeting, human resources management, facilities, and legal issues. As needed.

Special Topics in History of Sport
SMGT 207 **3 Credits**

This course explores various aspects of sports and their historical development. The integration of gender, ethnic, religious and other factors are discussed. The role that each area of sport plays within our society is reviewed. As needed.

Sport Governance
SMGT 208 **3 Credits**

This course enables students to develop an appreciation of the important role that governance plays within the sport industry. The governance structures of sport at various levels are studied, both internationally and within the United States. As needed.

Sport Facility and Event Management
SMGT 301 **3 Credits**

This course explores the roles and functions of facility and events managers. It examines a variety of public assembly and privately managed sport facilities; the steps and skills required to effectively plan, organize, lead, and evaluate an event and facilities to meet the needs of sports organizations. The course also examines resource allocation, strategic planning, and risk management and facility maintenance requirements. *Prerequisites:* SMGT 102 and a 200 level Sport Management course. As needed.

Sport Marketing
SMGT 302 **3 Credits**

This course explores sport as a product, its consumer markets, and sports products markets. It examines the processes of sport marketing, research, information management, identification of target markets, and the development of a sport marketing mix and strategies. *Prerequisites:* SMGT 101, BUSS 220. As needed.

Sport Finance
SMGT 303 **3 Credits**

This course is a study of the financial challenges faced by sport administrators and those working within the sports industry. Topics include economic impact analysis, ticket operations, concessions, public-private partnerships, sport sponsorships, and fundraising. This is a writing intensive course. *Prerequisites:* SMGT 102 and BUSS 203. As needed.

Sports Information and Communications
SMGT 304 **3 Credits**

This course examines the fundamentals in sport information, publicity, and promotions. Preparations of news releases, local features, publications of programs and brochures, statistical breakdowns, dealing with the press, and the promotion of specific events, teams, and individuals are included. *Prerequisites:* COM 101 and ENG 102. As needed.

Sport Management Pre-practicum II
SMGT 305 **1 Credit**

This course is designed to allow the student to complete 30 hours of supervised fieldwork with the Lasell College athletic department or at an approved off-campus site. *Prerequisites:* SMGT 205 and Junior standing. F, S.

Sport Leadership
SMGT 306 **3 Credits**

This course teaches concepts, principles and skills of leadership for managers in the sports industry. Styles of successful sport coaches and managers are examined and analyzed in the context of their times and their settings. As needed.

Special Topics in Sport Management
SMGT 401 **3 Credits**

This course explores special segments and contemporary trends in the sport management industry. Topics may include sports medicine, health promotion, intercollegiate athletics, cam pus recreation, sport tourism, and international sport. *Prerequisite:* SMGT 301. As needed.

Seminar in Sport Management
SMGT 404 **1 Credit**

This course prepares the student for placement within an agency to complete their internship. Emphasis is placed on resume development, interview techniques, career development, networking, issues in the workplace, and post-graduate opportunities related to sport management. This course must be completed in the semester prior to going on an internship. *Prerequisite:* SMGT 301. F S.

Internship I
SMGT 410 **6 Credits**

This course provides a 200+ hour supervised internship in a sport management setting. *Prerequisites:* SMGT 305, SMGT 404 and approval of the Department Chair.

Internship II
SMGT 411 **6 Credits**

This course provides the student with an additional 200 hour supervised internship experience in a sport management setting. *Prerequisites:*

SMGT 305, SMGT 404 and approval of Department Chair.

SPORTS SCIENCE

Principles and Problems of Coaching
SPSC 104 **3 Credits**

This course provides an introduction to the profession of coaching. Students develop a base of knowledge through the study of principles and concepts from the areas of coaching philosophy, sport psychology, sport pedagogy, sport physiology, and sports management. Upon successful completion of the course, students have a thorough understanding and appreciation of the possible solutions for those problems that are most frequently encountered in coaching, as well as the ability to apply principles of coaching to individual athletes and/or a team. S.

Motor Learning
SPSC 203 **3 Credits**

This course investigates principles of human performance and the acquisition of motor skills. Attention is devoted to reinforcement, transfer, massed and distributed practice schedules, closed and open skills, motivation, feedback, arousal, motor control systems, and retention of motor skills. Students learn how to retrieve, read, and interpret research in general and motor learning research in particular. *Prerequisite:* Sophomore standing. F.

Principles of Strength Training & Conditioning
SPSC 205 **3 Credits**

In this course, lecture and practical sessions include principles of weight training and conditioning, orientation to different modalities, including free weights, weight machines (i.e., Nautilus), and circuit training and development of individual and group exercise programs. Students may be required to obtain medical clearance prior to participation. S.

Introduction to Personal Training
SPSC 211 **3 Credits**

This course prepares students for national certification exams as personal trainers. Each class addresses pertinent topics of the health fitness professional. These topics include health screening and assessment and comprehensive program design for multiple populations. The course empowers students with the skills necessary to become a qualified fitness professional. *Prerequisite:* SPSC 205. F.

Coaching Practicum
SPSC 213 **2 Credits**

This course is designed to provide students the opportunity to apply the principles and practices of coaching in a junior high, high school, or collegiate environment. Students participate actively in practical coaching experiences under the guidance and supervision of a qualified coach. *Prerequisite:* SPSC 104. F.

Kinesiology
SPSC 222 **3 Credits**
Lab **1 Credit**

This course focuses on the anatomical and mechanical concepts required for critical assessment, description, and qualitative analysis of human motion. The laboratory component includes analysis of human motion. *Prerequisite:* PHYS 111 with a C or better. As needed.

Exercise Physiology
SPSC 302 **4 Credits**

This is the first course in a two-course sequence exploring the acute and chronic effects of exercise on the structure and function of the body with an emphasis on the acute responses of the cardiovascular, pulmonary and neuromuscular systems. Various concepts related to physical fitness such as body composition, skill related fitness, and cardiovascular fitness are introduced. The practical applications of major principles are demonstrated in a laboratory setting. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. This is a writing intensive course. *Prerequisites:* BIO 205 and BIO 206. S.

Advanced Exercise Physiology
SPSC 310 **4 Credits**

This is the second course in a two-course sequence designed to provide understanding of the acute and chronic effects of exercise on the renal, immune, and digestive systems. Additional topics include exercise at altitude, heat and thermoregulation during exercise, fluid homeostasis during exercise, and ergogenic aids. The laboratory involves students further in practical applications and progresses the student into independent and competent performance of skills typically required of an exercise physiologist. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise may be requested by the instructor. *Prerequisite:* SPSC 302. S, as needed.

Exercise for Special Populations
SPSC 403 **3 Credits**

This course provides the exercise physiologist with an in-depth knowledge of application of exercise principles for patients participating in adult fitness programs. It includes client characteristics, screening, and program supervision. This is a writing intensive course. *Prerequisite:* SPSC 302. F.

Organization and Administration of Exercise Programs
SPSC 405 **3 Credits**

This course presents the principles of managing physical education, intramural and athletic pro grams, and sport and fitness businesses. Course topics include facility management, human relations, legal issues, scheduling, drug testing, staffing, and related duties of facility managers. This is a writing intensive course. *Prerequisites:* Senior status and completion of all 300 level SPSC courses. S.

Clinical Practicum I
SPSC 410 **3 Credits**

This is an off-campus experience in a clinical, corporate, or commercial setting, as appropriate. Concepts, theories, and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 120 hours of practicum experience in addition to written assignments. *Prerequisites:* Satisfactory completion of required classes and permission of Department Chair. F, S.

Independent Studies in Exercise Physiology
SPSC 415 **3 Credits**

This is a capstone course that synthesizes theories and practices of exercise physiology into one culminating and progressive exercise program for a client. Students serve as subjects, technicians, and administrators. Topics include exercise testing and prescription, exercise leadership, administrative concerns, and legal considerations. *Prerequisite:* Permission of Department Chair. F, S.

Clinical Practicum II
SPSC 420 **6 Credits**

This course offers an off-campus experience in a clinical, corporate, or commercial setting. Concepts, theories and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 200 hours of practicum experience in addition to written assignments. *Prerequisites:* Satisfactory completion of SPSC 410 and permission of Department Chair. F, S.

GRADUATE COURSES

Fundamentals of Executive Management
MGMT 701 **3 Credits**

This course introduces the fundamentals of management principles. It emphasizes creative management in dynamic organizations, assessing business opportunities, organizational linkages, ethics and social responsibility, and bench-marking.

Research Methods
MGMT 702 **3 Credits**

This course introduces both qualitative and quantitative research methodologies, providing the student with an overview of the different steps in the research process. The course evaluates com-

mon methods of data analysis, develops skills in critical thinking, and provides experience in data analysis using SPSS.

Management Information Systems
MGMT 703 **3 Credits**

This course presents the conceptual foundations of information technology and examines the development, application, and advances of information technology resources in organizations. With a focus on the managerial perspective, students investigate issues related to the development of contemporary systems development approaches.

Financial Management
MGMT 704 **3 Credits**

This course focuses on understanding the fundamental principles of finance, including financial statement analysis, present/future value/ NPV/discounted cash flows, capital budgeting, and risk analysis.

Organizational Behavior
MGMT 705 **3 Credits**

This course studies the behavior of individuals and groups within organizations, and the influence that the environment has on such behaviors. The course is primarily experiential and case-based.

Marketing Management
MGMT 706 **3 Credits**

This course provides a decision-oriented overview of marketing management in modern organizations. The emphasis is on developing skills in identifying marketing opportunities, utilizing segmenting, targeting and positioning, and planning and communicating integrated marketing strategies.

Operations Management
MGMT 707 **3 Credits**

This course involves the study of concepts relating to the operations function in both manufacturing and service organizations. Students study how the operations process is responsible for planning, organizing and controlling resources in order to effectively and efficiently produce goods and services.

Aging and Technology
MGMT 708 **3 Credits**

This course identifies and explores aging demographic trends as they relate to technological products, prototypes, and processes and the effect of technology on healthcare, long term care facilities, and the home.

Conflict Resolution by Negotiation
MGMT 709 **3 Credits**

This course is designed for students who wish to manage conflict and negotiations more effectively. This course addresses both strategies and theories of negotiation and conflict resolution. There is an emphasis on communication skills necessary in everyday business situations, including labor - management disputes, conflicts between interest groups, and the resolution of conflicts between an organization and its stakeholders.

Electronic Portfolio I,II,III
MGMT 710/711/712 **1 Credit**

This course is part of three one-credit course sequence (MGMT 710,711 and 712) that covers the electronic portfolio (ePortfolio) for the Lasell College Graduate program. Graduate students elect whether or not to do an ePortfolio. Those who elect to produce an ePortfolio can take the entire sequence of courses, which together count as one elective course. The three courses are taken in sequence, with MGMT 710 taken first, MGMT 711 taken toward the mid-point of the degree and MGMT 712 taken in the final semester.

Fundraising and Development
MGMT 713 **3 Credits**

This course examines the critical role of fundraising and development in successful nonprofit organizations. Students learn to analyze, plan, and evaluate a comprehensive fundraising program and to create elements of a professional fundraising portfolio. The course explores management and leadership issues associated with the rapidly changing field of development and philanthropy.

Principles of Project Management
MGMT 714 **3 Credits**

This course focuses on the essentials of project management. It approaches project management from the standpoint of managing a single, stand-alone project that is small to medium in size. The course takes attendees through the project life cycle in the same sequence they would face when managing a real project in the workplace. Topics covered include the product and project life cycles, including initiation, planning, executing, controlling, and closing.

Disability and Models of Care
MGMT 715 **3 Credits**

This course provides a base of core knowledge and experience in interdisciplinary services and supports for persons, and their families, with developmental disabilities and/or special health care needs.

Disability Policy and Service Delivery
MGMT 716 **3 Credits**

This course examines the origins, goals, and target populations for specific policies and the extent to which policies are consistent with each other. It assesses the effectiveness of policies and the impact they have on people's real lives, including people with disabilities, family members, and professionals.

Media Relations
MGMT 719 **3 Credits**

Managing media relations for organizations is the focus of this course. This course is intended to increase the student's knowledge of the principles and methods of generating publicity and to introduce the student to the basics of planning and writing media relations campaigns. The rapidly changing nature of global companies and the convergence of new information technologies are influencing the ways in which communication professionals achieve their goals. The course provides the opportunity to discuss and experiment with successful strategies for placing coverage in the press for clients. Students work individually or in teams to plan a comprehensive media relations program, to communicate a clear message, and to evaluate the effectiveness of public relations strategies for a chosen client. Lectures, readings, group work, guest speakers, and class discussions will focus on techniques useful in such areas as local & national publicity, special events, and in community and government relations for organizations.

Social Gerontology
MGMT 720 **3 Credits**

The purpose of this course is to develop the student's understanding of the physiological, psychological, and social effects of aging.

Elder Care Policy & Politics
MGMT 721 **3 Credits**

The purpose of this course is to examine the environment in which elder care services are delivered. The course examines legal, regulatory and public policy issues, as well as some of the resulting financing options (e.g. Medicare, Medicaid, and private long-term care insurance).

Housing and Long-term Care Options for Older Adults
MGMT 722 **3 Credits**

This course is an introduction to the issues related to housing and long-term care options for older adults. The course examines the continuum of care available, including home care, adult day care, assisted living, CCRCs, nursing homes, and general retirement communities.

Multicultural Issues in Aging
MGMT 723 **3 Credit**

This course presents a bio-psycho-social perspective for understanding aging, while focusing on the variability in the aging process and the heterogeneity of the older population. The course provides a conceptual framework for understanding diversity in aging between individuals, within major ethnic groups, and between ethnic groups.

Marketing to Seniors
MGMT 724 **3 Credits**

This course utilizes a combination of family life cycle and cohort marketing frameworks to understand the issues in marketing products and serv-

ices to elderly consumers. Students prepare detailed marketing plans and implementation programs for firms or organizations specializing in senior customers.

Services and Programs for Older Adults
MGMT 726 **3 Credits**

This course examines the theory and practices relevant to the management and administration of programs for the elderly. Deficiencies in current programs and alternative modes of care for the elderly are explored.

Senior Facilities Management
MGMT 727 **3 Credits**

This course is designed to give students an in-depth understanding of the operation management issues of three different types of elder care facilities: Skilled Nursing, Assisted Living, and Continuing Care Retirement Communities. Each facility will be the subject of examination in a separate course. Each course will be designated MGMT 727 with Senior Facilities Management as its primary title and the facility type as its secondary title (e.g. MGMT 727 Senior Facilities Management: Skilled Nursing Facilities). Students may repeat MGMT 727 for credit up to three times due to the change in course content.

Human Resources Management
MGMT 728 **3 Credits**

This course examines the staffing function of management including planning, recruiting, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course also addresses the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the areas of unions and affirmative action.

Health Management for Seniors
MGMT 730 **3 Credits**

Health management for older adults is a major issue in contemporary society. This course provides the knowledge base and skill set necessary for interdisciplinary professional practice. The course is conducted in collaboration among Harvard Medical School, Simmons School of Social Work, Massachusetts General Hospital Institute of Health Professions, Boston University Sargent College of Health and Rehabilitation Sciences, and Northeastern University School of Pharmacy.

Human Resource Law
MGMT 731 **3 Credits**

This course introduces students to individual employment law, which is concerned with rules that govern the relations between employers and employees, primarily as applicable to non-unionized workers. The course includes such subject areas as identifying a contract of employment, creation and modification of the employment relationship, the common law obligations of employee and employer, the employer's statutory obligations to its employees, privacy in the workplace, human rights legislation in the workplace, and the termination of employment.

Long-Term Care Continuum
MGMT 732 **3 Credits**

This course is an introduction to the management and policy issues related to the delivery of long-term care. Long-term care (LTC) occurs in diverse types of service settings and is known by a variety of names (e.g., chronic care, continuing care, etc). The administration of LTC services integrates management theory, the social sciences, and health/long-term care policy. Readings and discussion include the social and political environment of LTC; the inputs, processes, and outcomes associated with delivery of service; challenges and gaps in the LTC continuum; and possible futures of an increasingly complex and evolving eldercare system.

Planning and Writing Successful Grant Proposals
MGMT 735 **3 Credits**

Federal, state and local governments and private foundations have billions of dollars in grant funding to help non-profit organizations carry out their missions. But demand for these resources has increased tremendously in recent years. If an organization is going to compete effectively for the funds it needs, it must develop and carry out a coherent fundraising strategy. Course presentations and exercises cover differences among

funding sources, how to research these sources and match a group's mission to a funder's philosophy and a detailed discussion of how to convert an organization's needs and assets into a successful grant proposal.

Annual, Capital Campaigns and Major Gifts
MGMT 737 **3 Credits**

The core of any fundraising effort is the annual campaign. This course focuses on development of skills for entry or advancement in the fundraising profession. Topics include campaign organization (goals, plan, and calendar); the board and volunteers (their roles, responsibilities, recognition, care and handling); expanding the donor base; solicitation techniques and methods, prospects, ratings, and assignments; direct mail; special events; meetings and agendas; major gifts; and the organizational process.

Persuasion & Public Opinion
MGMT 738 **3 Credits**

This course introduces students to the dynamics of social influence. Students learn the theories, strategies, and techniques of persuasion as a means of shaping public opinion and attitudes. The course examines how individuals, businesses, governments, and institutions craft messages and communicate through the press, entertainment media, advertising, and public relations. Primarily through public opinion research, students can ascertain and understand the beliefs, attitudes, and values of groups and society. Students learn how to craft persuasive messages, how to evaluate the attempts of others to persuade audiences, and how to recognize and avoid unethical attempts at persuasion.

Crisis Communication
MGMT 739 **3 Credits**

This course prepares students for anticipating the seven major types of crises faced by communication managers in organizations (skewed values and ethics, deception, management misconduct, natural disasters, technological crises, confrontations and boycotts, malevolence, and disinformation) and how to make preparations to deal with them effectively and competently. Students explore which organizational cultures and government practices create vulnerability to crises. The course examines appropriate leadership styles, management actions, and communications strategies before, during, and after a crisis. Students review issues such as leadership initiatives, management monitoring, crisis analysis, action strategy and determination, and implementation of communication strategies. Students learn how to minimize the damage to reputation caused by a crisis; engage in sound media relations; prepare risk communication programs; communicate with key stakeholders; and contribute to the post-crisis recovery and renewal of an organization.

Consumer Behavior
MGMT 740 **3 Credits**

This course explores how and why consumers behave the way they do. Consumers can be individual households buying goods and services for their own consumption or they can be buyers in industrial and other business-related markets. The course takes an interdisciplinary, in-depth approach to the study of buyer behavior.

Marketing Research
MGMT 741 **3 Credits**

The objective of this course it to assist students in understanding the theory and the methods of marketing research through class discussions and project work. The emphasis in this course is on marketing research as an aid to management decision making.

Marketing Communications
MGMT 742 **3 Credits**

This course analyzes all the elements of the marketing communications mix, including advertising, sales promotion, personal selling, publicity, and direct marketing. Students create integrated marketing communications programs for firms that will communicate with one voice to a specific target audience.

Global Marketing
MGMT 744 **3 Credits**

The purpose of this course is to explore the nature of marketing in a global context. This includes the decision of extending or adapting domestic marketing strategies for use abroad and

the special demands of managing the marketing functions globally. Major emphasis is on developing global marketing strategies. However, the course also addresses issues of importance to entrepreneurs just entering global markets.

Marketing Strategy
MGMT 745 **3 Credits**

This course emphasizes the development of analytical skills for marketing decision making, strategic marketing management concepts, and the effective formulation/implementation of strategic market plans. A variety of teaching methods are used, including cases, lectures, discussion and a computerized marketing simulation. Prerequisite: completion of at least two marketing courses.

E-Commerce
MGMT 746 **3 Credits**

This course addresses issues related to developing an Internet strategy for both pure play e-tailers and existing brick and mortar organizations. In particular, the course investigates opportunities and threats created by e-commerce, driving Web traffic and developing a customer focus, dealing with disruptive technologies, implementation strategies for new technologies, building trust through security, electronic payment systems, and the international, ethical and public policy challenges raised by electronic commerce.

Social Marketing
MGMT 748 **3 Credits**

This course is an application-based course that concentrates on marketing plans for non-profit organizations and marketing plans to implement changes in social policy.

Ethical Theory in Management
MGMT 749 **3 Credits**

This course provides students with a general introduction to the discipline of ethical analysis and its application to management. This course examines different methods of value clarifications, the sources of ethical conflict in management practices, the structure of ethical arguments, as well as the ethical theories and principles associated with management. The course also explores how these concepts are concretely applied in organizations and professional life.

Business Strategy
MGMT 751 **3 Credits**

This course studies strategy formulation and implementation in international and domestic business enterprise. Case analysis and other appropriate methodologies are used to develop the skills and judgment necessary to provide overall direction to the organization. In particular, the course emphasizes the translation of strategy formulation to strategy implementation.

Change Management
MGMT 752 **3 Credits**

This course focuses on how organizational change can be managed. In order to survive in rapidly changing and highly competitive operating environments, organizations must learn how to continually adapt, evolve, contract, expand, and innovate. Organizational change management is about implementation of business strategies, and more generally, new ideas and practices.

Topics in Finance
MGMT 753 **3 Credits**

This course covers several finance topics of special interest that may vary each time the course is offered, and builds on the foundation built in Management 704, Financial Management. Topics include: cash management, risk management, investments, financial services, financial statement analysis, capital budgeting, and multinational financial issues. The course is taught using a variety of teaching techniques, including case studies, practical applications, and group work.

Internship/Research Project Capstone
MGMT 799 **3 Credits**

Whether undertaken as an internship or research project, this class is the capstone of the MSM curriculum. The internship is a hands-on working experience in the field of concentration. Students undertake meaningful projects under the supervision of both an employer and faculty member. Comprehensive research projects are undertaken under the direction of a faculty advisor.

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DIRECTIONS TO THE COLLEGE

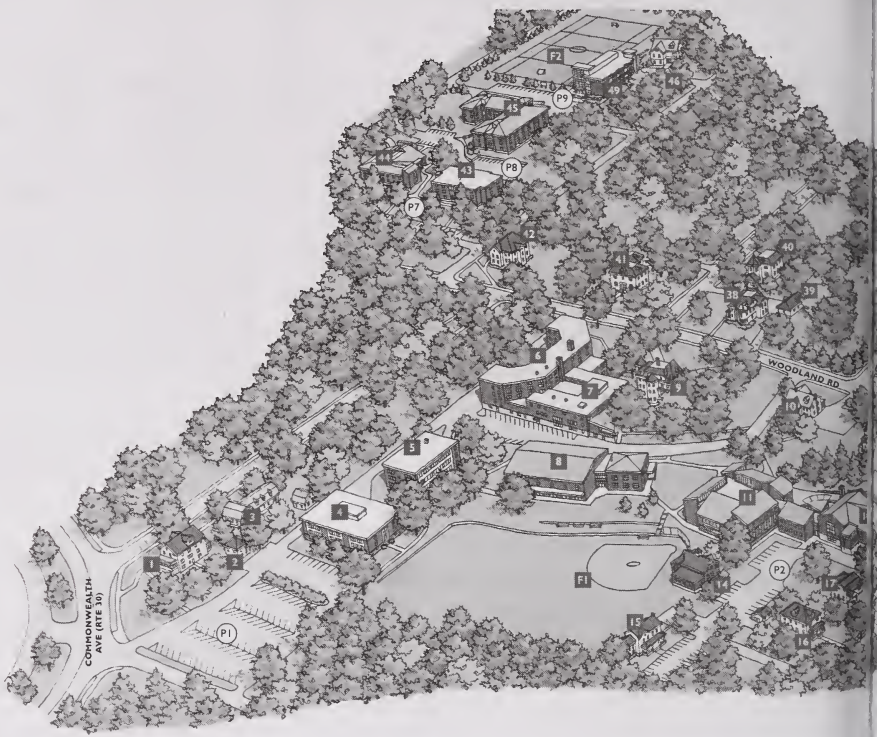
From the West: Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LAS ELL on the right. Turn right onto Cheswick Road.

From the South: Take Route 95 (also 128) North to exit 24 (Route 30, Mass. Pike). Follow sign to Route 30. Take Exit 24, Route 30, Newton/Wayland. Turn right at Route 30 East, Newton/Boston. You will be on Route 30 Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

From the North: Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

From the East: Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

Map



Buildings

1 Irwin Hall
2 Irwin Annex
3 Potter Hall
4 Wolfe Hall
5 Wass Science Hall
6 Woodland Hall
7 Edwards Student Center
8 Athletic Center
9 Gardner House
10 Case House
11 Brennan Library
12 Carpenter House
13 Winslow Academic Center
14 The Holway Child Study Center at The Barn Day Care
15 Mott House
16 Pickard House
17 70 Maple Street
18 Keever House
19 Chandler House
20 Ordway House
21 Briggs House
22 DeArment House
23 26 Maple Terrace
24 18 Maple Terrace
25 Saunders House
26 Klingbeil House
27 Hoag House
28 Bragdon Hall
29 Campus Center
30 Butterworth Hall
31 Yamawaki Art and Cultural Center
32 Buildings and Grounds
33 Eager House
34 Holt Hall
35 Karandon House
36 Plummer House
37 Cushing House
38 Haskell House
39 Holway House
40 Spence House
41 Hamel House
42 Bancroft House

Map

43 McClelland Hall
44 Van Winkle Hall
45 Forest Suites
46 The Holway Child Center at Rockwell Nursery School
47 Lasell Village Town Hall
48 Lasell Village
49 Rockwell Hall

Offices

1 Undergraduate Admission Office, Graduate Admission Office
3 Academic Affairs, Student Accounts, Financial Planning, and Registrar's Office
7 Health & Counseling Center, Student Affairs, Residential Life, The 1851, Valentine Dining Hall
11 Library, Center for Academic Achievement, and Computer Center
13 Public Safety and Buildings and Grounds
26 Alumni Relations and Institutional Advancement
29 Office of Student Activities & Orientation, and Donahue's Bookstore
39 Business Office

Parking

P1 Central Street
P2 The Barn
P3 Winslow
P4 Yamawaki
P5 Bragdon
P6 Grove Street
P7 Van Winkle
P8 McClelland
P9 Forest

Athletic Fields

F1 Taylor Field
F2 Grellier Field

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